

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
MAY 15, 2019**

The Summit Township Board of Supervisors public meeting was held on Wednesday, May 1, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Willie Adams, Rick Green and Larry Osche were present. Also, in attendance the Township’s Solicitor, Michael Gallagher and Township’s Secretary, Roxann Stickney, Amato Prudente, Paula Painter, David Barry, Gary Neyman, and Raymond Bopp.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF THE MAY 1, 2019 PUBLIC MEETING MINUTES

Willie Adams motioned to approve the May 1, 2019 minutes with the removal of Roni Hortsman from the Roll Call. She was not present the meeting. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 5/15/19	
Capital Fund	\$338,519.60
CDBG	\$1.00
Fire Hydrant Fund	\$10,665.54
General Fund	\$589,994.46
Sewage Escrow Fund	\$17,551.77
Sewage Permit Fund	\$8,057.56
State Fund	\$201,777.87
Available Funds	\$1,166,567.80
Capital Fund CD	\$307,904.69
General Fund CD	\$205,294.07
Total Funds	\$1,679,766.56

ACTIVITY	
Available Funds as of 05/01/19	\$1,148,785.60
CD Total	\$513,198.76
Deposits	\$50,898.15
Disbursements	\$33,115.95
Total Funds Available as of 05/15/19	\$1,679,766.56

The Treasurer reported that deposits included Earned Income Taxes and Local Services Taxes.

Disbursements included road projects.

Larry Osche motioned to approve the Treasurer’s Report as presented. Rick Green seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

Larry Osche motioned to approve the following Butler Eagle ads for a total of \$852.00.

Ad 1436285	Seal Coat Bid	\$175.00
Ad 1436387	Superpave Bid	\$215.00
Ad 1436282	FB-2 Binder Bid	\$199.00
Ad 14438193	Audit Summary	<u>\$263.00</u>
	Total	\$852.00

Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 90429008 for cold patch for \$318.92. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hunter Truck Sales & Service, Inc. invoice R10101222:01 for 2003 Peterbilt water pump repairs for \$3,092.30. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hunter Truck Sales & Service, Inc. invoice R101012313:01 for 2003 Peterbilt inspection and cross pipe assembly for \$645.34. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Company, Inc. invoice 3838 for stone for the Binsey Road project for \$9,882.35. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Sir Speedy invoice 40524 for the Spring Newsletter printing and distribution for \$1,209.09. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stan's Lawn & Garden invoice 28554 for a chainsaw for \$459.99. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18015797 for pipe for the Valley View Drive project for \$3,233.80. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment W.C. Rasely Reseller, Inc. invoice 87039 for non-ethanol gas for \$305.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wine Concrete Products, Inc. invoice 84753 for catch basins for \$2,520.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Cleveland Brother invoice 173794 for repairs to the John Deere tractor for \$1,553.26. Rick Green seconded the motion. Motion Carried Unanimously.

SOLICITOR'S REPORT

The Solicitor contacted Summit Academy's Attorney, James Norris, for the Academy to enter into an Agreement for a pump station on the Academy's property for the public sewage. Before entering into an Agreement, representatives from the Academy want to walk the property with the Authority's Engineer to review the project and location of the pump station.

The Cyber Security Policy will be tabled until a determination has been received from the union.

SAMM REGISTRATION

Willie Adams motioned for the submission of the SAMM registration letter for government funding opportunities. Rick Green seconded the motion. Motion Carried Unanimously.

SOURCE WELL MEMBERSHIP

Source Well is a non-profit cooperative. The approval to join the cooperative will be tabled until the next meeting. Butler Township and Cranberry Townships are members of Source Well. They will be contacted regarding their experience with the cooperative.

AUDITOR'S ENGAGEMENT LETTER

Willie Adams motioned to approve the Auditor's Engagement letter with the removal of the fee for mileage and postage. Rick Green seconded the motion. Motion Carried Unanimously.

COPIER

The copier is need of replacement due to repair issues. Boory's business Machines, Inc. has submitted a quote for a new and used copier. Rick Green motioned for Roxann Stickney to seek additional quotes. If the copier needs

replaced before the next meeting, approval is granted to do so. Willie Adams seconded the motion. Motion Carried Unanimously.

ENGINEER'S REPORT

Engineer had nothing to report.

PIPE FOR OLD EAST BUTLER ROAD

Larry Osche motioned to purchase pipe and catch basins for the Old East Butler Road project. Rick Green seconded the motion. Motion Carried Unanimously.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Signs were replaced.
2. Equipment maintenance was performed.
3. Tractor air conditioner is being repaired.
4. Trees were trimmed.

The Butler County Conservation District will be disbursing to the Township from the Dirt, Gravel and Low Volume Grant \$9,500.00 for Binsey Road Phase III project and \$17,500.00 for Old East Butler Road project.

Phase I of the Binsey Road project is completed. Documentation has been submitted to the Butler County Conservation District for approval for reimbursement from the Dirt, Gravel and Low Volume Grant.

Phase II of the Binsey Road project has begun.

Valley View Road project began. Two Residents from Valley View Drive presented concerns regarding future water runoff from the ditch line. At the present time, there are no issues. Should issues arise, the Township is willing to enter into an Agreement with the property owner to address the water runoff.

Property owners at Bonnie Drive will be contacted to meet with the Supervisors to address the road being damaged from delivery vehicles to their businesses.

ADDITIONAL BUSINESS

Willie Adams announced an informational meeting was held with Butler County regarding the sewage project.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Driveway permit requirements were discussed with the residents.

Paula Painter, candidate for Butler County Prothonotary, presented an overview of the position and her qualifications.

ADJOURN

With there being no further business to come before the Board of Supervisors Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:33 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, JUNE 5, 2019 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary