

**SUMMIT AUTHORITY MEETING MINUTES
JUNE 18, 2019**

The Summit Township Authority meeting was held on Tuesday, June 18, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

David Barry called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

All persons stood to recite the Pledge of Allegiance.

ROLL CALL

In attendance were: Authority members David Barry, Willie Adams, Robert Thompson, Rick Green and Larry Osche. Authority's engineer, Rick Barnett, Assistant Secretary, Roxann Stickney, Tony Gagliardi, Robert Ray, Carole Boice, and Alice Hortsman.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF MAY 14, 2019 MEETING MINUTES

Rick Green motioned to approve the May 14, 2019 meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

ENGINEER'S REPORT

The Authority's Engineer, Rick Barnett, presented the attached engineer report.

Rick Barnett is going to check on the period in which the Township can be reimbursed for expenses incurred for the Act 537 Plan.

In the vicinity of Kramer Lane and Foster Lane an arrowhead was found. The cost estimate to dig for a Phase II investigation for this site is \$3,700.00. Rick Green motioned for a Phase II investigation be performed at this site. Robert Thompson seconded the motion. Motion Carried Unanimously.

The service line location on the property of Carole Boice at 227 Brinker Road was discussed. If her home is not located within the required mandatory tap-in distance of 150 feet from the service line, she will not be required to hook into the sewage system.

Paul Voelker was contacted regarding a Right-of-Way Agreement and acquisition of his property for the pump station. Mr. Voelker did not make a determination.

INVOICE APPROVAL

The following invoices were reviewed.

Jerich Insurance Agency	Invoice 1341	1 st Installment Liability Insurance	\$ 619.00
Murrin, Taylor & Gallagher		Pump Station Conference Call	\$ 45.00
Senate Engineering Company	Invoice 55323	Design Phase	<u>\$26,645.00</u>
		Total	\$27,309.00

Rick Green motioned to approve the above referenced invoices for \$27,309.00 and a payment request be submitted to the Summit Township Board of Supervisors for this amount. The Authority will reimburse the

Township for this payment upon receiving funding. Larry Osche seconded the motion. Motion Carried Unanimously.

ADDITIONAL BUSINESS

There was no additional business

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Tony Gagliardi inquired if the number of grinder pumps on Dittmer Road can be reduced. Further research is required before a determination is made.

Grant funding and low interest loan options for the mandatory tap-in fee of \$6,000.00 was discussed.

The Township will provide the first grinder pump for each property. All replacement grinder pumps must meet the Township's specification. Rick Barnett will research the cost to replace a pump.

ADJOURN

With there being no further business to come before the Summit Township Authority, Larry Osche made a motion to adjourn. Robert Thompson seconded the motion. Motion Carried Unanimously. Meeting adjourned at 10:33 a.m.

THE NEXT MEETING WILL BE HELD ON TUESDAY, JULY 16, 2019 AT 9:00 A.M.

Respectfully Submitted

Roxann L. Stickney, Assistant Secretary

**SUMMIT TOWNSHIP AUTHORITY
ENGINEER'S REPORT**

SENATE #12068

June 18, 2019

Work in Progress

1. A draft Self Liquidating Debt Report (SLDR) was prepared and provided to the Authority for comment. This SLDR format has been used on previous Pennvest projects. After additional discussions with Nextier Bank it was determined that a slightly different format was requested and a revised draft SLDR has been prepared.
2. Senate provided project information to the County, as requested, following the meeting with Commissioner Geyer and Joe Saeler.
3. Senate is designing a well for the STP potable water supply as approved at the May 2019 Board meeting.
4. The initial Phase 1 Archaeological Investigation is approximately 90% complete (86 tests remaining out of 750 proposed sites). One site of interest has been identified and a Phase II investigation is recommended. If the overall survey is submitted without the Phase II a project delay will likely be incurred with the possibility of the Phase II required later by the State. To date a total of 14 properties (with 86 test sites) have denied access to the fieldworkers. There is no significant concern at this time with refusals except for possibly the property at 227 Brinker Road. CDC is concerned about the location and number of tests (20 or so) on this property that may raise a red flag with the State if not completed. Senate met with the property owner to discuss the project.
5. Wetlands delineation work is underway. As expected, a number of areas have been delineated as wetlands. Impacts to the design will be identified once the field work is completed.
6. Senate has provided information to begin ROW and Easement acquisition for the pump stations on the Summit Academy and Mr. Paul Voelker properties. As discussed at the April meeting the Authority and Solicitor will make initial contacts with Mr. Voelker and Summit Academy, respectively, for the right to access the properties for geotechnical investigations. Given the above discussion on archaeological and wetland issues the geotechnical work should be placed on hold until the design locations are finalized.
7. Senate is now authorized to act as an Applicant Agent to prepare the highway occupancy permits (HOPs) and that work is underway in areas not subject to revisions due to archaeological or wetland conflicts.
8. The pump station parcels and layouts are being designed with the intent of getting zoning variances under Chapter 12.07 Zoning Variances for Public Utilities as discussed and approved at the April meeting.
9. The NPDES Part I application for the WWTP discharge permit has been submitted to DEP to get design discharge limits. DEP was contacted to determine the permit status and Senate was told to expect the draft permit in August. Once the draft permit is issued there will be a 30-day comment period if the Authority takes exception to the proposed limits.
10. A detailed design of the collection system is available for review and comment by the Authority Board prior to any public review or meetings. The process for Authority review

- ▶ and comment can be discussed at the Board meeting.
- 11. In March 2016 M. Gallagher contacted the attorney for Buffalo Township regarding use of the trail for locating the sewer line. At that time the Township indicated it was interested but would require a written agreement with the Authority to review and coordinate the work. Senate recommends the agreement and review process be initiated once the Authority approves the collection system layout.
- 12. A preliminary layout of the WWTP area and building was presented to the Authority for comment. Design of the WWTP is proceeding based on the dimensions and other design criteria of a Xylem Sanitaire SBR facility with UV disinfection. Detailed design of the STP is proceeding based on presumed criteria that will be finalized by the NPDES Part 1 permit.
- 13. Meeting was held with Pennvest and DEP in New Castle to discuss the Pennvest funding source and details of the program were discussed. Since the project construction cost exceeds \$11M it will be necessary to phase the project to bring each phase under the \$11M limit for a single municipality project. Pennvest indicated that Summit Township may be eligible for grant funding to get closer to the area affordability rate.
- 14. Design of the pump stations is proceeding as below ground structures with above-grade weather-proof enclosures for the electrical and control panels based on direction at the 1/15/2019 Board meeting. Preliminary layouts have been presented to the Authority and approved at the March Board meeting. Once the geotechnical work is completed and found acceptable the property owners will be contacted for purchase of the 2 pump station ROWs.
- 15. Direction was provided at the January 2019 Board meeting that basement service should be provided to all homes where possible, and the design is proceeding with that intent. Potential exception(s) to be identified.
- 16. The field survey for utility locates, first floor elevations, culverts, curb stops, hydrants, inlets, etc. is complete with a potential need for verification of individual areas as the alignments are finalized.
- 17. The WQM Part II permit application, General information form, Engineers Report, sewage modules, specifications, drawings, GP-5 and other permit applications are underway.

Data/Information Requested

1. Approval for Phase II archaeological investigation.
2. Additional information for SLDR
3. Approval to submit SLDR to Nextier Bank once completed.
4. Direction on coordination with Buffalo Township for trail use agreement

END OF ENGINEER'S REPORT