

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
MARCH 16, 2022**

The Summit Township Board of Supervisors public meeting was held on Wednesday, March 16, 2022 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:52 p.m. Immediately following the Community Development Block Grant (CDBG) public hearing.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors Willie Adams, Rick Green and Larry Osche were present. Also in attendance, Township Solicitor, Michael Gallagher, Township Secretary/Treasurer, Roxann Stickney, Regis E. Karch, Jason Bresnahan, Joseph V. Geibel, David Barry, Wendy Simmons, Kalie Simmons, Alyssa Simmons and Kriss Simmons.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There was no questions or comments from the floor.

**MARCH 2, 2022 PUBLIC MEETING MINUTES**

Rick Green motioned to approve the March 2, 2022 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**TREASURER’S REPORT**

The treasurer presented the following report.

<b>FUND BALANCE AS OF 03/16/2022</b>	
American Rescue Plan	\$243,882.90
Capital Fund	\$166,464.73
Fire Hydrant Fund	\$3,693.51
General Fund	\$826,281.59
Sewage Escrow Fund	\$28,614.77
Sewage Permit Fund	\$14,102.59
State Fund	\$256,176.14
<b>Available Funds</b>	<b>\$1,539,216.23</b>
Capital Fund Savings Account	\$150,000.00
General Fund Savings Account	\$210,518.44
<b>Total Funds</b>	<b>\$1,899,734.67</b>

<b>ACTIVITY</b>	
Available Funds as of 03/02/2022	\$1,562,345.39
Savings Account Total	\$360,518.44
Deposits	\$39,999.09
Disbursements	\$63,128.25
<b>Total Funds Available as of 03/16/2022</b>	<b>\$1,899,734.67</b>

The Treasurer presented the following report.

Deposits included the Earned Income Taxes, Local Services Taxes and Recorder of Deeds.

Disbursements included the Act 537 public sewage project and pipe.

Rick Green motioned to approve the Treasurer report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**GENERAL FUND INVOICES APPROVAL**

Larry Osche motioned to approve for payment Goodyear Tire invoice 076-110403 for 2003 Peterbilt tires for \$1,846.04. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hunter Truck invoice X101179324:01 for radiator hose and parts for 2003 Peterbilt for \$575.19. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Jerich Insurance Agency invoice 2845 for the Township worker’s compensation policy for \$1,023.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 2838 for the Treasurer’s bond for \$1,696.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment State Worker’s Insurance Fund for the volunteer fire companies’ worker’s compensation policy for \$1,054.00. Rick Green seconded the motion. Motion Carried Unanimously.

**SUMMIT AUTHORITY PAYMENT REQUEST**

The Summit Authority presented a payment request for the following invoices.

Butler County Conservation District	Review Fee	\$12,890.00
Butler County Clean Water Fund	NPDES Application	\$ 1,500.00
Commonwealth of PA Clean Water Fund	Disturbed Acreage	\$ 6,600.00
Senate Engineering Company	Invoice 60823 for Public Sewage Project	\$ 5,506.75
Senate Engineering Company	Local Share Grant Applications	\$ <u>200.00</u>
	Total	\$26,696.75

The Authority will reimburse the Township upon receiving funding.

Larry Osche motioned to approve the Summit Authority payment request for the above listed invoices for a total of \$26,969.75. The Authority will reimburse the Township upon receiving funding. Rick Green seconded the motion. Motion Carried Unanimously.

**KAISER LOT LINE REVISION**

The Township Planning Commission, Butler County Planning Commission and the Township’s engineer reviewed the Denise M Kaiser and Robert Rakarcih and Elizabeth Rakarich lot line revision plan.

The Township Planning Commission found the plan to be administratively correct and recommended approval.

The Board of Supervisors reviewed the plan and determined it was administratively correct.

Willie Adams motioned to approve the Denise M. Kaiser and Robert Rakarich and Elizabeth Rakarich lot line revision plan as administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

**SOLICITOR REPORT**

The Solicitor recommended the approval of Resolution 2022-09 to settle the land use appeal by Vogue Tower Partners to construct a cell tower on Kriss Simmons’s property at 3475 Beck Road, Butler, PA.

Willie Adams motioned to approve Resolution 2022-09 to settle the land use appeal by Vogue Tower Partners to construct a cell tower on Kriss Simmons’s property at 3475 Beck Road, Butler, PA. Larry Osche seconded the motion. Motion Carried Unanimously.

**AG SECURITY**

Jason Bresnahan submitted a letter to the Board of Supervisors on November 3, 2021 requesting his property at 278 ½ Chicora Road, Butler, PA be placed in Agricultural Security.

Willie Adams motioned to deem the Jason Bresnahan property at 278 ½ Chicora Road, Butler, PA in Agricultural Security. Rick Green seconded the motion. Motion Carried Unanimously.

A letter will be sent to Mr. Bresnahan indicating the property is in Agricultural Security.

**BECK ROAD CELL TOWER**

The Beck Road Cell Tower was discussed in the Solicitor Report section.

**RESOLUTION 2022-07 KARNS BRIDGE REPLACEMENT SIGNAL LIGHT AGREEMENT WITH PENNDOT**

Rick Green motioned to approve of Resolution 2022-07 for the Karns Bridge Replacement Signal Light Agreement with PennDOT subject to the Agreement stating that PennDOT will be responsible for installation costs for the signal light. Willie Adams seconded the motion. Motion Carried Unanimously.

**TINY HOUSE**

Joseph Geibel presented a park model tiny house to be placed on a 4-acre parcel on Moran Road. The tiny house will be connected to an on-lot septic system and on-lot well. The building inspector will be contacted regarding the requirements for a tiny house.

**ROADMASTER REPORT**

The Roadmaster presented the following report.

1. Winter road maintenance performed.
2. Trees removed due to winter storm.
3. Equipment maintenance performed.

Local Technical Assistance Program is completing a study of Portman Road.

Bonniebrook Road has cracks in the pavement. The road is under warranty by Shields Asphalt Paving. Shields Asphalt Paving is scheduled to crack seal the road. The Board of Supervisors determined this is not an acceptable permanent solution for the road. Shields Asphalt Paving will be contacted to further discuss the road issue.

The Board of Supervisors have determined that mailboxes will not be repaired or replaced when damaged during a snow event. It is the property owner's responsibility to ensure that the mailbox is located a safe distance from the road to enable snow plowing.

**ADDITIONAL BUSINESS**

Willie Adams announced the following executive sessions.

March 7, 2022 at 2:00 p.m. with all Supervisors on a conference call regarding pending litigation. No decisions made.

March 15, 2022 at 11:00 a.m. Larry Osche and Willie Adams discussed road issues. No decisions made.

March 16, 2022 at 1:00 p.m. with all Supervisors regarding Shields Asphalt Paving and the cracks in Bonniebrook Road. No decisions made.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

There was no questions or comments from the floor.

**ADJOURN**

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:30 p.m.

Respectfully Submitted,  
Roxann L. Stickney, Secretary

**NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, APRIL 6, 2022**