

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
MARCH 20, 2024**

The Summit Township Board of Supervisors public meeting was held on Wednesday, March 20, 2024, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors were present, Willie Adams, Rick Green, and Larry Osche. Absent was, Township Secretary, Roxann Stickney. Also, present Township Solicitor, Michael Gallagher, David Barry, Molly Miller, Laura Kemble, Seth Kemble, and Rob Shuler.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments from the floor.

**MARCH 6, 2024 REGULAR PUBLIC MEETING MINUTES APPROVAL**

Willie Adams motioned to approve the March 6, 2024 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

**TREASURER’S REPORT**

<b>FUND BALANCE</b>	
AMERICAN RESCUE PLAN	0.00
CAPITAL FUND	108,511.72
FIRE HYDRANT FUND	1,933.77
GENERAL FUND	409,304.74
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	8,103.03
STATE FUND	313,459.98
<b>AVAILABLE FUNDS</b>	<b>869,928.01</b>
CAPITAL FUND - SAVINGS	155,955.07
GENERAL FUND SAVINGS	481,701.49
GENERAL FUND CD #6157	154,552.07
GENERAL FUND CD #6158	360,621.48
<b>TOTAL FUND</b>	<b>2,022,758.12</b>

<b>ACTIVITY</b>	
BALANCE AS OF 03/06/2024	868,176.78
CDs	515,173.55
SAVINGS ACCOUNTS	637,656.56
DEPOSITS/DEBITS	40,578.92
DISBURSEMENTS	38,827.69
<b>AVAILABLE FUNDS 03/20/2024</b>	<b>2,022,758.12</b>

Supervisor Rick Green presented on behalf of the treasurer following report.

Deposits included real estate taxes, earned income taxes, and local services taxes.

Disbursements included Herman Volunteer Fire Company worker’s compensation down payment, Treasurer bond, angle grates, insurance renewals for the Township’s liability and workers compensation.

Larry Osche motioned to approve the Treasurer Report as presented. Willie Adams seconded the motion. Motion carried unanimously.

**GENERAL FUND INVOICES APPROVAL**

Willie Adams motioned to approve payment for Butler County Tax Assessment invoice 2024-206 for the processing of 2024 tax cards for \$1,638.01. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Hei-Way, LLC invoice 10337260 for cold patch for \$271.35. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Herman Volunteer Fire Company 2024 fire engine contribution for \$20,000.00. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Hetrick's Plumbing-Hearing-Appliances LP Gas invoice 542993 for furnace vent assembly for \$680.00. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Jerich Insurance Agency invoice 3747 for the Township's secretary/treasurer bond for \$1,875.00. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Jerich Insurance Agency invoice 3753 for the Township worker's compensation policy for \$2,6322.00. Willie Adams seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Key Precast Supply invoice 134487 for catch basins and tar sealant for \$527.04. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Mon-D-Aid & Cleanit Company invoice 124061 for building supplies for \$376.46. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Sealmaster Hillsville invoice SM59960 for crack seal materials for \$2,956.80. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for State Worker's Insurance Fund worker's compensation insurance for Herman Volunteer Fire Company for \$1,236.00. Willie Adams seconded the motion. Motion carried unanimously.

#### **SOLICITOR REPORT**

The Township filed the Pre-Trial Brief for the Gagliardi stormwater case. Case management is scheduled for June 12, 2024. Pre-Trial is scheduled for July 1, 2024. Trial is scheduled for July 3, 2024 and July 5, 2024.

The Final Brief for the Butler Area Sewer Authority (BASA) case will be filed on Thursday, March 21, 2024. An executive session will be held after the meeting.

A Status Conference for Sportsman's Supply Company is scheduled for June 3, 2024. A request to schedule a trial and fees reimbursement will be presented.

A follow-up is scheduled for April 5, 2024 at 1:00 p.m. for the Geibel property.

Line painting on Bonniebrook Road will be performed after crack sealing is complete. A letter between the Jefferson Township and Summit Township stating that each municipality will pay their portion of the invoice is sufficient.

Farming and oil lease activities are prohibited from dragging mud onto the road. Both parties will be notified that they are responsible to prevent mud from coming onto the road and for keeping the road clean from mud.

#### **DISABLED VETERANS TAX EXEMPTION**

Rick Green motioned to approve veterans that meet the 100% disablement criteria for tax bills exemption be exempt from the Fire Hydrant Tax. Larry Osche seconded the motion. Motion carried unanimously.

#### **BCATO SPRING CONVENTION**

Butler County Association of Township Officials (BCATO) Spring Convention will be held on May 16, 2024. Larry Osche motioned for Township Officials, Secretary/Treasurer, Zoning Field Officer, and Planning Commission members to attend the convention. Rick Green seconded the motion. Motion carried unanimously.

#### **ENGINEER REPORT**

The engineer reviewed the Yost subdivision.

**FRONT OF TOWNSHIP BUILDING LIGHT POLE**

Rick Green motioned for Central Electric to be contacted to schedule the installation of a light pole at the front of the Township building. Willie Adams seconded the motion. Motion carried unanimously.

**CLEAN-UP DAY**

Clean-up Day was tabled to collect more information.

**ROADMASTER REPORT**

Roadmaster, Larry Osche, presented the following report:

1. Checked roads.
2. Salted roads.
3. Accident on Bonniebrook Road.
4. Repaired Rimp Road catch basin.
5. Removed the existing light pole that was deteriorated.

The fire hydrant booster pump may be a 2025 expenditure.

A pre-bid meeting for a new Township building is scheduled for April 1, 2024 at 1:00 p.m.

Flagger training is scheduled for March 21, 2024 at 7:30 a.m. at the Township building.

**ADDITIONAL BUSINESS**

Willie Adams announced the following executive sessions were held and no decisions were made.

March 6, 2024 regarding Community Development Block Grant Funding. (CDBG).

March 20, 2024 regarding Community Development Block Grant Funding (CDBG).

March 20, 2024 with the Township’s solicitor regarding pending litigation.

Willie Adams announced that an informational meeting will be held after the March 20, 2024 public meeting with Herman Volunteer Fire Company.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

Herman Volunteer Fire Company submitted the Amtrust insurance cancellation notice for the worker’s compensation policy transition to State Worker’s Insurance Fund.

The Summit Authority approved the negotiation for a house in Butler Township to be included in the public sewage project. If it is determined that the house will be in the system, the Solicitor will draft an agreement.

Representative Marcy Mustello will be submitting a letter of support for the public sewage project.

Representative March Mustello will be contacted regarding funding availability for the fire hydrant booster pump.

The bid for Portman Road project will be in Wednesday, March 27, 2024 Butler Eagle newspaper.

Road/driver bike safety, proper gear and lights may be an article idea for the newsletter.

Heist Road was discussed.

**ADJOURNMENT**

Meeting adjourned into an executive session at 7:52 p.m.

Meeting reconvened at 8:10 p.m.

With there being no further business to come before the board, Larry Osche motioned to adjourn the meeting.

Willie Adams seconded the motion. Motion carried unanimously. The meeting was adjourned at 8:10 p.m.

Respectfully Submitted, Rick Green, Vice-Chairman

**NEXT BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, APRIL 3, 2024**