

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
MAY 20, 2020**

The Summit Township Board of Supervisors public meeting was held on Wednesday, May 20, 2020 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Willie Adams, Larry Osche and Rick Green were present. Also, in attendance Township Secretary, Roxann Stickney, Cheryl Hughes, Sara Moore, Robin Geibel, Stella Geibel and David Barry.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the Agenda

APPROVAL OF THE MAY 13, 2020 CALLED EMERGENCY MEETING MINUTES

Rick Green motioned to approve the May 13, 2020 called emergency meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 05/20/2020	
Capital Fund	\$255,989.55
Fire Hydrant Fund	\$2,853.47
General Fund	\$409,400.11
Sewage Escrow Fund	\$18,384.77
Sewage Permit Fund	\$10,868.05
State Fund	\$269,113.28
Available Funds	\$966,609.23
Capital Fund CD	\$312,599.83
Capital Fund CD	\$301,548.25
General Fund CD	\$209,015.97
Total Funds	\$1,789,773.28

ACTIVITY	
Available Funds as of 03/18/2020	\$762,495.79
CD Total	\$823,164.05
Deposits	\$288,153.44
Disbursements	\$84,040.00
Total Funds Available as of 05/20/2020	\$1,789,773.28

The Treasurer reported that the main revenue items impacted from that the Corona Virus (Covid-19) pandemic are Real Estate Taxes, Earned Income Taxes and Local Services Taxes. To date these funds have not been significantly impacted. A two (2%) drop in revenue for these items has occurred which totaled to \$6,569.00.

Deposits included mainly Real Estate Taxes, Earned Income Taxes, Local Services Taxes, and quarterly Cable Franchise payment from Armstrong Group Companies.

Disbursements included engineering fees and solicitor fees for the design phase of the public sewage Act 537 Plan and salt payment.

Rick Green motioned to approve the Treasurer’s Report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

ADDITION & MINOR SUBDIVISION & LOT LINE REVISION

Sara Moore presented plans for an addition to Butler Health System building at 127 Oneida Valley Road for a linear accelerator for cancer treatments. Parking spaces information was presented. It was determined that the requirements are met. The Supervisors reviewed Township's Planning Commission and Township's engineers recommendation to approve the plan because it is administratively correct, and the parking spaces requirements are met. Willie Adams motioned for the approval for Butler Health System for addition for a linear accelerator for cancer treatments at 127 Oneida Valley Road. Rick Green seconded the motion. Motion Carried Unanimously.

The Terry Collins and Marsha Collins lot line revision plan as reviewed. The Township's Planning Commission found the plan to be administratively correct and submitted an approval recommendation letter. The Township's engineer also reviewed the plan. Willie Adams motioned to approve the Geibel Family Trust minor subdivision to the administratively correct contingent upon receiving Butler County Planning Commission letter. Rick Green seconded the motion. Motion Carried Unanimously.

The Geibel Family Trust minor subdivision plan as reviewed. The Township's Planning Commission found the plan to be administratively correct and submitted an approval recommendation letter. Butler County Planning Commission recommendation letter was reviewed. The Township's engineer also reviewed the plan Willie Adams motioned to approve the Geibel Family Trust minor subdivision to the administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

The Thomas L. Swidinski and Dale L. Swidinski minor subdivision plan as reviewed. The Township's Planning Commission found the plan to be administratively correct and submitted an approval recommendation letter. Butler County Planning Commission recommendation letter was reviewed. The Township's engineer also reviewed the plan. Willie Adams motioned to approve the Thomas L. Swidinski and Dale L. Swidinski minor subdivision to the administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICE RATIFICATION

The following invoices were ratified for payment due to the Corona Virus (Covid-19) pandemic.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 00325017 for cold patch for \$345.03. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 00403020 for cold patch for \$3,152.77. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 1835 for the 2nd installment of the liability insurance for \$1,330.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 1864 for the 3rd installment of the liability insurance for \$1,330.00. Willie Adams seconded the motion. Motion carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice for 1846 for the 5th installment of the Township's worker's compensation insurance for \$837.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Louis A. Gagliardi Excavating invoice 20-106 for the South Osche Road project for \$4,740.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Company, Inc. invoice 6300 for Kennedy Lane stone for \$1,812.01. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Company, Inc. invoice 6301 for the berming project for \$1,063.89. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Phil Hay & Sons, Inc. invoice 14-946 for the berming project for \$13,800.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Power Plan invoice 88002-48740 for a backhoe busing for \$522.40. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Rankin Welding invoice 0409 for 2009 Peterbilt bushing repair for \$420.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18028197 for a broom brush bristol for \$563.88. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve State Workers' Insurance Fund 5th installment payment for the volunteer fire companies worker's compensation policy for \$1,803.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment the State Workers' Insurance Fund 6th installment payment for the volunteer fire companies worker's compensation policy for \$1,803.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wine Concrete Products, Inc. invoice 86300 for stock catch basins for \$4,320.00. Rick Green seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICE APPROVAL

Rick Green motioned to approve for payment AmTrust North America, Inc. 2019 worker's compensation policy premium for \$3,269.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Culverts, Inc. invoice IN00155989 for pipe for the Philmar Drive and Vogleyville Road projects for \$3,150.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Green Acres Contracting Company, Inc. for invoice 64178 for Bonniebrook Road guide rails for \$2,575.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Interstate Pipe & Supply Company invoice 5767008 for stock woven fabric for \$622.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 1877 for the 6th installment of the Township's worker's compensation policy for \$837.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Ken-Fab & Weld invoice 18352 for plating for Rimp Road project for \$306.43. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Company, Inc. invoice 6541 for stone for the Binsey Road project for \$4,394.80. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Company, Inc. invoice 6542 for stone for the Binsey Road project for \$472.76. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment the QuickBooks renewal for \$450.00. Rick Green seconded the motion. Motion Carried Unanimously.

Senate Engineering Company invoice 57243 for the Gagliardi stormwater management review will be tabled until further details of costs is received form Senate Engineering Company.

SUMMIT AUTHORITY PAYMENT REQUEST

The Summit Authority submitted a payment request for the following invoices for the Act 537 public sewage project. The Authority will reimburse the Township upon receiving funding.

Murrin, Taylor & Gallagher	Rails-to-Trail Agreement and tax exemption.	\$ 153.00
Senate Engineering Company	Invoice 57027	Design Phase \$52,784.80
Senate Engineering Company	Invoice 57245	Design Phase \$10,668.50
	Total	\$63,606.30

Larry Osche motioned to approve the payment request from the Summit Authority for a total of \$63,606.30. The Township will be reimbursed upon the Summit Authority receiving funding. Rick Green seconded the motion. Motion Carried Unanimously.

SOLICITOR’S REPORT

The Solicitor did not have anything to report.

The following items were discussed with the Solicitor.

- A. The Township was contacted for the requirements to door-to-door solicitation. The door-to-door solicitation regulations must meet the Governor’s regulation for the Corona Virus (Covid-19).

Rick Green motioned to include in the state of emergency resolution to not allow any door-to-door solicitation during the emergency declaration. Willie Adams seconded the motion.
- B. A property at 246 Carbon Center Road has an ongoing junk and debris situation. A letter will be sent to the property owner requesting the property be cleaned up within thirty (30) days. If it is not, the Township will proceed to the District Magistrate to file a civil complaint.
- C. Vincent Lockaton will be contacted to attend the June 17, 2020 Board of Supervisors meeting for an update on the parking issue of junk cars along Herman Road.

LICK HILL VOLUNTEER FIRE COMPANY SPECIAL FIRE POLICE OFFICERS

Lick Hill Volunteer Fire Company submitted a letter requesting the approval of two individuals for special fire police officers for the fire company. The requirements for special fire police will be reviewed by the Supervisors before a decision is made.

ENGINEER’S REPORT

The engineer reviewed two minor subdivisions, lot line revision and addition to a building.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

- 1. Equipment repaired.
- 2. Working on the Kennedy Lane and Phil Mar Drive projects.

Willie Adams motioned for an inspector to hired for the inspection of the Bonniebrook Road multimodal transportation fund project subject to the terms with Jefferson Township. Rick Green seconded the motion. Motion Carried Unanimously. The decision will be ratified at the next meeting.

ADDITIONAL BUSINESS

Larry Osche motioned for Supervisor, Rick Green’s wife be added to the Township’s health, eye and dental insurance coverage. Willie Adams seconded the motion. Motion Carried Unanimously.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION.

There were not questions or comments from the floor.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:48 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, JUNE 3, 2020 AT 6:45 P.M.

Respectfully Submitted, Roxann L. Stickney, Secretary