

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
MARCH 17, 2021**

The Summit Township Board of Supervisors public meeting was held on Wednesday, March 17, 2021 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Larry Osche, Rick Green were present. Also, in attendance Township Solicitor, Michael Gallagher, Township, Secretary, Roxann Stickney, Jim Henry, Regis Karch, David Barry, and Randy Geibel.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the Agenda.

**MARCH 03, 2021 REGULAR PUBLIC MEETING MINUTES &
MARCH 10, 2021 EMERGENCY MEETING MINUTES**

Rick Green motioned to approve the March 3, 2021 regularly scheduled public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve the March 10, 2021 emergency meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 03/17/2021	
Capital Fund	\$290,841.18
Fire Hydrant Fund	\$2,934.57
General Fund	\$449,273.10
Sewage Escrow Fund	\$22,484.77
Sewage Permit Fund	\$12,551.67
State Fund	\$212,623.86
Available Funds	\$990,709.15
Capital Fund CD #66	\$314,353.40
General Fund CD #64	\$209,994.12
General Fund CD #100	\$200,126.03
Total Funds	\$1,715,182.70

ACTIVITY	
Available Funds as of 003/03/2021	\$1,053,268.17
CD Total	\$724,473.55
Deposits	\$9,869.68
Disbursements	\$72,428.70
Total Funds Available as of 03/17/2021	\$1,715,182.70

The Treasurer presented the following report:

Deposits included Recorder of Deeds, Earned Income Tax and Local Services Taxes.

Disbursements included road salt, angle grates and general operating expenses.

Rick Green motioned to approve the Treasurer’s report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICE APPROVAL

Larry Osche motioned to approve for payment Butler Petroleum Corporation invoice 75875D for on-road fuel for \$1,988.09. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Hawk Court Reporting invoice 177 for Zoning Hearing Board case #79 transcript for \$204.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 2331 for Township worker's compensation policy for \$962.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Jerich Insurance Agency invoice 2351 for the Treasurer's bond for \$1,696.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 2354 for the Township's liability insurance policy for \$1,790.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Ken-Fab & Weld invoice 18966 for steel for \$241.14. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Minutemen Press invoice 232905 for the Community Development Block Grant Covid (CDBG-CV) postcards for \$591.87. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment State Worker's Compensation Insurance Fund (SWIF) 4th installment for the volunteer fire companies worker's compensation policy for \$1,076.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18038785 for road signs for \$689.60. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment the postage for the Community Development Block Grant Covid (CDBG-CV) postcards to for \$452.22. Larry Osche seconded the motion. Motion Carried Unanimously.

SUMMIT SEWAGE AUTHORITY PAYMENT REQUEST

Rick Green motioned to approve Summit Authority's payment request for the following invoices. The Summit Authority will reimburse the Township for these invoices upon receiving funding.

Gallagher Law Group	Invoice 777	Rails-to-Trail Agreement	\$ 126.00
Senate Engineering Company	Invoice 58750	Sewage System	\$1955.00
Senate Engineering Company	Invoice 58891	Sewage System	<u>\$2,671.50</u>
		Total	\$4,752.50

Larry Osche seconded the motion. Motion Carried Unanimously.

SOLICITOR REPORT

A status hearing is scheduled for the Gagliardi case.

Court filings has been made against the property owner of 145 Portman Road, Butler, PA due lack of property maintenance. The property owner was scheduled to attend the meeting to discuss the court filing but was unable to attend the meeting due to unforeseen circumstances. The court proceeding will continue.

The property owner at 246 Carbon Center Road attended the meeting to discuss his property clean-up. It was determined that Court proceedings will continue at this time. However, if substantial progress is made, the court proceedings may be placed on hold.

The updated Rails-to-Trail Agreement for the public sewage line location has been submitted to the Solicitor for review.

Willie Adams motioned to approve the Sewage Enforcement Officer's recommendation to update the Small Flow Sewage Treatment Agreements. Rick Green seconded the request. Motion Carried Unanimously.

Wendy Leslie will be contacted regarding the Community Development Block Grant (CDBG) procedure for the distribution of the application for low-moderate residents financial assistance for the mandatory public sewage tap-in fee.

A Township resident requested for the Board of Supervisors to impose of a shooting ordinance. Cranberry Township has a rifle range ordinance for residential zoning districts. No action was taken at this time.

Rick Green motioned to write state representatives opposing the proposed sewage regulations and authorize the chairman to sign the letters. Willie Adams seconded the motion. Motion Carried Unanimously.

BONNIEBROOK ROAD PAVING BID RESULTS

The paving bid results for the Bonniebrook Road Multimodal Transportation Fund Grant were as follows:

Shields Asphalt Paving, Inc.	\$1,142,885.67
Wiest Asphalt Products & Paving, Inc.	\$1,249,237.95
Youngblood Paving, Inc.	\$1,394,386.50

Larry Osche motioned to award the paving bid for the Bonniebrook Road Multimodal Transportation Fund Grant to the lowest bidder, Shields Asphalt Paving, Inc., for \$1,142,885.67. Rick Green seconded the motion. Motion Carried Unanimously.

AED MAINTENANCE CONTRACT RENEWAL

Willie Adams motioned to renew the AED 2-year maintenance contract with Zoll Medical Corporation for \$799.00. Rick Green seconded the motion. Motion Carried Unanimously.

FINAL 2016 PETERBILT PAYMENT

The final installment payment for the 2016 Peterbilt truck will be paid from the General Fund.

SPRING-SUMMER NEWSLETTER

Rick Green motioned to approve the printing/mailing of a Spring-Summer newsletter. The newsletter will be approved by the Supervisors before being processed. Larry Osche seconded the motion. Motion Carried Unanimously.

PLANNING COMMISSION LAPTOP

Rick Green motioned to approve the purchase of a laptop for the Planning Commission not to exceed \$500.00. Larry Osche seconded the motion. Motion Carried Unanimously.

ENGINEER REPORT

There was nothing to report.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Snow fencing was removed and placed in storage.
2. Potholes patched.
3. The road department vehicles were switched over from winter equipment to summer equipment.
4. Roads were broomed.
5. Grates were changed over on Geibel Road.

The Dirt Road, Low Volume Grant for Stutz Road is in the planning phase.

ADDITIONAL BUSINESS

Rick Green motioned to extend the Covid-19 State of Emergency for another week. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green contacted Butler City Police for police services approximately two weeks ago. Butler City Police prefer 40 hours a week coverage. The Township prefers less hours. Butler City Police have not responded to the less hours request.

Saxonburg Police are agreeable to a 6-month trial period. Saxonburg council approved a draft Police Services Agreement. Rick Green motioned for the Township's Solicitor to draw-up a draft Police Services Agreement for Saxonburg Police to provide police services in Summit Township. Larry Osche seconded the motion. Motion Carried Unanimously.

The Tax Collector requested to not re-send updated tax cards to properties that have the Fire Hydrant Tax added by Butler County error for taxes less than \$2.00. Butler County will be contacted to see if this allowed.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION.

Dave Barry presented a request from the Herman Volunteer Fire Company Officers to meet with the Township Supervisors to discuss the operations of the fire company.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:55 p.m.

NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, APRIL 7 , 2021

Respectfully Submitted,
Roxann L. Stickney, Secretary