

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
MARCH 6, 2024**

The Summit Township Board of Supervisors public meeting was held on Wednesday, March 6, 2024, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:50 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors were present, Willie Adams, and Larry Osche. Supervisor, Rick Green, attended via zoom meeting. Also, present was, Township Secretary, Roxann Stickney, Regis E. Karch, Helen Osche, Dale Hobaugh, Dave Barry, Martin Oesterling, Harold Leyland, Jim Gallagher, Brenda Gallagher, Deborah Moore, Geary McDevitt, Steve Demofonte, Don Reilly, Joel Hilliard, and Walt Widenhofer

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

FEBRUARY 21, 2024 REGULAR PUBLIC MEETING MINUTES APPROVAL

Rick Green motioned to approve the February 21, 2024 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

TREASURER’S REPORT

FUND BALANCE	
AMERICAN RESCUE PLAN	0.00
CAPITAL FUND	108,511.72
FIRE HYDRANT FUND	1,142.62
GENERAL FUND	408,344.66
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	8,103.03
STATE FUND	313,459.98
AVAILABLE FUNDS	868,176.78
CAPITAL FUND - SAVINGS	155,955.07
GENERAL FUND SAVINGS	481,701.49
GENERAL FUND CD #6157	154,552.07
GENERAL FUND CD #6158	360,621.48
TOTAL FUND	2,021,006.89

ACTIVITY	
BALANCE AS OF 2/21/2024	650,013.54
CDs	515,173.55
SAVINGS ACCOUNTS	637,656.56
DEPOSITS/DEBITS	255,554.85
DISBURSEMENTS	37,391.61
AVAILABLE FUNDS 03/06/2024	2,021,006.89

The treasurer presented the following report.

Deposits included earned income taxes, local services taxes, and annual Liquid Fuels allocation.

Disbursements included police services, signposts, mower parts and general operating expenses.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve payment for Hampton Concrete Products, Inc. invoice 24630 for angle grates for \$1,962.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Hunter Truck invoice X101247875:01 for Peterbilt heater core for \$665.55. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Jerich Insurance Agency invoice 3739 for liability insurance for \$5,935.00. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Saxonburg police services for January 6, 2024 through March 1, 2024 for \$4,067.86. Larry Osche seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Wine Concrete Products, Inc. invoice 93898 for 24" catch basins for \$705.00. Rick Green seconded the motion. Motion carried unanimously.

PORTMAN ROAD FIRE HYDRANTS

PA American Water Company representatives attended the meeting to discuss with the Supervisors and the residents of Portman Road the public water booster station project. To have fire hydrants, a fire pump will need to be installed at the Township's expense of approximately \$70,000.00 for four hydrants. The Board of Supervisors will have to decide by October of 2024 whether to proceed with the installation of functioning fire hydrants.

LIQUID FUELS FUNDING

The Township received the annual Liquid Fuels Tax Fund payment of \$202,031.98 and the Road Turnback Annual Maintenance payment of \$24,760.00. The total received was \$226,791.98.

VOLUNTEER FIRE COMPANY WORKER'S COMPENSATION

After researching the options for Herman Volunteer Fire Company worker's compensation coverage, the most feasible option would be to include Herman Volunteer Fire Company's administrative assistant and janitorial paid employees on the policy. The fire company will reimburse the Township's for the employees' coverage.

Willie Adams motioned to include Herman Volunteer Fire Company administrative assistant and janitorial employee on the volunteer fire fighter worker's compensation policy. The fire company will reimburse the Township for the paid employees' coverage. Rick Green seconded the motion. Motion carried unanimously.

SPRING – SUMMER NEWSLETTER

Rick Green motioned for the distribution of a Spring – Summer newsletter. Willie Adams seconded the motion. Motion carried unanimously. The Supervisors will approve the newsletter prior to the mailing.

SEAL COAT BID ADVERTISEMENT

Larry Osche motioned to approve the advertisement of a seal coat bid for Simon Drive, Stutz Road, Green Manor Drive, Keck Road, and Kaiser Road. Rick Green seconded the motion. Motion carried unanimously.

BASE REPAIRS IN PLACE BID ADVERTISEMENT

Larry Osche motioned to approve the advertisement of a base repairs bid for the section Portman Road between Bonniebrook Road and Protzman Road. Willie Adams seconded the motion. Motion carried unanimously.

PAVING BID ADVERTISEMENT

Larry Osche motioned to approve the advertisement of a paving bid for Linnwood Drive. Willie Adams seconded the motion. Motion carried unanimously.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Snow fences were removed.
2. Equipment maintenance was performed.
3. Road inspections were performed.
4. Cleaning of catch basins was performed.

ADDITIONAL BUSINESS

Willie Adams announced the following executive sessions were held and no decisions were made.

March 1, 2024 at 11:30 a.m. a conference call was held with the Supervisors and Township's Solicitor regarding pending litigation case.

March 4, 2024 at 11:45 a.m. Larry Osche and Willie Adams walked Bonniebrook Road to view the road cracks. No decisions were made.

March 5, 2024 at 12:00 p.m. a conference call was held with the Supervisors and Township's Solicitor regarding Summit Authority legal issues.

March 15, 2024 at 10:00 a.m. a conference call is scheduled with the Supervisors and Township's Solicitor regarding pending litigation.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

The dusk to dawn light at the Township building needs to be repaired or replaced. This will be researched.

ADJOURNMENT

With there being no further business to come before the board, Rick Green motioned to adjourn the meeting. Larry Osche seconded the motion. Motion carried unanimously. The meeting was adjourned at 8:25 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

NEXT BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, MARCH 20, 2024