

**SUMMIT AUTHORITY MEETING MINUTES  
FEBRUARY 15, 2022**

The Summit Township Authority regular meeting was held on Tuesday, February 15, 2022 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

David Barry called the meeting to order at 9:15 a.m.

**PLEDGE OF ALLEGIANCE**

All persons stood to recite the Pledge of Allegiance.

**ROLL CALL**

Authority members were present David Barry, Willie Adams, Larry Osche and Rick Green. Member absent was Robert Thompson. Also in attendance Authority Engineer, Rick Barnett, Authority and Secretary, Roxann Stickney There was not public in attendance.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the agenda.

**JANUARY 18, 2022 ORGANIZATIONAL & REGULAR MEETING MINUTES APPROVAL**

Larry Osche motioned to approve the January 18, 2022 organizational meeting minutes as presented. David Barry seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve the January 18, 2022 regular meeting minutes as presented. Willie Adams seconded the motion. Motion Carried Unanimously.

**ENGINEER'S REPORT**

The engineer presented the attached report, and the following items were discussed.

1. Willie Adams motioned to submit a letter to the Butler County Conservation District requesting the fees for the Chapter 102 construction stormwater NPDES, post-construction stormwater management and erosion and sedimentation application be waived. Rick Green seconded the motion. Motion Carried Unanimously.
2. The Department of Economic Development (DCED ) has opened the Local Share Account Funding. The application deadline is March 15, 2022.

Rick Green motioned to approve Resolution 2022-01 for collection system pumping equipment and Resolution 2022-02 for wastewater treatment plant equipment for the Local Share Account Funding applications. The Resolutions will be signed whenever the cost estimate is available. If the Resolutions' signatures are required before the Authority meeting, it will be signed and ratified at the following meeting. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to designate David Barry to execute the application. Larry Osche seconded the motion. Motion Carried Unanimously.

**INVOICE APPROVAL**

Rick Green motioned to approve for payment Senate Engineering Company invoice 60614 for the public sewage project for \$3,346.50. David Barry seconded the motion. Motion Carried Unanimously.

David Barry motioned to submit a payment request to the Summit Township Board of Supervisors for the above referenced invoice for \$3,346.50. The Authority will reimburse the Township upon receiving funding. Rick Green seconded the motion. Motion Carried Unanimously.

**DCED GRANT**

The grant was discussed in the engineer report section.

**NPDES ANIDEGRATION ANALYSIS**

The NPDES Antidegradation analysis and Municipal and County Notifications were signed and submitted to Senate Engineering Company processing.

**CONFIDENTIALITY AGREEMENT**

David Barry motioned to approve the Confidentiality Agreement that all information pertaining to the applicants of the Community Development Block Grant (CDBG) mandatory tap-in fee funding will be kept confidential by all Authority Board Members and the Authority Secretary. Each Board Member and the Secretary will sign the Confidentiality Agreement. Rick Green seconded the motion. Motion Carried Unanimously.

**ADDITIONAL BUSINESS**

Funding has been deposited into the Authority's checking account for 18 recipients of the Community Development Block Grant (CDBG) funding for the mandatory tap-in fee which is \$108,000.00. More applications are being processed.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

There were no questions or comments from the floor.

**ADJOURN**

With there being no further business to come before the Summit Township Authority, Larry Osche made a motion to adjourn. David Barry seconded the motion. Motion Carried Unanimously. Meeting adjourned at 10:43 a.m.

Respectfully Submitted, Roxann Stickney, Secretary

**SUMMIT AUTHORITY NEXT MEETING WILL BE HELD MARCH 15, 2022**

**SUMMIT AUTHORITY  
ENGINEER'S REPORT**  
SENATE #12068

February 15, 2022

Discussion Items	Board Consideration/ Action Items
1. The number of customers with grinder pumps removed from the project was revisited to separate those within the original Act 537 area and those that were added later. A revised explanation was sent to DEP to determine if a Plan update was still required. DEP replied that no new planning was needed at this time.	
2. Revisions to the pipe alignments, manhole locations, callouts and profiles is completed.	
3. The number of connections currently in the project is 306. The number of EDUs currently in the project could decrease by 25 or so based on preliminary and limited water use data for Summit Academy.	
4. The PennDOT highway occupancy permit application has been submitted. The expected response date 3/11/2022.	
5. The Chapter 102 construction stormwater NPDES, post-construction stormwater management and erosion and sedimentation application have all been submitted. Discussion on fee waiver request?	
6. The GP-5 and GP-8 permit applications have been submitted.	
7. The environmental report that was prepared for the Act 537 Plan is being updated to meet the Pennvest Uniform Environmental Review requirements.	
8. The Commonwealth Financing Authority (CFA) Local Share Account Funding Opportunity is accepting applications for LSA grant funding until 3/15/2022 for projects between \$25,000 and \$1,000,000. Eligible projects are those that “improve the quality of life in the community”. A non-refundable application fee of \$100 and a resolution are required with the application.	<i>Selection of potential project(s) to submit</i>
9. Senate had a discussion with appraiser Jim Keffalas regarding a proposal for fair market value determinations for temporary and permanent easements. Based on the conversation it may be preliminary and result in more project cost to continue with any appraisals at this time.	
10. Work is proceeding on the WQM Part 2 permit, engineers report, and final design plans and specifications.	

**END OF ENGINEER'S REPORT**

