

**SUMMIT TOWNSHIP  
PLANNING COMMISSION MEETING MINUTES  
APRIL 12, 2022**

Summit Township Planning Commission meeting was held on April 12, 2022 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Cynthia Kramer called the meeting to order at 7:02 p.m.

**ROLL CALL**

Members present were Cynthia Kramer, Gary Miller, Dennis Randolph, and Kriss Simmons. Member absent was Tom Brugere. Also in attendance, Recording Secretary, Roxann Stickney, Jim Henry, Andrew Condict, Amy Henry, Dave Chrzan, Norman D. Burk, Tracy Burk, Josh Burk, Cory Burk, Jamie Moore, Tricia Oesterling, .

**OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments.

**APPROVAL OF THE MARCH 8, 2022 MEETING MINUTES**

Cynthia Kramer motioned to approve the March 8, 2022 meeting minutes as presented. Dennis Randolph seconded the motion. Gary Miller abstained due to being absent from the meeting. Motion Carried.

**BECK ROAD CELL TOWER**

The 3475 Beck Road , Butler, PA cell tower engineer review letter and plan was reviewed. All engineer recommendations were met. The plan was found to be administratively correct.

Cynthia Kramer motioned to approve the cell tower plan at 3475 Beck Road, Butler, PA as administratively correct. Gary Miller seconded the motion. Kriss Simmons abstained from voting. Motion Carried.

A recommendation letter will be submitted to the Board of Supervisors that the cell tower plan at 3473 Beck Road, Butler, PA is administratively correct.

**MOORE SUBDIVISION**

Jamie Moore presented questions regarding right-of-way widths. Recommendations were given.

**OESTERLING SUBDIVISION**

Tricia Oesterling attended the meeting requesting information regarding the subdivision of approximately 1 ½ acres from 42 acres. The newly created parcel will have a residential greenhouse and garden. The subdivision requirements are met, and the subdivision process may begin.

**OPEN TO THE FLOOR**

Corey Burk presented an off-premises sign in a General Commercial (C-3) zoning district for NB Excavating & Hauling at Bish Road. The sign requirements are met. The property owner must obtain a sign permit. Specifications of the sign must be submitted at the time of obtaining the permit.

Andrew Condict and Amy Henry requested information for a low-impact home occupation business for the roasting of coffee beans at 72 Grant Avenue, Butler, PA. There will be no employees and the coffee beans will be distributed to area businesses. There will be no onsite sales. The requirements of a home occupation business are met. A home occupation permit is required.

**ADDITIONAL BUSINESS**

Impact fees and slope regulations were discussed.

**ADJOURN**

With there being no further business to come before the Planning Commission, Gary Miller motioned to adjourn the meeting. Cynthia Kramer seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:25 p.m.

Respectfully Submitted,  
Roxann Stickney, Recording Secretary

**NEXT PLANNING COMMISSION MEETING WILL BE HELD ON MAY 10, 2022 AT 7:00 P.M.**