

**SUMMIT AUTHORITY MEETING MINUTES  
JUNE 20, 2023**

The Summit Authority meeting was held on Tuesday, June 20, 2023 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

David Barry called the meeting to order at 9:00 a.m.

**PLEDGE OF ALLEGIANCE**

All persons stood to recite the Pledge of Allegiance.

**ROLL CALL**

Authority members present were David Barry, Jim Henry, Robert Thompson, Rick Green, and Larry Osche. Representing the Authority Engineer, Joseph Kirklewski, Authority Secretary, Roxann Stickney, and Cynthia Kramer.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the agenda.

**APPROVAL OF MAY 16, 2023 REGULAR MEETING MINUTES**

Robert Thompson motioned to approve the May 16, 2023 regular meeting minutes as presented. Jim Henry seconded the motion. Motion Carried Unanimously.

**ENGINEER'S REPORT**

The engineer submitted the attached report. The following items were discussed.

1. Water sampling was completed on June 14, 2023.
2. The Sewage Enforcement Officer will be contacted to perform sanitary sewage surveys to determine if there are any additional failed systems since the last survey.
3. The Township's Solicitor will be contacted for an update on the status of the Summit Academy support letter and Rails-To-Trails Agreement.

**TREASURER REPORT**

The Treasurer presented the following report.

There were no deposits or disbursements. The checking account balance is \$174,039.68.

Rick Green motioned to approve the Treasurer report as presented. Jim Henry seconded the motion. Motion Carried Unanimously.

**INVOICES**

Robert Thompson motioned to approve the payment of Gallagher Law Group invoice 1852 for the Summit Academy Support Letter for \$285.00. Larry Osche seconded the motion. Motion Carried Unanimously.

David Barry motioned to approve the payment of Jerich Insurance Agency invoice 3399 for the Authority's liability insurance for \$3,163.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve the payment of Senate Engineering Company invoice 63155 for the public sewage project for \$5,016.25. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve the payment of Senate Engineering Company invoice 63277 for the coordination with the DEP for the NPDES permit comments for \$1,927.00. Larry Osche seconded the motion. Motion Carried Unanimously.

David Barry motioned for a payment request to be submitted to the Summit Township Board of Supervisors for the above referenced invoices totaling \$10,391.25. The Authority will reimburse the Township upon receiving funding. Rick Green seconded the motion. Motion Carried Unanimously.

**ADDITIONAL BUSINESS**

The Township's Planning Commission is reviewing Impact Fees requirements for developments.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

Cynthia Kramer has a business driveway. She requested information pertaining to the location of the public sewage service line on her property. The goal of the Authority Board is to limit the amount of disturbance to her business driveway.

**ADJOURN**

With there being no further business to come before the Summit Township Authority, Larry Osche made a motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. The meeting was adjourned at 9:35 a.m.

Respectfully Submitted, Roxann Stickney, Secretary

**SUMMIT AUTHORITY NEXT MEETING WILL BE HELD JULY 18, 2023**