

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
APRIL 6, 2022**

The Summit Township Board of Supervisors public meeting was held on Wednesday, April 6, 2022 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Rick Green called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Rick Green and Larry Osche were present. Supervisor, Willie Adams, was absent. Also in attendance, Township Secretary/Treasurer, Roxann Stickney, Regis E. Karch, David Barry, Jim Henry, Tyler Kovach, Jason Cervone and Rep. Marci Mustello.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There was no questions or comments from the floor.

MARCH 16, 2022 PUBLIC MEETING MINUTES

Larry Osche motioned to approve the March 16, 2022 public meeting minutes as presented. Rick Green seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE	
AMERICAN RESCUE PLAN	243,903.61
CAPITAL FUND	166,489.04
FIRE HYDRANT FUND	4,615.10
GENERAL FUND	837,777.44
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	14,052.59
STATE FUND	256,209.12
AVAILABLE FUNDS	1,551,661.67
CAPITAL FUND - SAVINGS	150,030.82
GENERAL FUND SAVINGS	210,561.70
TOTAL FUND	1,912,254.19

ACTIVITY	
BALANCE AS OF 03/16/2022	1,539,216.23
SAVINGS ACCOUNT	360,592.52
DEPOSITS/DEBITS	65,860.84
DISBURSEMENTS	53,415.40
AVAILABLE FUNDS 04/06/2022	1,912,254.19

The Treasurer presented the following report.

Deposits included the Earned Income Taxes, Local Services Taxes and Real Estate Taxes.

Disbursements included the Township’s Worker’s Compensation, Township’s liability insurance, Saxonburg Police services, Quarterly LST Distribution to the Herman VFC and Lick Hill VFD.

Larry Osche motioned to approve the Treasurer report as presented. Rick Green seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve for payment invoice 2022-188 for the Butler County Assessment Office for the processing of local taxes for \$1,437.51. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Jerich Insurance Agency invoice 2863 for the 1st installment of the Township’s liability insurance for \$4,584.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Jerich Insurance Agency invoice 2868 for the 2nd installment of the Township’s liability insurance for \$1,527.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Jerich Insurance Agency invoice 2879 for the Township worker’s compensation for \$1,023.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment January 8, 2022 through March 4, 2022 Saxonburg Police services for \$4,749.31. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Senate Engineering invoice 60922 for the review of the PennDOT Karns Crossing Bridge Replacement Project for \$974.00. PennDOT will be contacted regarding reimbursing the Township for the review of their project. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18051970 for the repair of the 2016 Peterbilt air cylinder for \$469.13. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Larry Grabe invoice 983131 for the tree trimming project for \$11,200.00. Rick Green seconded the motion. Motion Carried Unanimously.

SPORTSMAN SUPPLY

Tyler Kovach and Attorney Jason Cervone attended the meeting requesting an additional 24 months for temporary storage crates at Sportsman’s Supply Company at 245 Freeport Road, Butler, PA.

It was determined that Tyler Kovach is to attend the May 18, 2022 Board of Supervisors meeting with a timeline for the removal of the storage crates from the property.

SEAL COAT BID RESULTS

The following bids were received for the seal coat project:

SINGLE ASPHALT SEAL COAT, IN PLACE

COMPANY	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
Youngblood Paving, Inc.	Single-Asphalt Seal Coat, In Place	6,298	1.680	\$10,580.64
Russell Standard	Single-Asphalt Seal Coat, In Place	6,298	1.760	\$11,084.48

DOUBLE ASPHALT SEAL COAT, IN PLACE

COMPANY	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
Youngblood Paving, Inc.	Double-Asphalt Seal Coat, In Place	49,886	3.390	\$169,113.54
Russell Standard	Double-Asphalt Seal Coat, In Place	49,886	3.437	\$171,458.18

Larry Osche motioned to table the award of the seal coat bid until the next meeting. Rick Green seconded the motion. Motion Carried Unanimously.

FB-2 BINDER BID RESULTS

Wiest Asphalt Products and Paving, Inc. was the only bidder for the FB-2 Binder Course Project. The bid was \$41,318.00 for 566 tons of FB-2 Binder Course, In Place at \$73.00 per ton.

Larry Osche motioned to accept Wiest Asphalt Products, Inc. bid for \$41,318.00 for 566 tons of FB-2 Binder Course, In Place. Rick Green seconded the motion. Motion Carried Unanimously.

COMMUNITY DEVELOPMENT BLOCK GRANT COOPERATION AGREEMENT

Rick Green motioned to ratify that Willie Adams signed the Community Development Block Grant Cooperation Agreement. Larry Osche seconded the motion. Motion Carried Unanimously.

RESOLUTION 2022-07 KARNS BRIDGE REPLACEMENT SIGNAL LIGHT AGREEMENT WITH PENNDOT

Larry motioned table Resolution 2022-07 for the Karns Bridge Replacement Signal Light Agreement with PennDOT because clarification has not been received from PennDOT. Rick Green seconded the motion. Motion Carried Unanimously

RESOLUTION 2022-10 AMERICAN RESCUE PLAN FOR 2021 BUDGET

Rick Green motioned to approve Resolution 2022-10 for the supplemental appropriation of American Rescue Plan Allocation of \$243,722.26 for the 2021 Budget. The funds will be disbursed upon the implementation of the final rule. Larry Osche seconded the motion. Motion Carried Unanimously.

RESOLUTION 2022-11 AMERICAN RESCUE PLAN FOR 2022 BUDGET

The final rule of the American Rescue Plan was implemented on April 1, 2022. Rick Green motioned to approve Resolution 2022-11 for the 2021 supplemental appropriation of American Rescue Plan Allocation of \$243,722.26 for the 2022 Budget for government services revenue loss. Larry Osche seconded the motion. Motion Carried Unanimously.

HEADLAND ROAD

Larry Osche motioned to advertise for bid the mill and fill of Headland Road. Rick Green seconded the motion. Motion Carried Unanimously.

ROADMASTER REPORT

The Roadmaster presented the following report.

1. Traffic control for the tree trimming project was conducted.
2. Brushing of roads to remove anti-skid was performed.
3. Vehicle maintenance was performed.

ADDITIONAL BUSINESS

Phillip Bauldoff applied for the volunteer fire company earned income tax credit. The Township Secretary verified that Mr. Bauldoff is on the Herman Volunteer Fire Company eligibility list. Rick Green motioned to approve Phillip Bauldoff for the Herman Volunteer Fire Company earned income tax credit. Larry Osche seconded the motion. Motion Carried Unanimously.

Shields Asphalt Paving, Inc. was sent a certified letter stating the Township will not accept bids from the company until the Bonniebrook Road cracking pavement is resolved.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Herman Volunteer Fire Company requested an informational meeting with the Supervisors to discuss a contribution for a new fire engine.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:02 p.m.

Respectfully Submitted,
Roxann L. Stickney, Secretary

NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, APRIL 20, 2022