

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
FEBRUARY 21, 2024**

The Summit Township Board of Supervisors public meeting was held on Wednesday, February 21, 2024, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:55 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors were present, Willie Adams, and Larry Osche. Supervisor, Rick Green, attended via zoom meeting. Also, present was Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, Regis E. Karch, , Dave Barry, Rob Shuler, Jim Henry, Walt Widenhofer, Mike Oesterling, Jason Gallagher, Merle Campbell, Harold Leyland, Jim Gallagher, Brenda Gallagher, Brian Hanley, Justin Etzel, Sawyer Etzel, Martin Oesterling, Ryan Martin of Representative Marci Mustello office, and Dale Hobaugh.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

FEBRUARY 7, 2024 REGULAR PUBLIC MEETING MINUTES APPROVAL

Larry Osche motioned to approve the February 7, 2024 regular public meeting minutes as presented. Willie Adams seconded the motion. Motion carried unanimously.

TREASURER’S REPORT

FUND BALANCE		ACTIVITY	
AMERICAN RESCUE PLAN	0.00	BALANCE AS OF 2/07/2024	675,524.43
CAPITAL FUND	108,058.89	CDs	515,173.55
FIRE HYDRANT FUND	1,142.62	SAVINGS ACCOUNTS	637,656.56
GENERAL FUND	414,049.79	DEPOSITS/DEBITS	80,566.06
SEWAGE ESCROW FUND	28,614.77	DISBURSEMENTS	106,076.95
SEWAGE PERMIT FUND	11,688.98	AVAILABLE FUNDS 02/21/2024	1,802,843.65
STATE FUND	86,458.49		
AVAILABLE FUNDS	650,013.54		
CAPITAL FUND - SAVINGS	155,955.07		
GENERAL FUND SAVINGS	481,701.49		
GENERAL FUND CD #6157	154,552.07		
GENERAL FUND CD #6158	360,621.48		
TOTAL FUND	1,802,843.65		

The treasurer presented the following report.

Deposits included earned income taxes, local services taxes, and recorder of deeds.

Disbursements included engineering costs for the public sewage project, fuel and solicitor fees the BASA/Pennsylvania Water Company litigation case.

Larry Osche motioned to approve the Treasurer Report as presented. Rick Green seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve payment for Ashlar Architecture & Engineering, LLC invoice 7703 for the new garage bid process for \$4,283.75. Rick Green seconded the motion. Willie Adams voted "no". Rick Green voted "yes". Larry Osche voted "yes". Motion carried.

Larry Osche motioned to approve payment for the 2024 Butler County Council of Governments (COG) membership of \$100.00. Willie Adams seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Butler Petroleum Corp. invoice 700103 for unleaded gasoline for \$535.71. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for State Worker's Insurance Fund worker's compensation policy for Herman Volunteer Fire Company for \$1,234.00. Willie Adams seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Stephenson Equipment, Inc. invoice 18074570 for mower parts for \$1,221.59. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Stephenson Equipment, Inc. invoice 18074573 for signposts for \$1,021.90. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for TJB Consulting annual website fee of \$205.99. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Traffic Systems and Services invoice SR-31437 for traffic conflict monitor repair for \$520.00. Willie Adams seconded the motion. Motion carried unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

The Summit Authority submitted a payment request for the following invoices totaling \$77,408.12. The Authority will reimburse the Township upon receiving funding.

Rick Green motioned to approve payment for Butler Eagle ad 1549147 for the organization meeting for \$79.00. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Butler Eagle ad 1550830 for a special meeting held on January 30, 2024 for \$41.00. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Gallagher Law Group invoice 2146 regarding appraisals and easements for the public sewage project for \$304.00. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for LSSE Civil Engineers and Surveyors invoice 202400904 for the public sewage project for \$57,099.28. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for LSSE Civile Engineers and Surveyors invoice 202401708 for the public sewage project for \$21,884.84. Rick Green seconded the motion. Motion carried unanimously.

HANLEY SUBDIVISION

The Supervisors reviewed the Hanley subdivision plan at 290 Bonniebrook Road, Butler, PA and the Township's Planning Commission's recommendation letter for approval. The plan was also reviewed by Butler County Planning Commission with no comments indicated.

Willie Adams motioned to approve the Hanley subdivision plan at 290 Bonniebrook Road as administratively correct. Rick Green seconded the motion. Motion carried unanimously.

SOLICITOR REPORT

The Solicitor presented the following report.

1. Processing the Brief for the Butler Area Sewer Authority (BASA)/Pennsylvania American Water Company litigation case.
2. The Gagliardi litigation case Pre-Trial was filed.

HERMAN VOLUNTEER FIRE COMPANY WORKER'S COMPENSATION

The Herman Volunteer Fire Company must obtain an Employer Identification Number to obtain a worker's compensation policy for the paid employees. The Township will provide worker's compensation insurance for the volunteer fire fighters.

HERMAN VOLUNTEER FIRE DEPARTMENT EARNED INCOME TAX CREDIT

The Secretary confirmed that Larry Shuler was on the Herman Volunteer Fire Company's eligibility list for the Earned Income Tax Credit.

Larry Osche motioned to approve the Herman Volunteer Fire Company Earned Income Tax Credit for Larry Shuler. Willie Adams seconded the motion. Motion carried unanimously.

CDBG BINSEY ROAD BID PROPOSAL TO BUTLER COUNTY

Larry Osche motioned to approve the Widmer Engineering, Inc. proposal for engineering services the Community Development Block Grant (CDBG) Binsey Road project. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to authorize the chairman of the board to sign the Widmer Engineering, Inc. proposal for the CDBG Binsey Road project. Rick Green seconded the motion. Motion carried unanimously.

KARNS BRIDGE LETTER OF SUPPORT

Larry Osche motioned to send a letter of support to the Secretary of U.S. Department of Transportation for the Karns Bridge replacement. Rick Green seconded the motion. Motion carried unanimously.

KEEP PENNSYLVANIA BEAUTIFUL GRANT PROGRAM

Larry Osche motioned to apply for the Keep Pennsylvania Beautiful grant for the installation of cameras at properties that are experiencing illegal dumping. Rick Green seconded the motion. Motion carried unanimously.

ROUTE 38 & 69 TRAFFIC CONFLICT MONITOR

Larry Osche motioned to purchase a new traffic conflict monitor for the Route 38 & Route 68 intersection for \$2,400.00. Willie Adams seconded the motion. Motion carried unanimously.

SOLICITATION SIGNS

The purchase of solicitation signs that indicate a permit is required died to a lack of motion. No action will be taken.

PERMANENT FULL-TIME ROAD DEPARTMENT EMPLOYEE

Blayne McConnell has obtained his CDL. Larry Osche motioned to hire Blayne McConnell as a full-time permanent road department employee with benefits. Willie Adams seconded the motion. Motion carried unanimously.

CRACK SEAL RENTAL

Larry Osche motioned to rent from the Butler County Council of Governments (COG) a crack sealer for \$600.00 per week. Rick Green seconded the motion. Motion carried unanimously.

CRACK SEAL MATERIAL

Larry Osche motioned to purchase two skids of crack seal materials for \$1,580.00 per skid. Rick Green seconded the motion. Motion carried unanimously.

CATCH BASINS

Larry Osche motioned to purchase three catch basins. One will be for Great Belt Road and the other two will be for the stockpile. Willie Adams seconded the motion. Motion carried unanimously.

ENGINEER REPORT

The Hanley subdivision and Hortert subdivision were reviewed.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Roads were salted and plowed.
2. Roads were checked.
3. Cleaning of catch basins was performed.
4. Equipment maintenance was performed.

Residents attended the meeting regarding the new water line on Portman Road. The main concern the residents have is the water pressure being sufficient to supply all households on the line. PA American Water Company will be installing a new booster pump for the new water service line. For fire hydrants to have sufficient water pressure the booster pump will need to be upgraded. At the present time, the cost from Pennsylvania American Water Company for the installation of a booster pump to supply pressure to four fire hydrants is \$70,000.00. The fire hydrants will not extend beyond Etzel Lane. The consideration of the fire hydrants service is being evaluated. Larry Osche will contact Pennsylvania Water Company to request a representative attend the March 6, 2024 public meeting to discuss the specifics of the project with the Board of Supervisors and residents.

The neighboring property owner to the Township's building requested to purchase a small portion or the entire property at 518 Bonniebrook Road from the Township for a safer site distance for his driveway. This will be further researched.

The Community Development Block Grant Binsey Road project requires tree trimming. If the Township employees perform the trimming, the Township can be reimbursed through the grant.

ADDITIONAL BUSINESS

Willie Adams announced the following executive sessions were held and no decisions were made.

February 13, 2024 at 11:30 a.m. a conference call was held with the Supervisors and Township's Solicitor regarding pending litigation case.

February 15, 2024 at 11:45 a.m. a conference call was held with the Supervisors and Township's Solicitor regarding another pending litigation case.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There were no questions or comments from the floor.

ADJOURNMENT

With there being no further business to come before the board, Willie Adams motioned to adjourn the meeting. Rick Green seconded the motion. Motion carried unanimously. The meeting was adjourned at 8:30 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

NEXT BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, MARCH 6, 2024