

**SUMMIT TOWNSHIP  
PLANNING COMMISSION MEETING MINUTES  
FEBRUARY 8, 2022**

Summit Township Planning Commission meeting was held on February 8, 2022 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Cynthia Kramer called the meeting to order at 7:10 p.m.

**ROLL CALL**

Members present were Cynthia Kramer, Gary Miller, Dennis Randolph, and Kriss Simmons. Member absent was Tom Brugere. Also in attendance, Recording Secretary, Roxann Stickney, Douglas Weiland, John Oswald, Lynn Oswald, Mikayla Oswald, Derek Oswald, Michael Sherman, and Lauryn Tanis.

**OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments.

**APPROVAL OF THE DECEMBER 14, 2021 & JANUARY 11, 2022 MEETING MINUTES**

Gary Miller motioned to approve the December 14, 2021 meeting minutes as presented. Dennis Randolph seconded the motion. Cynthia Kramer abstained from voting due to being absent. Motion Carried.

The organizational meeting on January 11, 2022 was tabled to the next meeting when a majority of the members can be present.

Cynthia Kramer motioned to approve the January 11, 2022 meeting minutes with the year updated to 2022. Dennis Randolph seconded the motion. Kriss Simmons abstained due to be absent. Motion Carried.

**SHERMAN SUBDIVISION**

The Michael Sherman and Lauryn M. Tanis minor subdivision plan, the Township's engineer review letter and Butler County review letter was reviewed. The board determined the plan to be administratively correct. Michael Sherman obtained a Maintenance Agreement that will be recorded with the subdivision plan.

Cynthia Kramer motioned to approve the Sherman Subdivision as administratively correct and the Maintenance Agreement for the lane TO be recorded with the subdivision plan. Gary Miller seconded the motion. Motion Carried Unanimously.

A recommendation letter of approval will be submitted to the Board of Supervisors.

**KAISER SUBDIVISION**

No one attended the meeting for the Kaiser subdivision.

**WEILAND SUBDIVISION**

Douglas Weiland attended the meeting regarding the subdivision of 15 – 20 acres. One parcel will have a house. The other parcel will have a barn and be non-buildable land for agricultural purposes. The Planning Commission Board determined that the subdivision requirements are met for the process to begin.

**OPEN TO THE FLOOR**

John Oswald attended the meeting regarding subdivision requirements for a two-acre parcel from 34 acres. The Planning Commission board determined the subdivision requirements are met for the process to begin.

**ADDITIONAL BUSINESS**

Larry Osche attended the meeting to have an open discussion regarding water run-off.

**ADJOURN**

With there being no further business to come before the Planning Commission, Cynthia Kramer motioned to adjourn the meeting. Gary Miller seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:55 p.m.

Respectfully Submitted, Roxann Stickney, Recording Secretary

**NEXT PLANNING COMMISSION MEETING WILL BE HELD ON MARCH 8, 2022 AT 7:00 P.M.**