

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
JUNE 3, 2020**

The Summit Township Board of Supervisors public meeting was held on Wednesday, June 3, 2020 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Willie Adams, Larry Osche and Rick Green were present. Also, in attendance Township Secretary, Roxann Stickney, Robert Ray, Rege Karch, Luc P. Car-Zinno, Jim Dittmer and David Barry.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the Agenda

APPROVAL OF THE MAY 20, 2020 REGULARLY SCHEDULED MEETING and MAY 27, 2020 CALLED EMERGENCY MEETING MINUTES

Rick Green motioned to approve the May 20, 2020 regularly scheduled Board of Supervisors meeting on May 27, 2020 as presented. Larry Osche second the motion. Motion Carried Unanimously.

Rick Green motioned to approve the May 27, 2020 called emergency meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 05/20/2020	
Capital Fund	\$141,977.22
Fire Hydrant Fund	\$9,022.15
General Fund	\$578,867.94
Sewage Escrow Fund	\$18,384.77
Sewage Permit Fund	\$12,150.55
State Fund	\$249,347.89
Available Funds	\$1,009,750.52
Capital Fund CD	\$313,663.53
Capital Fund CD	\$302,608.54
General Fund CD	\$209,002.73
Total Funds	\$1,835,025.32

ACTIVITY	
Available Funds as of 03/18/2020	\$1,018,341.08
CD Total	\$825,274.80
Deposits	\$34,076.93
Disbursements	\$42,667.49
Total Funds Available as of 05/20/2020	\$1,835,025.32

The Treasurer reported that the main revenue items impacted from that the Corona Virus (Covid-19) pandemic is Earned Income Taxes and Local Services Taxes. The revenue loss from these items for the months of April and May total \$9,711.77.

Deposits included mainly included Earned Income Taxes and Local Services Taxes.

Disbursements included engineering fees for the design phase of the public sewage Act 537 Plan and materials/services for road department projects.

Rick Green motioned to approve the Treasurer’s Report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICE APPROVAL

Larry Osche motioned to approve for payment Blacks Auto Parts invoice for cleaning supplies, grease and deferential fluid for \$592.75. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 1927 for the 1st installment of the Summit Authority's liability insurance for \$659.00 which will be paid from the Capital Fund. Upon receiving funding, the Authority will reimburse the Township for this invoice. Willie Adams seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 1929 for the 4th installment of the Township's liability insurance for \$1,330.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 1941 for the 7th installment of the Township worker's compensation policy for \$837.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Ken-Fab & Weld invoice 18381 for channel, plates and pipe for the moon paver for \$383.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Company, Inc. invoice 6817 for stone for Binsey Road for \$524.30. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18029192 for pipe for Binsey Road for \$374.00. Rick Green seconded the motion. Motion Carried Unanimously.

CAPITAL FUND OR GENERAL FUND INVOICE APPROVAL

Larry Osche motioned to approve for payment United Rental invoice 3502442 from the Capital Fund for the message board rental for the Bonniebrook Road closure for \$2,286.84. Jefferson Township will reimburse the Township for half the cost of the rental which is \$1,143.42 per the Intergovernmental Agreement for the reconstruction of Bonniebrook Road Multimodal Transportation Fund Grant project. Rick Green seconded the motion. Motion Carried Unanimously.

2020-07 CDBG-CV RESOLUTION

Willie Adams motioned to approve Resolution 2020-07 for the CDBG-CV grant funding for coronavirus funding. Rick Green seconded the motion. Motion Carried Unanimously.

2020-08 FAIR HOUSING RESOLUTION

Willie Adams motioned to approve Resolution 2020-08 for Fair Housing. Rick Green seconded the motion. Motion Carried Unanimously.

RATIFY 2020-09 DCNR PLAYGROUND PHASE II GRANT

Rick Green motioned to ratify the approval of Resolution 2020-09 the Phase II DCNR grant for the Summit Elementary playground project. Larry Osche seconded the motion. Motion Carried Unanimously.

CD RENEWAL

Rick Green motioned to not renew Capital Fund CD 71 due to the reconstruction of Bonniebrook Road Multimodal Transportation Fund Grant project. The funds are to be returned to the Capital Fund checking account. Larry Osche seconded the motion. Motion Carried Unanimously.

BONNIEBROOK ROAD INSPECTOR

Rick Green motioned to have James Michel be the inspector for the Multimodal Transportation Fund Grant project for the reconstruction of Bonniebrook. Jefferson Township will be responsible to reimburse the Township for his time on their portion of the project per the Intergovernmental Agreement for the project. Larry Osche seconded the motion. Motion Carried Unanimously.

185 PHILMAR DRIVE DRIVEWAY

Luc Carr-Zinno the property owner of 185 Philmar Drive attended the meeting to discuss a water issue from his driveway. He requested to install a pipe in the Township's right-of-way.

It was determined that an Agreement with the Township must be filed at Butler County Courthouse stating the property owner will be responsible for the maintenance of the pipe.

Another option would be for Mr. Carr-Zinno to contact a paving company to install an asphalt driveway entrance with a swell to direct the water to a catch basin.

A driveway permit will be needed for either option.

Mr. Carr-Zinno will research the options for the water issue.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Working on Philmar Drive and Kemar Drive. A catch basin was installed on Kemar Drive.

Larry Osche will occasionally inspect Jefferson Township's portion of the Bonniebrook Road Multimodal Transportation Fund Grant project for compliance specifications.

ADDITIONAL BUSINESS

Rick Green motioned to extend the State of Emergency Covid-19 for an additional week. Willie Adams seconded the motion. Motion Carried Unanimously.

The Township's Solicitor will be contacted to review the requirements for the appointment of Volunteer Fire Company Special Police.

Willie Adams announced that Rick Green and himself interviewed James Michel to be the inspector for the Bonniebrook Road Multimodal Transportation Fund Grant project on May 22, 2020 at 3:30 p.m.

Rick Green contacted Pennsylvania State Association of Township Supervisors (PSATS) regarding automatic speed enforcement system. Pennsylvania does not permit Township's to install automatic speed enforcement systems.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION.

James Dittmer brought to the Board's attention that Geibel Road has missing speed limit signs. It was determined that the signs will be replaced.

ADJOURN

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:19 p.m.

NEXT MEETING WILL BE HELD ON WEDNESDAY, JUNE 17, 2020 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary