

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
JULY 5, 2023**

The Summit Township Board of Supervisors public meeting was held on Wednesday, July 5, 2023, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Rick Green called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors Larry Osche and Rick Green were present. Supervisor, Willie Adams, was absent. Township Secretary, Roxann Stickney, David Barry, Regis E. Karch and Jim Henry were present.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments from the floor.

**JUNE 21, 2023 REGULAR PUBLIC MEETING APPROVAL**

The June 21, 2023 regular public meeting minutes were not approved due to lack of quorum. The minutes will be approved at the next meeting.

**TREASURER’S REPORT**

<b>FUND BALANCE</b>	
AMERICAN RESCUE PLAN	15,724.94
CAPITAL FUND	496,425.00
FIRE HYDRANT FUND	8,296.02
GENERAL FUND	439,970.83
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	11,973.47
STATE FUND	291,952.45
<b>AVAILABLE FUNDS</b>	<b>1,292,957.48</b>
CAPITAL FUND - SAVINGS	152,982.14
GENERAL FUND SAVINGS	468,184.05
GENERAL FUND CD	350,000.00
GENERAL FUND CD	150,000.00
<b>TOTAL FUND</b>	<b>2,414,123.67</b>

<b>ACTIVITY</b>	
BALANCE AS OF 06/21/2023	1,071,981.54
CDs	500,000.00
SAVINGS ACCOUNTS	621,166.19
DEPOSITS/DEBITS	255,223.27
DISBURSEMENTS	34,247.33
<b>AVAILABLE FUNDS 07/05/2023</b>	<b>2,414,123.67</b>

The treasurer presented the following report.

Deposits included Act 13 Funds, savings account interest, real estate taxes, earned Income taxes, local services taxes, and gas royalties.

Disbursements included backhoe repair and Hinchberger Road project.

Larry Osche motioned to approve the Treasurer report as presented. Rick Green seconded the motion. Motion Carried Unanimously.

**GENERAL FUND INVOICES APPROVAL**

Larry Osche motioned to approve the payment for Ashlar Architecture & Engineering, LLC invoice 7027 for the garage design for \$7,324.50. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve the payment for Green Acres Contracting Co., Inc. invoice 68685 for Bonniebrook Road guiderails for \$14,250.00. An accident caused the guiderails damage. The insurance company will reimburse the Township for the invoice. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve the payment for Green Acres Contracting Co., Inc. invoice 68686 for Carbon Center Road guiderails for \$3,312.50. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve the payment for Jerich Insurance Agency invoice 3445 for the Township's liability insurance for \$1,690.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve the payment for Jerich Insurance Agency invoice 3462 for the Township worker's compensation insurance for \$1,079.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve the payment for M & M Lime Company, Inc. invoice 14148 for stockpile stone for \$15,670.68. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve the payment for Phill Hay & Sons, Inc. invoice 23-10839 for backhoe rental for \$3,400.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve the payment for Saxonburg Police services for June 8, 2023 through June 22, 2023 for \$1,708.94. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve the payment for Stephenson Equipment, Inc. invoice 18067207 for the 2022 Ford F-550 salt spreader for \$6,900.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve the payment for Stephenson Equipment, Inc. invoice 18067363 for road signs for \$475.90. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve the payment for Wiest Asphalt Products & Paving, Inc. invoice 21708 for Stutz Road binder course for \$1,880.02. Rick Green seconded the motion. Motion Carried Unanimously.

#### **STONE BID RESULTS**

Two stone bids were received. M & M Lime Company Inc. bid \$28,500.00. McKinney Hauling & Excavating, Inc. bid \$23,965.00.

Larry Osche motioned to award the Stone Bid to the lowest bidder, McKinney Hauling & Excavating, Inc., for \$23,965.00. Rick Green seconded the motion. Motion Carried Unanimously.

#### **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION**

Rick Green motioned to authorize Willie Adams to sign the Community Development Block Grant (CDBG) application. Larry Osche seconded the motion. Motion Carried Unanimously.

#### **RESOLUTION 2023-06 FAIR HOUSING**

Rick Green motioned to authorize Willie Adams to sign the Fair Housing Resolution 2023-06. Larry Osche seconded the motion. Motion Carried Unanimously.

#### **RESOLUTION 2023-07 ACT 13 FUNDS**

Rick Green motioned to approve Resolution 2023-07 for the received 2022 Act 13 Funds for \$211,847.86. Larry Osche seconded the motion. Motion Carried Unanimously.

#### **BONNIEBROOK ROAD GUIDERAIL ACCIDENT REIMBURSEMENT**

The guiderails at Bonniebrook Road that were damaged due to an accident on April 26, 2023 were fixed. The insurance company will reimburse the Township for the damages.

**BRINKER ROAD RIGHT-OF-WAY**

Larry Osche motioned to submit a letter permitting PA American Water to access the Township’s right-of-way to provide public water service at 109 Brinker Road, Butler, PA. Rick Green seconded the motion. Motion Carried Unanimously.

**BED & HYDRAULICS FOR 2024 MACK TRUCK**

Larry Osche motioned to use the American Rescue Plan Fund and Capital Fund to pay for the 2024 Mack Truck bed and hydraulics. Rick Green seconded the motion. Motion Carried Unanimously.

**SEAL COAT ADDITION**

Larry Osche motioned to add to the seal coat bid Brinker Road from Bonniebrook Road to the Summit Elementary School for \$8,169.00. Rick Green seconded the motion. Motion Carried Unanimously.

**ROADMASTER REPORT**

The Roadmaster presented the following Report:

1. Grass cutting performed.
2. Work performed on the Stutz Road project.
3. Equipment maintenance performed.

Larry Osche motioned to contact Shields Asphalt Paving; Inc. regarding the crack sealing of Bonniebrook Road was not done to PennDOT specifications. Rick Green seconded the motion. Motion Carried Unanimously.

Requests have been received for the speed reduction of Grohman Road from 35 mph to 25 mph. A traffic count will be performed, and the Local Technical Assistance Program (LTAP) will be contacted for a traffic study for a possible speed limit reduction.

**ADDITIONAL BUSINESS**

Rick Green motioned to submit a letter of support to Clearfield Township for a Multimodal Transportation Fund grant for Herman Road and McGrady Hollow Bridge. Larry Osche seconded the motion. Motion Carried Unanimously.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

There were no questions or comments from the floor.

**ADJOURN**

Rick Green motioned to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. The meeting was adjourned at 7:25 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

**NEXT MEETING BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, JULY 19, 2023**