

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
MARCH 6, 2019**

The Summit Township Board of Supervisors public meeting was held on Wednesday, March 6, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:48 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors, Willie Adams and Rick Green were present. Supervisor, Larry Osche, was absent. Also, in attendance at the meeting, Secretary, Roxann Stickney and James Henry.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the agenda.

**APPROVAL OF THE FEBRUARY 20, 2019 PUBLIC MEETING MINUTES**

Rick Green motioned to approve the February 20, 2019 minutes as presented. Willie Adams seconded the motion. Motion Carried Unanimously.

**TREASURER’S REPORT**

The treasurer presented the following report.

<b>FUND BALANCE AS OF 03/06/19</b>	
Capital Fund	\$338,434.76
CDBG	\$1.00
Fire Hydrant Fund	\$2,560.00
General Fund	\$563,290.46
Sewage Escrow Fund	\$17,551.77
Sewage Permit Fund	\$7,326.30
State Fund	\$251,833.48
<b>Available Funds</b>	<b>\$1,180,997.77</b>
Capital Fund CD	\$306,410.41
General Fund CD	\$204,175.30
<b>Total Funds</b>	<b>\$1,691,583.48</b>

<b>ACTIVITY</b>	
Available Funds as of 02/20/19	\$933,337.14
CD Total	\$510,585.71
Deposits	\$298,159.35
Disbursements	\$50,498.72
<b>Total Funds Available as of 03/06/19</b>	<b>\$1,691,583.48</b>

Deposits into the State Fund included the annual Liquid Fuels Tax funding of \$226,577.20 and Road Turnback Annual Maintenance payment of \$24,760.00. Deposits in the General Fund included Berkheimer Earned Income Tax and Local Service Tax.

Disbursements included the Bricker Avenue and Brinker Road tree trimming project and a payment to Senate Engineering Company for the design phase of the Act 537 Plan.

Rick Green motioned to approve the Treasurer’s Report. Willie Adams seconded the motion. Motion Carried Unanimously.

**INVOICE APPROVAL**

Willie Adams motioned to approve for payment Butler County Assessment Office invoice 2019-194 for 2019 Tax Cards for \$995.43. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Butler Petroleum Corporation invoice 570668 for on-road fuel for \$2,046.94. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Classic Ink invoice 12647 for road department hoodies for \$399.84. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment CW Howard Insurance Agency, Inc. invoice 5718 for Lick Hill Volunteer Fire Company auto insurance for \$1,462.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 1249 for the renewal of the Secretary/Treasurer bond for \$1,696.00. Rick Green seconded the motion. Motion Carried Unanimously.

#### **SUMMIT AUTHORITY CHAIRMAN TERM**

The Summit Authority submitted a request for David Barry to be appointed to serve on the Authority's board for a five-year term.

Willie Adams motioned to appoint David Barry to the Summit Authority. Rick Green seconded the motion. Motion Carried Unanimously.

#### **HEALTH INSURANCE**

Rick Green motioned for the Secretary/ Treasurer spouse, Jim Stickney, be added to the Township's health, eye and dental plans. Willie Adams seconded the motion. Motion Carried Unanimously.

#### **ZONING HEARING BOARD MEMBER**

The Supervisors accepted William Stevenson resignation letter from the Zoning Hearing Board.

The Supervisors reviewed Jim Henry's letter of interest to serve on the Zoning Hearing Board.

Willie Adams motioned to appoint Jim Henry to serve on the Zoning Hearing Board. Rick Green seconded the motion. Motion Carried Unanimously.

#### **ROCK SALT CONTRACT**

Roxann Stickney presented for the Roadmaster, Larry Osche, a request to submit the 2019 – 2020 Co-Stars road salt contract for 1,500 tons of road salt.

Rick Green motioned for the submission of the 2019 -2020 Co-Stars road salt contract for 1,500 tons of road salt. Willie Adams seconded the motion. Motion Carried Unanimously.

#### **CARBON CENTER ROAD GUIDERAILS**

Roxann Stickney presented a memo and quote from Green Acres Contracting for the Roadmaster, Larry Osche, for the removal/installation of guide rails on Carbon Center Road for \$5,500.00.

Rick Green motioned to approve the Green Acres Contracting quote for the removal/installation of guide rails on Carbon Center Road for \$5,500.00. Willie Adams seconded the motion. Motion Carried Unanimously.

#### **ROADMASTER REPORT**

Roxann Stickney presented for the Roadmaster, Larry Osche, the following report:

1. Clearing of tress and brush from the wind storm.
2. Winter road maintenance.
3. Equipment maintenance.
4. The pipe and catch basins for road projects were delivered to the township building.
5. Patching of pot holes.

#### **ADDITIONAL BUSINESS**

The Supervisors reviewed the Statement of Values for the Township's insurance policy. Willie Adams motioned to approve the Statement of Values. Rick Green seconded the motion. Motion Carried Unanimously.

The Zoning Officer and Zoning Field Officer made to two unannounced visits to a garage on McGrady Hollow Road that allegedly has an individual residing in the garage. Upon the first visit, there was no one at the garage. After

returning a couple of days later, the tenant renting the garage was present and showed the Zoning Officer and Zoning Field Officer the upstairs of the garage. There is not enough evidence of an individual living in the garage to conclude that it is being occupied as a residence.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

There were no comments or questions from the floor.

**ADJOURN**

With there being no further business to come before the Board of Supervisors Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:10 p.m.

**THE NEXT MEETING WILL BE HELD ON WEDNESDAY, MARCH 20, 2019 AT 6:45 P.M.**

Respectfully Submitted,  
Roxann L. Stickney, Secretary