

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
FEBRUARY 20, 2019**

The Summit Township Board of Supervisors public meeting was held on Wednesday, February 20, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:50 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

All Supervisors were present. Also, in attendance for the meeting, Secretary, Roxann Stickney, Township Solicitor, Michael Gallagher, David Barry, Kriss Simmons, Greg Konyha and Kelly Konyha.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the agenda.

**APPROVAL OF THE FEBRUARY 6, 2019 PUBLIC MEETING MINUTES**

Larry Osche motioned to approve the February 6, 2019 with an update that the disbursed funds from the grant for Binsey Road will be for Phase I of the project. Rick Green seconded the motion. Motion Carried Unanimously.

**TREASURER’S REPORT**

The Treasurer’s Report was read by the Secretary/Treasurer.

<b>FUND BALANCE AS OF 02/20/19</b>	
Capital Fund	\$338,395.82
CDBG	\$1.00
Fire Hydrant Fund	\$3,456.65
General Fund	\$566,109.97
Sewage Escrow Fund	\$17,551.77
Sewage Permit Fund	\$7,326.30
State Fund	\$495.63
<b>Available Funds</b>	<b>\$933,337.14</b>
Capital Fund CD	\$306,410.41
General Fund CD	\$204,175.30
<b>Total Funds</b>	<b>\$1,443,922.85</b>

<b>ACTIVITY</b>	
Available Funds as of 02/06/19	\$897,532.52
CD Total	\$510,585.71
Deposits	\$68,395.89
Disbursements	\$32,591.27
<b>Total Funds Available as of 02/20/19</b>	<b>\$1,443,922.85</b>

Deposits included the Binsey Road Dirt, Gravel and Low Volume Grant disbursement, Earned Income Tax and Local Service Tax from Berkheimer and Recorder of Deeds.

Larry Osche motioned to approve the Treasurer’s Report. Rick Green seconded the motion. Motion Carried Unanimously.

**INVOICE APPROVAL**

Larry Osche motioned to approve for payment Black Auto Parts for filters and fluids for \$286.50. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Cunningham & Son’s Tree Care invoice for the Bricker Avenue and Brinker Road tree trimming project for \$18,000.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 90204036 for cold patch for \$257.32. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-way, LLC invoice 90211015 for cold patch for \$224.23. Rick Green seconded the motion. Motion Carried Unanimously.

**SUMMIT AUTHORITY INVOICE PAYMENT REQUEST**

Rick Green motioned to approve Summit Authority’s payment request for Senate Engineering Company invoice 54613 for the design phase of the sewage project for \$10,431.25. Larry Osche seconded the motion. Motion Carried Unanimously.

**SOLICITOR’S REPORT**

The Solicitor had nothing to report.

The Shuler Hardship Agreement was discussed. It was determined that this year’s Agreement will be approved. However, all future renewals will require a representative from the Shuler family attend the public meeting that the Agreement being approved.

Rick Green motioned to authorize the signing of the 2019 Shuler Agreement retroactive January 7, 2019. Larry Osche seconded the motion. Motion Carried Unanimously.

**SPINNEWEBER BONNIEBROOK ROAD RIGHT-OF-WAY**

Larry Osche motioned to approve the Spinneweber Right-of-Way Agreement for 524 Bonniebrook Road, Butler, PA with the Township. Rick Green seconded the motion. Motion Carried Unanimously.

**CYBER SECURITY**

The Union Employees and Union representative will receive a copy of the Cyber Security policy for review. A response from the Union will be required by March 1, 2019.

**SUMMIT ELEMENTARY PLAGROUND RESOLUTION – AGREEMENT – GRANT APPLICATION**

Larry Osche motioned to approve the Playground Agreement with Butler Area School District for the Township to lease the Summit Elementary School playground to the Township for \$1.00 per year for 25 years. Rick Green seconded the motion. Larry Osche voted “yes”. Rick Green voted “yes”. Willie Adams voted “no”. Motion Carried.

Larry Osche motioned to approve the Butler County Parks and Recreation Grant application for playground equipment. Rick Green seconded the motion. Larry Osche voted “yes”. Rick Green voted “yes”. Willie Adams voted “no”. Motion Carried.

Larry Osche motioned to approve the Resolution 2019-02 for the submission of a grant application to Butler County Parks and Recreation for the playground equipment. Rick Green seconded the motion. Larry Osche voted “yes”. Rick Green voted “yes”. Willie Adams voted “no”. Motion Carried.

**TOTH SUBDIVISION**

The Supervisors reviewed the Evan Toth subdivision plan and the Township’s Planning Commission’s recommendation letter. Willie Adams motioned to approve the Evan Toth Subdivision. Rick Green seconded the motion. Motion Carried Unanimously.

**PLANNING COMMISION REQUEST**

The Township’s Planning Commission submitted a letter of request to research the implementation of excavation setbacks and Impact Fees for major Planned Residential Development and major Commercial Development.

The Board of Supervisors would like these items to be researched and the information brought back to the Board for review.

**HEALTH INSURANCE RENEWAL**

Willie Adams motioned for the renewal of UPMC NHM76 plan health insurance for non-union Township employees. Rick Green seconded the motion. Motion Carried Unanimously.

**HERMAN VFC EARNED INCOME TAX CREDIT**

Willie Adams motioned to approve the Earned Income Tax Credit for three individuals from the Herman Volunteer Fire Company that met the requirements for the credit. Rick Green seconded the motion. Motion Carried Unanimously.

**EINGINEER’S REPORT**

The engineer had nothing to report.

**ROADMASTER REPORT**

The Roadmaster, Larry Osche, presented the Roadmaster report:

1. Road maintenance.
2. Equipment maintenance.

A partial load of pipe was received for road projects.

An ongoing parking issue with an individual on Shepperd Drive is causing a safety issue for motorists and the road department’s ability to maintain the road. Rick Green motioned to direct Roxann Stickney to send a letter that indicates that this is the Final Request to stop parking on the Township’s right-of-way and road or a suit will be filed. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned for Dan Hay to be hired at \$19.70 per hour as a part-time, temporary on-call equipment operator with no holidays or benefits. Rick Green seconded the motion. Motion Carried Unanimously.

The completion deadline of Phase I of the Binsey Road Dirt, Gravel and Low Volume Grant is April 1, 2019. The project was not completed due to the weather. An extension will be requested.

The Dirt, Gravel and Low Volume Grant application for Old East Butler road will be under consideration for the next funding cycle in 2019.

**ADDITIONAL BUSINESS**

Willie Adams announced the following meetings were held.

February 13, 2019 at 9:00 a.m. an informational meeting with Jefferson Township and Allen Williams of PennDOT regarding the Bonniebrook Road Multimodal Transportation Grant.

February 19, 2019 at 11:00 a.m. an informational meeting with Pennvest, DEP, and Summit Authority members regarding funding for the sewage project.

February 20, 2019 at 6:30 p.m. an executive session regarding the Summit Elementary School playground.

An individual submitted a reimbursement request for the replacement of her windshield due to stone chip that she feels came from a Township vehicle. Rick Green motioned that the reimbursement for the windshield be denied and that she files a claim with her insurance company. Larry Osche seconded the motion. Motion Carried Unanimously.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

Residents brought to the Board’s attention of an ongoing issue with an individual allegedly living in a garage with no water or sewage. He is also parking on the road whenever he cannot access his driveway due to the weather. Larry Osche motioned for the Zoning Officer and Zoning Field Officer to go unannounced to the garage to inspect the upstairs for proof that someone is living there. Rick Green seconded the motion. Motion Carried Unanimously.

A resident reported to the Board that the Dollar General on Route 422 delivery trucks are causing a safety issue. A delivery truck blocked both lanes of Route 422 to access the store. A letter will be sent to Dollar General’s corporate office to inform them of the issue.

A resident complimented the road department on the roads being maintained very well.

**ADJOURN**

With there being no further business to come before the Board of Supervisors Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:20 p.m.

**THE NEXT MEETING WILL BE HELD ON WEDNESDAY, MARCH 6, 2019 AT 6:45 P.M.**

Respectfully Submitted, Roxann L. Stickney, Secretary