

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
MAY 4, 2022**

The Summit Township Board of Supervisors public meeting was held on Wednesday, May 4, 2022 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams and Rick Green were present. Supervisor, Larry Osche was absent. Also in attendance, , Township Secretary, Roxann Stickney, Regis E. Karch, David Barry, Jim Henry, and Robert Kennedy.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There was no questions or comments from the floor.

APRIL 20, 2022 PUBLIC MEETING MINUTES

Rick Green motioned to approve the April 20, 2022 public meeting minutes as presented. Willie Adams seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE	
AMERICAN RESCUE PLAN	243,922.99
CAPITAL FUND	162,895.40
FIRE HYDRANT FUND	10,525.34
GENERAL FUND	921,273.60
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	14,462.58
STATE FUND	256,239.65
AVAILABLE FUNDS	1,637,934.33
CAPITAL FUND - SAVINGS	150,030.82
GENERAL FUND SAVINGS	210,561.70
TOTAL FUND	1,998,526.85

ACTIVITY	
BALANCE AS OF 04/20/2022	1,585,036.95
SAVINGS ACCOUNT	360,592.52
DEPOSITS/DEBITS	83,113.72
DISBURSEMENTS	30,216.34
AVAIALBLE FUNDS 05/04/2022	1,998,526.85

The Treasurer presented the following report.

Deposits included the Amusement Taxes, Earned Income Taxes, Local Services Taxes and Real Estate Taxes.

Disbursements included the fuel, pipe cleaning and general operating expenses.

Willie Adams motioned to approve the Treasurer report as presented. Rick Green seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICES APPROVAL

Rick Green motioned to approve for payment Butler Motor Transit, Inc. invoice 20413851 for the 2016 Peterbilt EGR valve repair for \$899.09. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Butler Petroleum Corp. invoice 670120 for on-road fuel for \$3,082.98. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 2910 for the Township's liability insurance for \$1,527.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 2923 for the Township's worker's compensation policy for \$1,023.00. Willie Adams seconded the motion. Motion carried unanimously.

Rick Green motioned to approve for payment Saxonburg Police services from April 16, 2022 through April 29, 2022 for \$2,090.92. Willie Adams seconded the motion. Motion carried Unanimously.

Rick Green motioned to approve for payment Senate Engineering Company invoice 61068 for the Beck Road cell tower review for \$595.75. Vogue Towers will reimburse the Township for this invoice. Willie Adams seconded the motion. Motion Carried Unanimously.

AMERICAN RESCUE PLAN

The following invoices will be paid from the American Rescue Plan funding for a total of \$15,567.75 for Stutz Road erosion control project.

Rick Green motioned to approve for payment Interstate Pipe & Supply Company invoice 5876438 for Stutz Road pipe for \$646.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Interstate Pipe & Supply Company invoice 5876439 for Stutz Road pipe for \$1,569.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment M & M Lime Company, Inc. invoice 11271 for Stutz Road rip rap and stone for \$8,678.18. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment M & M Lime Company, Inc. invoice 11270 for Stutz Road rip rap for \$212.07. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment M & M Lime Company, Inc. invoice 11272 for Stutz Road rip rap for \$207.50. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Phil Hay & Sons, Inc. invoice 22-10395 for Stutz Road project for \$3,075.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment State Pipe Service, Inc. for invoice 22-116 for the Stutz Road pipe cleaning for \$1,180.00. Willie Adams seconded the motion. Motion Carried Unanimously.

STATE FUND

Rick Green motioned to approve for payment from the State Fund Wiest Asphalt Products & Paving, Inc. invoice 21027 for Superpave for \$33,634.37. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment from the State Fund Wiest Asphalt Projects & Paving, Inc. invoice 21024 for equipment rental for \$7,152.50. Willie Adams seconded the motion. Motion Carried Unanimously.

HERMAN VOLUNTEER FIRE COMPANY

Willie Adams motioned to approve the signing of the Section 147(f) Approval and Written Agreement for the Herman Volunteer Fire Company to purchase of a pumper truck. Summit Township confirms that Herman Volunteer Fire Company provides fire and other services to the Township. The approval does not in any way constitute any financial involvement or obligation of Summit Township. Rick Green seconded the motion. Motion Carried Unanimously.

FLAGPOLE ROPE REPLACEMENT

Willie Adams motioned authorize Chuck Montag to purchase a new rope for the flagpole. Rick Green seconded the motion. Motion Carried Unanimously.

RESOLUTION 2022-07 KARN'S BRIDGE REPLACEMENT SIGNAL LIGHT AGREEMENT WITH PENNDOT

Willie Adams motioned to table Resolution 2022-07 for the Karns Bridge Replacement Signal Light Agreement with PennDOT because clarification has not been received from PennDOT. Rick Green seconded the motion. Motion Carried Unanimously.

RESOLUTION 2022-12 FEE SCHEDULE UPDATE TO INCLUDE AG SECURITY PROCESSING FEE

Willie Adams motioned to approve Resolution 2022-12 to update the Fee Schedule to include the processing of Agricultural Security properties. If the property will be recorded at the Butler County Courthouse the fee is \$125.00. If the property is not recorded, the fee is \$35.00. Rick Green seconded the motion. Motion Carried Unanimously.

COMPUTER

The Township's computer needs updated. Willie Adams motioned to approve TJB Consulting estimate for a laptop computer for \$752.00. The laptop will replace the existing computer. Rick Green seconded the motion. Motion Carried Unanimously.

BCATO SPRING CONVENTION

Willie Adams motioned to approve the Supervisors, Secretary/Treasurer, Planning Commission members and Zoning Field Officer to attend the Butler County Association of Township Officials Spring Convention. Rick Green seconded the motion. Motion Carried Unanimously.

STONE BID

Willie Adams motioned to authorize the advertising of the stone bid. Rick Green seconded the motion. Motion Carried Unanimously.

ROADMASTER REPORT

The Township's Secretary/Treasurer presented the following Roadmaster report.

1. Crack sealing was completed on Old Route 422 East, Karnes Road East, Rimp Road and Pine Drive.
2. The stream pipe on Stutz Road on the Herman Road end was cleaned and the project is complete.
3. Working on the Bonniebrook Road guiderails.
4. Storm clean-up.

A meeting with Tim Shields will be scheduled regarding Bonniebrook Road pavement cracking.

The Mack truck bed installation is scheduled to begin on November 23, 2022. It will take approximately two or three months to complete.

ADDITIONAL BUSINESS

Willie Adams announced the Supervisors held the following informational conference calls. No decisions were made.

April 23, 2022 regarding the Township computer repair issues and Bonniebrook Road weight limit and pavement cracking.

April 25, 2022 regarding road equipment and Bonniebrook Road pavement cracking.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Pennsylvania American Water is in the preliminary stages for updating water service that may enable fire hydrant service on Portman Road. David Barry, Township Emergency Management Coordinator, contacted the water company regarding the project. A meeting with the Supervisors, Emergency Management Coordinator, and the water company will be scheduled to further discuss the project feasibility.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Willie Adams seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:58 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, MAY 18, 2022