

**SUMMIT AUTHORITY MEETING MINUTES
MAY 14, 2019**

The Summit Township Authority meeting was held on Tuesday, May 14, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

David Barry called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

All persons stood to recite the Pledge of Allegiance.

ROLL CALL

In attendance were: Authority members David Barry, Willie Adams, Robert Thompson, Rick Green and Larry Osche. Authority's engineer, Rick Barnett, Assistant Secretary, Roxann Stickney, Tony Gagliardi and Gloria Birckbichler.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF APRIL 23, 2019 MEETING MINUTES

Robert Thompson motioned to approve the April 23, 2019 meeting minutes with addition that Attorney, Michael Gallagher and Attorney Sean Gallagher were in attendance. Rick Green seconded the motion. Motion Carried Unanimously.

ENGINEER'S REPORT

The Authority's Engineer, Rick Barnett, presented the attached engineer report.

The Public Meeting for the project was discussed. The venue will be the Herman VFC firehall and fire company's marquee will advertise the meeting. Residents in the service area will be notified via mail. The meeting will be advertised twice in the Butler Eagle newspaper. The Township's website and office door will be posted with the meeting information.

INVOICE APPROVAL

The following invoices were reviewed.

Murrin, Taylor & Gallagher	Right-of-Way Agreement	\$895.00
Murrin, Taylor & Gallagher	Right-of-Way Email	\$ 34.00
	Total	\$929.00

Robert Thompson motioned to approve the above referenced invoices for \$929.00 and a payment request be submitted to the Summit Township Board of Supervisors for this amount. The Authority will reimburse the Township for this payment upon receiving funding. Rick Green seconded the motion. Motion Carried Unanimously.

LIABILITY INSURANCE

Rick Green motioned to approve the renewal of the Authority's liability insurance with EMC Insurance. Larry Osche seconded the motion. Motion Carried Unanimously.

2019-01 HOP AGENT RESOLUTION

Rick Green motioned adopt Resolution 2019-01 for Senate Engineering Company be the Authority's Agent for the Highway Occupancy Permit. Robert Thompson seconded the motion. Motion Carried Unanimously.

Rick Green motioned the Authority's Highway Occupancy Agent, Senate Engineering Company, to apply for the Highway Occupancy Permit. Robert Thompson seconded the motion. Motion Carried Unanimously.

ADDITIONAL BUSINESS

Roxann Stickney, Assistant Secretary, met with Dena Martinez of NexTier Bank for the item list for the interim financing.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Gloria Birckbichler from Howard Hanna Real Estate Services and Tony Gagliardi inquired if a lot that is for sale on Vetta Drive must have a grinder pump. This will be research for the next meeting to determine if it is financially feasible to eliminate the grinder pump.

ADJOURN

With there being no further business to come before the Summit Township Authority, Robert Thompson made a motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 10:05 a.m

THE NEXT MEETING WILL BE HELD ON TUESDAY, JUNE 18, 2019 AT 9:00 A.M.

Respectfully Submitted

Roxann L. Stickney, Assistant Secretary

SUMMIT TOWNSHIP AUTHORITY
ENGINEER'S REPORT
SENATE #12068

May 14, 2019

Work in Progress

1. Senate has provided information to begin ROW and Easement acquisition for the pump stations on the Summit Academy and Mr. Paul Voelker properties. As discussed at the April meeting the Authority and Solicitor will make initial contacts with Mr. Voelker and Summit Academy, respectively.
2. Jim Keffalas was contacted for information regarding property appraisals for the pump station parcels. Additional detail to be provided at the Board meeting.
3. Wendy Leslie was contacted and Senate provided information for the CDBG tap fee funding.
4. PAWC responded regarding water service to the new STP location. According to their records the nearest point of connection is approximately 2,750 ft away and a rough cost to extend the line is \$150,000. Unless the Authority desires otherwise, Senate will pursue a well for the STP potable water supply.
5. The initial Phase 1 Archaeological Investigation is underway. There have been limited artifact findings that are not considered significant at this time unless the State determines there is historic farmstead value in the areas of findings. To date a total of 12 properties have denied access to the fieldworkers. There is no significant concern at this time with refusals except for possibly the property at 227 Brinker Road. CDC is concerned about the location and number of tests (20 or so) on this property that may raise a red flag with the State if not completed. Senate recommends a visit to the property owner to discuss the project. The fieldwork should take approximately 3 weeks to complete testing, then a report will be prepared and submitted to the State.
6. Wetlands delineation work is underway.
7. An additional step is needed for Senate to act as an Applicant Agent to prepare the highway occupancy permits (HOPs). Signature of an agreement and resolution are required for this process. Forms to be provided at the Board meeting.
8. The pump station parcels and layouts are being designed with the intent of getting zoning variances under Chapter 12.07 Zoning Variances for Public Utilities as discussed and approved at the April meeting.
9. The NPDES Part I application for the WWTP discharge permit has been submitted to DEP to get design discharge limits. Waiting for response.
10. A preliminary layout of the WWTP area and building was presented to the Authority for comment. Design of the WWTP is proceeding based on the dimensions and other design criteria of a Xylem Sanitaire SBR facility with UV disinfection. Detailed design of the STP is proceeding based on presumed criteria that will be finalized by the NPDES Part I permit.
11. Meeting was held with Pennvest and DEP in New Castle to discuss the Pennvest funding source and details of the program were discussed. Since the project construction cost exceeds \$11M it will be necessary to phase the project to bring each phase under the

- \$11M limit for a single municipality project. Pennvest indicated that Summit Township may be eligible for grant funding to get closer to the area affordability rate.
12. Design of the pump stations is proceeding as below ground structures with above-grade weather-proof enclosures for the electrical and control panels based on direction at the 1/15/2019 Board meeting. Preliminary layouts have been presented to the Authority and approved at the March Board meeting. Once the geotechnical work is completed and found acceptable the property owners will be contacted for purchase of the 2 pump station ROWs.
 13. Detailed design of the collection system is nearing completion.
 14. Direction was provided at the January 2019 Board meeting that basement service should be provided to all homes where possible, and the design is proceeding with that intent. Potential exception(s) to be identified.
 15. The field survey for utility locates, first floor elevations, culverts, curb stops, hydrants, inlets, etc. is complete with a potential need for verification of individual areas as the alignments are finalized.
 16. The WQM Part II permit application, General information form, Engineers Report, sewage modules, specifications, drawings, GP-5 and other permit applications are underway.

Data/Information Requested

1. Type of appraisal requested and approval to proceed with property appraisals for pump station parcels.
2. Concurrence to proceed with private well at STP in lieu of PAWC line extension and service.
3. Concurrence of who and when to visit 227 Brinker Road to meet with property owner.
4. Resolution and signatures for PennDOT ECMS applicant agent forms.

END OF ENGINEER'S REPORT