

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
JUNE 15, 2022**

The Summit Township Board of Supervisors public meeting was held on Wednesday, June 15, 2022, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Rick Green and Larry Osche were present. Also in attendance, Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, Ryan Veinotte, Max Merhaut, Cindy Kamerer, Garrett, Kamerer, Jim Henry, David Barry, Jamie Moore, and David Hogue.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

JUNE 1, 2022 PUBLIC MEETING MINUTES

Rick Green motioned to approve the June 1, 2022 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE	
AMERICAN RESCUE PLAN	150,938.84
CAPITAL FUND	151,555.04
FIRE HYDRANT FUND	9,254.50
GENERAL FUND	999,127.25
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	13,953.85
STATE FUND	256,273.35
AVAILABLE FUNDS	1,609,717.60
CAPITAL FUND - SAVINGS	150,030.82
GENERAL FUND SAVINGS	210,561.70
TOTAL FUND	1,970,310.12

ACTIVITY	
BALANCE AS OF 06/01/2022	1,658,272.04
SAVINGS ACCOUNT	360,592.52
DEPOSITS/DEBITS	54,966.46
DISBURSEMENTS	103,520.90
AVAILBLE FUNDS 06/15/2022	1,970,310.12

The Treasurer presented the following report.

Deposits included Earned Income Taxes and Local Services Taxes.

Disbursements included the pipe and berming project.

Rick Green motioned to approve the Treasurer report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICES APPROVAL

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 2957 for the Township worker’s compensation policy for \$1,023.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 2939 for the Summit Authority liability insurance for \$3,164.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Saxonburg Police Services for April 30, 2022 through May 27, 2022 for \$1,592.21. Larry Osche seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Senate Engineering Company invoice 61332 for the Vogue Towers Beck Road cell tower land development review for \$249.00. Vogue Towers will reimburse the Township for this invoice. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment State Workers' Insurance Fund invoice for the volunteer fire companies' worker's compensation policy for \$1,054.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18054517 for stop signs for \$451.16. Rick Green seconded the motion. Motion Carried Unanimously.

AMERICAN RESCUE PLAN FUND

The following invoices were approved to be paid from the American Rescue Plan.

Larry Osche motioned to approve for payment Interstate Pipe & Supply Company invoice 5884643 for pipe for \$327.57. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Company, Inc. invoice 11519 for Stutz Road erosion control project for \$4,844.17. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wiest Asphalt Products & Paving, Inc. invoice 21117 for equipment rental for the Protzman Road project for \$6,622.50. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wiest Asphalt Products & Paving, Inc. invoice 21118 for superpave for the Protzman Road project for \$12,368.51. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wine Concrete Products, Inc. invoice 90078 for knockout boxes and endwalls for the Schnur Road erosion control project for \$970.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wine Concrete Products, Inc. invoice 90112 for knockout boxes for Schnur Road erosion control project for \$900.00. Rick Green seconded the motion. Motion Carried Unanimously.

HOGUE PROPERTY

David Hogue attended the meeting to discuss property clean-up at 230 Pine Drive, Butler, PA. It was agreed that the Zoning Officer and Zoning Field Officer will complete a walk around of the property with Mr. Hogue to determine all areas that need cleaned up.

SOLICITOR REPORT

Ryan Veinotte and Max Merhaut attended the meeting to discuss the requirements for an agribusiness with learning center and small house in a residential zoning district.

An agribusiness with a training center is permitted in a residential zoning district. A minimum of five acres is required with no more than ten acres. The training center building must adhere to all commercial building requirements.

A small house such as an office trailer with a bathroom, kitchen, and bedroom is permitted. The office trailer must meet all building codes. Be installed by a certified installer. Pass all required building inspections. An on-lot sewage system and water well are required.

If there is a shared driveway for access to the property, a maintenance agreement must be recorded at the Butler County Courthouse.

EAGLE SCOUT HOMETOWN HERO BANNERS PROJECT

Rick Green motioned to authorize Willie Adams, Chairman of the Board of Supervisors, to sign Garrett Kamerer’s Eagle Scout workbook for the Hometown Hero Banner Project. Willie Adams seconded the motion. Motion Carried Unanimously.

MOORE SUBDIVISION

The Estate of John A. Moore subdivision at 130 Tower View Drive, Butler, PA was reviewed by the Township Planning Commission and Township engineer. The Planning Commission found the minor subdivision plan to be administratively correct and submitted a recommendation letter of approval.

Willie Adams motioned to approve the Estate of John A. Moore subdivision as administratively correct contingent upon a positive review from Butler County Planning Commission. Rick Green seconded the motion. Motion Carried Unanimously.

HUNTER BODY SHOP

The Hunter Body Shop Expansion development plan at 174 Oneida Valley Road, Butler, PA was reviewed by the Township Planning Commission and Township engineer. The Planning Commission found the development plan to be administratively correct and submitted a recommendation letter of approval.

Willie Adams motioned to approve the Hunter Body Shop Expansion development plan as administratively correct contingent upon a positive review from Butler County Planning Commission. Rick Green seconded the motion. Motion Carried Unanimously.

McGRADY-BARNES LOT LINE REVISION

Rick Green motioned to amend the Agenda to include the McGrady-Barnes Lot Line Revision. Larry Osche seconded the motion. Motion Carried Unanimously.

The McGrady-Barnes lot line revision at 375 Mitchell Hill Road, Butler, PA was reviewed by the Township Planning Commission, Township engineer, and received a positive review from Butler County Planning Commission. The Township Planning Commission found the plan to be administratively correct contingent upon the applicant signing the application or submitting a letter authorizing the surveyor to sign the application. A recommendation letter of approval was submitted.

Rick Green motioned to approve the McGrady-Barnes lot line revision as administratively correct contingent upon the applicant signing the application or submitting a letter authorizing the surveyor to sign the application. Larry Osche seconded the motion. Motion Carried Unanimously.

CDBG COOPERATION AGREEMENT UPDATE

Willie Adams motioned for the cooperation agreement with the Redevelopment Authority for the housing rehabilitation program increase the limit to \$24,000.00 per household due to the rise in costs of materials and labor. Rick Green seconded the motion. Motion Carried Unanimously.

INSURANCE AGENT

Willie Adams motioned to approve Jerich Insurance Agency, Inc. as the Township’s insurance agent. Rick Green seconded the motion. Motion Carried Unanimously.

HERMAN VFC FIRE TRUCK

David Barry submitted to the Board of Supervisors a letter from the Herman Volunteer Fire Company requesting an annual donation of \$25,000.00 per year for ten years for the duration of a loan for a fire engine.

The Board of Supervisors will hold an executive session to discuss the donation request.

ENGINEER REPORT

The engineer reviewed the Estate of John A. Moore subdivision plan, Hunter Body Shop Expansion development plan, McGrady-Barnes lot line revision plan. The Weiland subdivision plan is under review.

STONE BID RESULTS

Larry Osche motioned to award to the only bidder M & M Lime Company, Inc., the stone bid for a total of \$121,741.00. Rick Green seconded the motion. Motion Carried Unanimously.

SAFE DIGGING TRAINING

Larry Osche motioned to send five road department employees to a safe digging training on June 23 2022 at Zelenople, PA. Willie Adams seconded the motion. Motion Carried Unanimously.

ROADMASTER REPORT

The Roadmaster presented the following report.

1. Working on Stutz Road project.
2. Cutting of grass.
3. Seal coated roads had "Loose Stones" signs put up.

Seal Coat project completed.

The week of June 20, 2022 has scheduled the mill and fill of Headland Road and paving of Grohman Road.

ADDITIONAL BUSINESS

There was no additional business

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There was no questions or comments from the floor.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:31 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary
NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, JULY 6, 2022