

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
FEBRUARY 7, 2024**

The Summit Township Board of Supervisors public meeting was held on Wednesday, February 7, 2024, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

All Supervisors were present Willie Adams, Rick Green, and Larry Osche. Also, present was Township Secretary, Roxann Stickney, Regis E. Karch, Helen Osche, Dave Barry, Rob Shuler, and Eddie Trizzino.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

JANUARY 17, 2024 REGULAR PUBLIC MEETING MINUTES APPROVAL

Rick Green motioned to approve the January 17, 2024 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

TREASURER’S REPORT

FUND BALANCE	
AMERICAN RESCUE PLAN	0.00
CAPITAL FUND	187,388.01
FIRE HYDRANT FUND	1,142.62
GENERAL FUND	360,231.56
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	11,688.98
STATE FUND	86,458.49
AVAILABLE FUNDS	675,524.43
CAPITAL FUND - SAVINGS	155,955.07
GENERAL FUND SAVINGS	481,701.49
GENERAL FUND CD #6157	154,552.07
GENERAL FUND CD #6158	360,621.48
TOTAL FUND	1,828,354.54

ACTIVITY	
BALANCE AS OF 01/17/2024	676,426.32
CDs	515,173.55
SAVINGS ACCOUNTS	637,656.56
DEPOSITS/DEBITS	49,114.25
DISBURSEMENTS	50,016.14
AVAILABLE FUNDS 02/07/2024	1,828,354.54

The treasurer presented the following report.

Deposits included Armstrong quarterly payment, earned income taxes, local services taxes, and Recorder of Deeds.

Disbursements included the quarterly LST distribution to Herman VFC, fuel and donations to the Butler Library, Boys Scouts, Girls Scouts, Cub Scouts, and 4-H.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve payment for Butler Petroleum Corp. invoice 585965 for gasoline for \$547.51. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Butler Petroleum Corp. invoice 585966 for on-road fuel for \$2,359.16. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Jerich Insurance Agency invoice 3725 for the Township worker’s compensation insurance for \$2,632.00. Willie Adams seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Traffic Systems and Service invoice SR-31419 for flashing traffic light repair for \$467.50. Rick Green seconded the motion. Motion carried unanimously.

EAST BUTLER ROAD PROPERTY

Rick Green motioned to begin court proceedings for East Butler Road, Butler, PA property due to failure to clean-up. Willie Adams seconded the motion. Motion carried unanimously.

PORTMAN ROAD PROPERTY

Rick Green motioned to begin court proceedings for 174 Portman Road, Butler, PA property due to failure to maintain the property clean-up. Willie Adams seconded the motion. Rick Green voted “yes”. Willie Adams voted “yes”. Larry Osche voted “no” at this time until he views the property. Motion Carried.

LIQUID FUELS 2021 – 2022 AUDIT ENGAGEMENT LETTER

Rick Green motioned to authorize chairman, Willie Adams, to sign the Liquid Fuels 2021 -2022 Examination Engagement Letter. Larry Osche seconded the motion. Motion carried unanimously.

HERMAN VOLUNTEER FIRE DEPARTMENT EARNED INCOME TAX CREDIT

The Secretary confirmed that Dustin Shuler and Greg Frederick were on the Herman Volunteer Fire Company’s eligibility list for the Earned Income Tax Credit.

Willie Adams motioned to approve the Herman Volunteer Fire Company Earned Income Tax Credit for Dustin Shuler and Greg Frederick. Rick Green seconded the motion. Motion carried unanimously.

HEALTH INSURANCE RENEWAL

Rick Green motioned to re-new the health insurance for eligible employees. Larry Osche seconded the motion. Motion carried unanimously.

COSTARS 2024 – 2025 SALT CONTRACT

Larry Osche motioned for the Secretary/Treasurer, Roxann Stickney, to submit to Costars the estimation of 1,500 tons of road salt for the 2024 -2025 contract. Willie Adams seconded the motion. Motion carried unanimously.

ASPHALT EQUIPMENT RENTAL QUOTES RESULTS

Wiest Asphalt Products, Inc. was the only company that submitted an Asphalt -Paving Equipment Rental Quote. Larry Osche motioned to accept Wiest Asphalt Products & Paving, Inc. asphalt-equipment rental quote. Rick Green seconded the motion. Motion carried unanimously.

FUEL QUOTES

The fuel quotes are as follows:

ON-ROAD FUEL: 8,000 GALLONS

Company	Base Price	Winter Additive	Total
Reed Oil (Butler Petroleum)	0.0600	0.030	0.0900
Glassmere Fuel	0.1835	0.035	0.2185
Purvis Brothers (Additive Double Treated for Protection)	0.095	0.040	0.1350

UNLEADED GASOLINE: 2,500 GALLONS

Company	Base Price	Total
Reed Oil (Butler Petroleum)	0.0600	0.0600
Glassmere Fuel	0.1835	0.1835
Purvis Brothers	0.095	0.0950

Larry Osche motioned to accept the lowest fuel quote of Butler Petroleum for on-road fuel and gasoline. Rick Green seconded the motion. Motion carried unanimously.

COMMUNITY CLEAN-UP DAY

Larry Osche contacted Vogel Disposal Services regarding dumpsters rental for a community clean-up day. Clarification will be sought regarding the acceptable items for the dumpster.

Willie Adams motioned to table a decision for a community clean-up day until additional information is received. Rick Green seconded the motion. Motion carried unanimously.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Checking of roads were performed.
2. Patching of potholes.
3. Equipment maintenance performed.
4. Cleaning of catch basins.
5. The electronic speed sign was relocated to Geibel Road.
6. A wash out at Binsey Road was filled in.

The new road department employee, Blayne McConnell, passed his CDL driving test.

Larry Osche met the Community Development Block Grant (CDBG) administrator and Butler County’s engineer representative to review Binsey Road for the CDBG grant project. Tree trimming will also be needed for this project.

Larry Osche met with a representative from Suit-Kote Corporation regarding the crack sealing of roads. It was determined this is not feasible for the Township due to not being able to meet the minimum materials requirement.

ADDITIONAL BUSINESS

Saxonburg Police are working on a few items for the Township.

Willie Adams announced the following executive sessions were held and no decisions were made.

February 6, 2024 the Supervisors met at the Township’s Solicitor office to discuss pending litigation.

February 12, 2024 the Supervisors will be attending a hearing at the District Magistrate office for pending litigation.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Tom Hutchison has concerns with solicitating taking place in the Township without a permit. He requested for the installation of “Solicitating Permit Required” signs. This will be researched.

ADJOURNMENT

With there being no further business to come before the board, Rick Green motioned to adjourn the meeting. Willie Adams seconded the motion. Motion carried unanimously. The meeting was adjourned at 7:45 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary
NEXT BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, MARCH 6, 2024