

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
FEBRUARY 19, 2020**

The Summit Township Board of Supervisors public meeting was held on Wednesday, February 19, 2020 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Willie Adams, Larry Osche and Rick Green were present. Also, in attendance Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, Jim Henry, John Cypher, Regis Karch, Robert Ray, Vincent Lockaton, Amy Lockaton, Curt Horstman, David Barry, Alice Horstman, Lois Rankin and James Rankin.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the Agenda

APPROVAL OF THE FEBRUARY 5, 2020 PUBLIC MEETING MINUTES

Rick Green motioned to approve the February 5, 2020 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 02/19/2020	
Capital Fund	\$291,291.58
Fire Hydrant Fund	\$3,750.12
General Fund	\$385,243.97
Sewage Escrow Fund	\$18,384.77
Sewage Permit Fund	\$9,855.55
State Fund	\$53,969.80
Available Funds	\$762,495.79
Capital Fund CD	\$312,599.83
Capital Fund CD	\$301,548.25
General Fund CD	\$208,293.96
Total Funds	\$1,548,937.83

ACTIVITY	
Available Funds as of 02/05/2020	\$730,859.26
CD Total	\$822,442.04
Deposits	\$47,862.99
Disbursements	\$16,226.46
Total Funds Available as of 02/19/2020	\$1,548,937.83

The Treasurer reported that deposits included Capital Fund CD interest, earned income taxes and local services taxes.

Disbursements included daily operating expenses

Rick Green motioned to approve the Treasurer’s Report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICE APPROVAL

Larry Osche motioned to approve for payment Glassmere Fuel Service invoice 1290678 for on-road fuel for \$1,171.17. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment State Worker's Compensation Insurance Fund 3rd installment of the volunteer fire companies worker's compensation for \$3,145.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18026052 for shop supplies for \$397.32. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18026283 for snowplow parts for \$1,093.84. Rick Green seconded the motion. Motion Carried Unanimously.

CAPITAL FUND AUTHORITY PAYMENT REQUEST

Rick Green motioned to approve for payment the following invoices that Summit Authority submitted for the Act 537 Plan public sewage project. The Authority will reimburse the Township for these invoices upon receiving funding.

Murrin, Taylor & Gallagher invoice for the NexTier Bank loan financing documentation for \$7,581.80. Larry Osche seconded the motion.

Senate Engineering Company invoice 56692 for the design phase of the project for \$27,753.75.

Larry Osche seconded the motion. Motion Carried Unanimously.

STATE FUND INVOICE APPROVAL

Larry Osche motioned to pay from the State Fund the following invoices from Detroit Salt Company for road salt.

Invoice S120-04766 for 164.14 tons of road salt for \$12,507.46

Invoice S120-04884 for 231.07 tons of road salt for \$17,607.53

Total \$30,114.99

Rick Green seconded the motion. Motion Carried Unanimously.

SOLICITOR'S REPORT

- A. The Solicitor presented documentation regarding trees on Dittmer Road that are in the Township's right-of-way that need removed but the property owner will not permit the trees to be removed.

It was determined if the trees are causing a hazardous condition, the Township has the right to remove the trees.

Willie Adams motioned the trees on Dittmer Road that are causing a hazardous condition to be removed. Rick Green seconded the motion. Motion Carried Unanimously.

A certified letter will be sent to the property owner on Dittmer Road stating that the trees are causing a hazardous condition and will be removed. The property owner has the option to keep the cord wood. If the property owner does not want the cord wood, the Township will remove it.

Larry Osche motioned to order the pipe and material for the Dittmer Road drainage project. Rick Green seconded the motion. Motion Carried Unanimously.

- B. Vincent Lockaton has a relative that is parking vehicles on his property and along Herman Road without his permission. The Township sent Mr. Lockaton a letter requesting the removal of the cars.

Mr. Lockaton attended the meeting to discuss this issue. Due to the circumstances, thirty additional days will be granted for him to removal the vehicles.

Willie Adams motioned to extend the removal of the vehicles for an additional thirty days. Rick Green seconded the motion. Motion Carried Unanimously.

- C. The commercial building on Freeport Road has the sewage capacity to be a 3- bedroom unit or commercial building only. It cannot be a mix use building. The Solicitor recommends that a letter be sent to the property stating that if the building becomes mix use building, the Occupancy Permit can be revoked.

HERMAN VOLUNTEER FIRE COMPANY EIT TAX

Herman Volunteer Fire Company submitted their list of members that qualify for the Earned Income Tax Credit. The Township Secretary/Treasurer verified the individuals that submitted the Earned Income Tax Credit request were eligible.

Willie Adams motioned to approve the Herman Volunteer Fire Company’s Earned Income Tax Credit request. Rick Green seconded the motion. Motion Carried Unanimously.

BID RESULTS FOR BONNIEBROOK ROAD MULTIMODAL TRANSPORTATION FUND GRANT DRAINAGE PHASE

The drainage phase of the Bonniebrook Road Multimodal Transportation Fund Grant bids was opened at 2:00 p.m. at the municipal building on February 17, 2020. The results are as follows:

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| 1. J.S. Bova Excavating, Inc. | \$611,202.00 |
| 2. Bauer Excavating, Inc. | \$649,371.63 |
| 3. Chivers Construction Company, Inc. | \$688,892.00 |
| 4. A. Folino Construction, Inc. | \$773,773.00 |
| 5. W.A. Petrakis Contracting & Landscaping Co. | \$799,380.00 |
| 6. J.C. Lee Construction & Supply Co., Inc. | \$826,977.00 |

Larry Osche motioned to award the drainage phase of the Bonniebrook Road Multimodal Transportation Fund Grant to the lowest bidder J.S. Bova Excavating, Inc. for \$611,202.00 contingent that the company is a Penn DOT pre-qualified prime contractor. Rick Green seconded the motion. Motion Carried Unanimously.

REFNER SMALL FLOW DEP RENEWAL

Willie Adams motioned to acknowledge receipt of Collin Reffner application to the Department of Environmental Protection for the re-issuance of a NPDES permit for his Small Flow Treatment Facility at 406 Keck Road, Butler, PA. Rick Green seconded the motion. Motion Carried Unanimously.

BUTLER SCHOOL DISTRICT PLAYGROUND AGREEMENT

Willie Adams motioned for the re-approval of the original signed Summit Elementary School playground with Butler Area School District. Rick Green seconded the motion. Larry Osche voted “yes”. Rick Green voted “yes”. Willie Adams voted “no”. Motion Carried.

HEALTH INSURANCE RENEWAL

Willie Adams motioned to renew the non-union Township employees’ health insurance with UPMC. Rick Green seconded the motion. Motion Carried Unanimously.

ENGINEER’S REPORT

The Engineer had nothing to report.

SEAL COAT PROJECT

Larry Osche motioned to advertise for bid the seal coating of Beck Road, Carbon Center Road, East Butler Road and Protzman Road from Portman Road to Route 422. Rick Green seconded the motion. Motion Carried Unanimously.

PAVING PROJECT

Larry Osche motioned to advertise for bid the paving of Heist Road, Kennedy Lane, North Osche Road and Phil Mar Drive. Rick Green seconded the motion. Motion Carried Unanimously.

GUIDE RAILS ON BONNIEBROOK ROAD

Rick Green motioned for Green Acres Contracting, Co., Inc. be contacted for the replacement of guide rails on Bonniebrook Road as soon as possible. Larry Osche seconded the motion. Motion Carried Unanimously.

STOP SIGNS ON BRICKER AVENUE

A traffic study was completed for the intersection of Bricker Avenue and Shepperd drive to have stop signs installed. It was determined the intersection does not qualify for the installation of stop signs.

EYTH ROAD

Rick Green motioned to reimburse Oakland Township upon receiving an invoice for the seal coating of Summit Township's portion of Eyth Road. Willie Adams seconded the motion. Motion Carried Unanimously.

VOGLEYVILLE ROAD

Willie Adams motioned table the request for the installation of guide rails on Vogleyville Road until the Supervisors have an opportunity to assess the road. Rick Green seconded the motion. Motion Carried Unanimously.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Roads salted.
2. Potholes patched.
3. Equipment maintenance performed.
4. Catch basins maintenance performed.

Rick Green authorized Larry Osche and other Township employees to look at a roller. If the roller will meet the Township's needs, to purchase the roller and not to exceed \$28,125.00. Larry Osche seconded the motion. Rick Green voted "yes". Larry Osche voted "yes". Willie Adams voted "no.". Motion Carried.

The Supervisors will review the replacement of the backhoe headliner.

South Osche Road has 48" deteriorated pipe. Larry Osche motioned to purchase a 48" pipe for South Osche Road . Rick Green seconded the motion. Motion Carried Unanimously.

ADDITIONAL BUSINESS

Willie Adams announced the following informational meetings were held at the Township building. No decisions were made.

February 10, 2020 at 10:00 a.m. a meeting with the Supervisors, Summit Authority and Representative Marci Mustello for the Act 537 Plan public sewage project.

February 17, 2020 AT 2:00 p.m. the Bonniebrook Road Multimodal Transportation Fund Grant bids were opened.

On February 21, 2020 at 9:30 a.m. an informational meeting is scheduled at the Township building with the Supervisors, Summit Authority and Rails-to-Trails for the Act 537 Plan public sewage project.

The Township received a request for the trimming of trees on Mitchell Road that is interfering with the visibility of a hidden driveway sign and the installation of a mirror for the driveway. The property owner is willing to pay for the mirror. The request was directed to Penn DOT for a determination since Mitchell Hill Road is a State road.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION.

It was confirmed that Herman Road is a State Road.

ADJOURN

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:45 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, MARCH 4, 2020 AT 6:45 P.M.

Respectfully Submitted, Roxann L. Stickney, Secretary