

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
JUNE 16, 2021**

The Summit Township Board of Supervisors public meeting was held on Wednesday, June 16, 2021 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:47 p.m.

**PLEDGE OF ALLEGIANCE**

All persons presents stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors Willie Adams, Larry Osche, and Rick Green were present. Also, in attendance Township Solicitor Michael Gallagher, Township Secretary, Roxann Stickney, Regis E. Karch, Jim Henry, Ryan Martin, James P. Stewart, Sr., Wilma Holdridge, State Police Sargent Joe Zandarski, State Police Corporal Kemling, Dave Barry, and Pete Gall.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the Agenda.

**JUNE 2, 2021 REGULAR PUBLIC MEETING MINUTES**

Rick Green motioned to approve the June 2, 2021 regularly scheduled public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**TREASURER’S REPORT**

The treasurer presented the following report.

<b>FUND BALANCE AS OF 06/02/2021</b>	
Capital Fund	\$593,689.88
Fire Hydrant Fund	\$9,514.89
General Fund	\$798,362.54
Sewage Escrow Fund	\$24,134.77
Sewage Permit Fund	\$13,041.95
State Fund	\$212,703.93
<b>Available Funds</b>	<b>\$1,651,447.96</b>
General Fund CD #64	\$210,122.13
<b>Total Funds</b>	<b>\$1,861,570.09</b>

<b>ACTIVITY</b>	
Available Funds as of 05/19/2021	\$1,742,409.26
CD Total	\$210,122.13
Deposits	\$16,743.92
Disbursements	\$107,705.22
<b>Total Funds Available as of 06/02/2021</b>	<b>\$1,861,570.09</b>

The Treasurer presented the following report:

Deposits included Earned Income Tax and Local Services.

Disbursements included the payment for the Bonniebrook Road base repair project.

Rick Green motioned to approve the Treasurer’s report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**GENERAL FUND INVOICE APPROVAL**

Larry Osche motioned to approve for payment Butler Petroleum Corp. invoice 570508 for on-road fuel for \$1,556.80. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Butler Petroleum Corp. invoice 570509 for off-road fuel for \$1,854.63. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Coach USA-Butler Motor Transit, Inc. invoice 204211475 for the 2003 Peterbilt replacement of the rear pinion seal for \$207.55. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 2458 for the Township’s liability insurance for \$1,470.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment QuickBooks and Intuit Payroll Renewal and labor posters for \$909.94. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Shields Asphalt Paving, Inc. application number 1 for the Bonniebrook Road base repairs for \$78,891.80. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment the State Worker’s Insurance Fund 7<sup>th</sup> installment for the volunteer fire companies worker’s compensation policy for \$1,076.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Traffic Systems and Services, LLC invoice SR-30112 for the repair of overhead traffic signal system at Route 422 and Bonniebrook Road intersection for \$1,513.20. Rick Green seconded the motion. Motion Carried Unanimously.

**SUMMIT AUTHORITY PAYMENT REQUEST**

Larry Osche motioned to approve for payment on the behalf of the Summit Authority the following invoices totaling \$7,572.00 for the Act 537 Plan for public sewage. The Authority will reimburse the Township upon receiving funding.

Gallagher Law Group	Invoice 853	Rails-to-Trails Agreement	\$ 414.00
Gallagher Law Group	Invoice 889	Rails-to-Trails Agreement	\$ 612.00
Senate Engineering Company	Invoice 59406	Sewage System	<u>\$6,546.00</u>
		Total	\$7,572.00

Rick Green seconded the motion. Motion Carried Unanimously.

**GRAY SUBDIVISION**

The Supervisors reviewed the Gray Subdivision plan and the Planning Commission’s recommendation letter of approval for the administratively correct plan.

Willie Adams motioned to approve the Gray Subdivision as administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

**ACHEZINSKI SUBDIVISION**

The majority David Achezinski subdivision plan is located in Butler Township. Butler Township was the lead Township for the subdivision. Butler Township approved the plan.

Willie Adams motioned to approve the Achezinski subdivision plan. Rick Green seconded the motion. Motion Carried Unanimously.

**SOLICITOR REPORT**

The Solicitor had nothing to report.

**RESOLUTION 2021-08 AMERICAN RESCUE PLAN CHECKING ACCOUNT**

Willie Adams motioned to approve Resolution 2021-08 for the opening of a checking account at NexTier Bank for the American Rescue Plan Act. Rick Green seconded the motion. Motion Carried Unanimously

**CDBG MANDATORY TAP-IN**

The Community Development Block Grant (CDBG) administrator will be contacted regarding the procedure for the mandatory tap-in fee account.

CDBG administration funding can be used to pay for a postcard mailing to inform residents of a public meeting regarding the procedure to apply for CDBG funding for the mandatory tap-in fee for public sewage. The funding is available to low-moderate income residents.

Larry Osche motioned for Minutemen Press to distribute the postcard mailing for the public meeting regarding the CDBG application process for low-moderate income residents for the mandatory tap-in fee for public sewage. Rick Green seconded the motion. Motion Carried Unanimously.

**PROTZMAN ROAD DRIVEWAY**

A letter will be sent to the property owner on Protzman Road that the driveway is illegal due to the lack of site distance. A copy of the minutes will be included with the letter.

**COMPUTER ACCESS FOR SEWAGE ENFORCEMENT OFFICER**

Larry Osche motioned for the Sewage Enforcement Officer access to a Township computer that does not have any confidential information. Willie Adams seconded the motion. Motion Carried Unanimously.

**GUIDERAILS BID RESULTS**

No bids were received for the Bonniebrook Road guiderails project. This is the second advertisement for the bid.

Green Acres Contracting Company, Inc. will be contacted for a quote.

**STONE BID RESULTS**

M & M Lime Company, Inc. was the only bidder for the stone bid.

Larry Osche motioned to accept M & M Lime Company, Inc. stone bid for \$117,930.00. Rick Green seconded the motion. Motion Carried Unanimously.

**ENGINEER REPORT**

Senate Engineering Company reviewed the Gray subdivision plan and the Geibel subdivision plan is in process.

**ROADMASTER REPORT**

Roadmaster, Larry Osche, presented the following report:

1. Potholes patched.
2. Road shoulder project.
3. Cutting of grass.
4. Marking of roads for paving.

Bonniebrook Road project is scheduled to begin.

Butler County has not made a determination regarding the repair of the Geibel Road bridge.

**ADDITIONAL BUSINESS**

Rick Green contacted Butler County Commissioner Kim Geyer and Leslie Osche requesting the Township's Tax Collector be reimbursed for her time to correct an error with the County's tax cards. The Tax Collector time will be deducted from an invoice the Township received for the processing of the tax cards. The County has not responded.

Willie Adams announced the Supervisors held an informational conference call on June 9, 2021 regarding a driveway issue. No decisions were made.

Willie Adams announced after the Sewer Authority meeting on June 15, 2021 the Township's Emergency Management Coordinator met with the Supervisors regarding an emergency issue. Following the meeting the Supervisors and Township's Emergency Management Coordinator went to the Butler County 911 Emergency Center to discuss the emergency issue. No decisions were made.

Willie Adams announced an informational meeting was held on June 15, 2021 at 6:45 p.m. with the Supervisors, Township's Emergency Management Coordinator and four members of the Lick Hill Volunteer Fire Department to discuss an emergency issue. No decisions were made.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION.**

Sargent Zandarski and Corporal Kemling from the State Police attended the meeting to present statistics of responded calls in Summit from January 1, 2021 through June 9, 2021 and to touch base with the Township for any service requests.

James Stewart of Rimp Road requested the road be bermed to prevent water build-up on the road. His neighbor has debris in the creek. It was determined that Butler County Conservation District will be contacted to inform them of the debris.

Since the State Police and Saxonburg Police will be patrolling the Township, Rege Karch requested the procedure to call the police. All calls for the police are to be made directly to 911.

**ADJOURN**

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:56 p.m.

**NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, JULY 7 , 2021**

Respectfully Submitted,  
Roxann L. Stickney, Secretary