

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
APRIL 17, 2024**

The Summit Township Board of Supervisors public meeting was held on Wednesday, April 17, 2024, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors Willie Adams, Larry Osche, and Rick Green were present. Also present was the Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, Bob Rankin, Steve Green, David Barry, Dale Ambrose, Rob Shuler, and Eddie Trizzino,

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments from the floor.

**APRIL 3, 2024 REGULAR PUBLIC MEETING MINUTES APPROVAL**

Rick Greens motioned to approve the April 3, 2024 regular public meeting minutes as presented. Willie Adams seconded the motion. Larry Osche abstained due to being absent. Motion carried.

**TREASURER’S REPORT**

| <b>FUND BALANCE</b>    |                     | <b>ACTIVITY</b>                   |                     |
|------------------------|---------------------|-----------------------------------|---------------------|
| CAPITAL FUND           | 104,435.00          | BALANCE AS OF 04/03/2024          | 868,868.37          |
| FIRE HYDRANT FUND      | 4,336.76            | CDs                               | 521,595.58          |
| GENERAL FUND           | 393,927.78          | SAVINGS ACCOUNTS                  | 643,856.68          |
| SEWAGE ESCROW FUND     | 28,614.77           | DEPOSITS/DEBITS                   | 26,718.19           |
| SEWAGE PERMIT FUND     | 7,873.63            | DISBURSEMENTS                     | 42,179.04           |
| STATE FUND             | 314,219.58          | <b>AVAILABLE FUNDS 04/17/2024</b> | <b>2,018,859.78</b> |
| <b>AVAILABLE FUNDS</b> | <b>853,407.52</b>   |                                   |                     |
| CAPITAL FUND - SAVINGS | 157,471.47          |                                   |                     |
| GENERAL FUND SAVINGS   | 486,385.21          |                                   |                     |
| GENERAL FUND CD #6157  | 156,478.68          |                                   |                     |
| GENERAL FUND CD #6158  | 365,116.90          |                                   |                     |
| <b>TOTAL FUND</b>      | <b>2,018,859.78</b> |                                   |                     |

Treasurer, Roxann Stickney, presented the following report.

Deposits included real estate taxes and earned income taxes.

Disbursements included tree trimming project, engineering fees for the public sewage project and general operating expenses.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

**GENERAL FUND INVOICES APPROVAL**

Larry Osche motioned to approve payment for Hei-Way invoice 10337611 for cold patch for \$388.41. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Hei-Way invoice 10337598 for cold patch for \$204.10. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Jerich Insurance Agency invoice 3782 for the Township’s liability insurance for \$1,970.00. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for Jerich Insurance Agency invoice 3791 for the Township’s worker’s compensation insurance for \$2,632.00. Willie Adams seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Larry Grabe invoice 186218 for the tree trimming project at Binsey Road for \$11,100.00. Rick Green seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for State Worker’s Insurance Fund worker’s compensation insurance for Herman Volunteer Fire Company for \$629.00. Larry Osche seconded the motion. Motion carried unanimously.

**SUMMIT AUTHORITY INVOICES**

Rick Green motioned to approve payment for Gallagher Law Group invoice 2203 for the Butler Township property for the public sewage project for \$133.00. Larry Osche seconded the motion. Motion carried unanimously.

Rick Green motioned to approve payment for LSSE Civil Engineers & Surveyors invoice 202403039 for the public sewage project for \$4,214.20. Larry Osche seconded the motion. Motion carried unanimously.

**SOLCITOR REPORT**

The Gagliardi stormwater management case will be discussed in executive session.

The determination for the Butler Area Sewer Authority sale has not yet been made.

A Status Conference for the Sportsman’s Supply court case is scheduled for June 3, 2024.

The Geibel case is status quo pursuant to the Court Order.

**CLEARFIELD ACRES SUBDIVISION**

The Supervisors reviewed the Clearfield Acres subdivision plan at 114 Rimp Road and the Township’s Planning Commission recommendation letter of approval. Butler County Planning Commission reviewed the plan and had no comments. All recommendations in the Township’s engineer review letter were met.

Willie Adams motioned to approve the Clearfield Acres subdivision plan at 114 Rimp Road as administratively correct. Rick Green seconded the motion. Motion carried unanimously.

**BONNIEBROOK ROAD LINE PAINTING**

Larry Osche motioned to approve the acceptance letter for the addition of line painting to the Intergovernmental Agreement with Jefferson Township for the Bonniebrook Road crack sealing project. Each Township will pay their portion of the invoice for the line painting. Willie Adams seconded the motion. Motion carried unanimously.

Each Township will sign the acceptance letter for the agreement update.

**BASE REPAIRS BID RESULTS**

The bid results for the base repairs project were as follows:

**BASE REPAIRS IN PLACE**

| COMPANY                               | QUANTITY | UNIT PRICE | TOTAL     |
|---------------------------------------|----------|------------|-----------|
| WIEST ASPHALT PRODUCTS & PAVING, INC. | 3,049    | 21.35      | 65,096.15 |
| HOLBEIN, INC.                         | 3,049    | 30.90      | 94,214.10 |

Larry Osche motioned to award the base repairs bid to the lowest bidder Wiest Asphalt Products & Paving, Inc. for \$65,096.15. Rick Green seconded the motion. Motion carried unanimously.

**SEAL COAT BID RESULTS**

The bid results for the seal coat project were as follows:

**YOUNGBLOOD PAVING, INC.**

| DESCRIPTION                                 | QUANTITY | UNIT PRICE   | TOTAL             |
|---|----------|--------------|-------------------|
| SINGLE ASHPHALT SEAL COAT, INPLACE          | 25,261   | 2.300        | 58,100.30         |
| DOUBLE ASHPHALT SEAL COAT, INPLACE          | 17,466   | 3.770        | 65,846.82         |
| ASPHALT FOG SEAL FOR ASPHALT FOR SEAL COATS | 25,261   | 0.990        | 25,008.39         |
|   |          | <b>TOTAL</b> | <b>148,955.51</b> |

**RUSSELL STANDARD**

| DESCRIPTION                                 | QUANTITY | UNIT PRICE   | TOTAL               |
|---|----------|--------------|---------------------|
| SINGLE ASHPHALT SEAL COAT, INPLACE          | 25,261   | 2.330        | \$58,858.13         |
| DOUBLE ASHPHALT SEAL COAT, INPLACE          | 17,466   | 3.970        | \$69,340.02         |
| ASPHALT FOG SEAL FOR ASPHALT FOR SEAL COATS | 25,261   | 0.850        | \$21,471.85         |
|   |          | <b>TOTAL</b> | <b>\$149,670.00</b> |

**MIDAND ASPHALT MATERIALS, INC.**

| DESCRIPTION                                 | QUANTITY | UNIT PRICE   | TOTAL              |
|---|----------|--------------|--------------------|
| SINGLE ASHPHALT SEAL COAT, INPLACE          | 25,261   | 2.430        | <b>\$61,384.23</b> |
| DOUBLE ASHPHALT SEAL COAT, INPLACE          | 17,466   | 4.240        | <b>\$74,055.84</b> |
| ASPHALT FOG SEAL FOR ASPHALT FOR SEAL COATS | 25,261   | 0.710        | <b>\$17,935.31</b> |
|   |          | <b>TOTAL</b> | <b>153375.380</b>  |

Larry Osche motioned to award the seal coat bid to the lowest bidder, Youngblood Paving, Inc. for \$148,955.51. Rick Green seconded the motion. Motion carried unanimously.

**WEARING COURSE BID RESULTS**

The wearing course bid results were as follows:

**ASPHALT WEARING COURSE, 9.5 mm, IN PLACE**

| COMPANY                               | QUANTITY | UNIT PRICE | TOTAL     |
|---------------------------------------|----------|------------|-----------|
| WIEST ASPHALT PRODUCTS & PAVING, INC. | 264      | 107.94     | 28,496.16 |
| HOLBEIN, INC.                         | 264      | 165.15     | 43,599.60 |

Larry Osche motioned to award the wearing course bid the lowest bidder, Wiest Asphalt Products & Paving, Inc. for \$28,496.16. Rick Green seconded the motion. Motion carried unanimously.

**ENGINEER REPORT**

The engineer reviewed the Clearfield Acres subdivision.

**ROADMASTER REPORT**

Roadmaster, Larry Osche, presented the following report:

1. Flood damages were repaired.
2. Protzman Road and Bricker Avenue had mud landslides.
3. Potholes were patched.

4. Edge of the roads were repaired.
5. Equipment maintenance was performed.

The new traffic conflict monitor was installed at the Route 38 and Route 68 intersection.

The guiderails were installed at Carbon Center Road due to a vehicle accident.

**ADDITIONAL BUSINESS**

Willie Adams announced that an executive session was held on April 10, 2024 at 10:00 with the Supervisors and Secretary regarding pending litigation. No decision was made.

The public meeting will be recessed into an executive session regarding pending litigation. No decision will be made.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

Herman Volunteer Fire Company's ladders and hoses were tested.

Harris Road has a water issue near Wilson Way. The Supervisors will look at the issue.

**ADJOURNMENT**

Meeting recessed into executive session at 7:30 p.m. No decisions were made.

Meeting returned to session at 8:33 p.m.

With there being no further business to come before the board, Willie Adams motioned to adjourn the meeting. Rick Green seconded the motion. Motion carried unanimously. The meeting was adjourned at 8:34 p.m.

Respectfully Submitted, Roxann Stickney, Secretary

**NEXT BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, MAY 1, 2024**