

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
APRIL 3, 2024**

The Summit Township Board of Supervisors public meeting was held on Wednesday, April 3, 2024, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams and Rick Green were present. Supervisor, Larry Osche, was absent. Also present was the Township Secretary, Roxann Stickney, David Barry, and Rob Shuler.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

MARCH 20, 2024 REGULAR PUBLIC MEETING MINUTES APPROVAL

Rick Greens motioned to approve the March 20, 2024 regular public meeting minutes as presented. Willie Adams seconded the motion. Motion carried unanimously.

TREASURER’S REPORT

FUND BALANCE		ACTIVITY	
CAPITAL FUND	108,782.20	BALANCE AS OF 03/20/2024	869,928.01
FIRE HYDRANT FUND	2,981.63	CDs	521,595.58
GENERAL FUND	406,176.96	SAVINGS ACCOUNTS	643,856.68
SEWAGE ESCROW FUND	28,614.77	DEPOSITS/DEBITS	46,329.93
SEWAGE PERMIT FUND	8,093.23	DISBURSEMENTS	47,389.57
STATE FUND	314,219.58	AVAILABLE FUNDS 04/03/2024	2,034,320.63
AVAILABLE FUNDS	868,868.37		
CAPITAL FUND - SAVINGS	157,471.47		
GENERAL FUND SAVINGS	486,385.21		
GENERAL FUND CD #6157	156,478.68		
GENERAL FUND CD #6158	365,116.90		
TOTAL FUND	2,034,320.63		

Treasurer, Roxann Stickney, presented the following report.

Deposits included real estate taxes, earned income taxes, local services taxes, CDs, and savings account interest.

Disbursements included Herman Volunteer Fire Company annual contribution for a new fire engine and crack seal materials.

Rick Green motioned to approve the Treasurer Report as presented. Willie Adams seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Rick Green motioned to approve payment for Ashlar Architecture & Engineering invoice 7774 for the garage bid packet for \$727.50. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Butler Motor Transit invoice 2042499 for the 2016 Peterbilt truck charging system repair for \$713.01. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Center Township invoice 238053 for documentation copying for the Butler Area Sewer Authority (BASA) sale for \$280.00. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Central Electric Cooperative order 25083735 for the Township property light pole replacement for \$613.50. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Dailey Operation Consulting for flagger training for \$260.00. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Hei-Way invoice 10337429 for cold patch for \$304.80. Willie Adams seconded the motion. Motion carried unanimously.

HORTERT SUBDIVISION

The Supervisors reviewed the Timothy Hortert subdivision plan at 240 Saxonburg Road and the Township's Planning Commission recommendation letter of approval. Butler County Planning Commission reviewed the plan and had no comments. All recommendations on the Township's engineer review letter were met.

Rick Green motioned to approve the Timothy Hortert subdivision plan at 240 Saxonburg Road as administratively correct. Willie Adams seconded the motion. Motion carried unanimously.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. The Township employees helped with tree trimming clean-up at Binsey Road. If funding is available, the Community Development Block Grant (CDBG) will reimburse the Township for the employees' wages.
2. Repairs to potholes and road berms were performed.
3. The Township's equipment was changed from winter to summer.
4. The replacement light pole order was approved in the above referenced invoice section. Upon Central Electric receiving payment, installation will be scheduled.
5. The 2013 Ford F-550 brakes were repaired.
6. Roads were checked.

ADDITIONAL BUSINESS

Willie Adams announced that the following informational meetings were held, and no decisions were made.

Conference call with the Supervisors and Township Secretary on March 29, 2024 at 1:00 p.m. to discuss the building plans for the new office/garage.

A meeting was held on April 2, 2024 at 10:30 a.m. with Representative Marci Mustello, Senator Scott Hutchinson, Summit Authority Board members, Supervisors and Township Secretary regarding the public sewage project.

Pending litigation cases are scheduled for April 4, 2024 at 12:00 p.m. and April 5, 2024 at 1:00 p.m. at Butler County Courthouse.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There were no questions or comments from the floor.

ADJOURNMENT

With there being no further business to come before the board, Rick Green motioned to adjourn the meeting. Willie Adams seconded the motion. Motion carried unanimously. The meeting was adjourned at 7:50 p.m.

Respectfully Submitted, Roxann Stickney, Secretary

NEXT BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, APRIL 17, 2024