

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
AUGUST 7, 2019**

The Summit Township Board of Supervisors public meeting was held on Wednesday, August 7, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors, Willie Adams, Larry Osche and Rick Green were present. Also, in attendance Secretary, Roxann Stickney, David Barry, Lisa Kobert, Todd Kobert and Jim Henry.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the agenda.

**APPROVAL OF THE JULY 17, 2019 PUBLIC MEETING MINUTES**

Rick Green motioned to approve the JULY 17, 2019 public meeting minutes as presented. Willie Adams seconded the motion. Willie Adams voted “yes”. Rick Green voted “yes”. Larry Osche abstained due to being absent from the meeting. Motion Carried.

**TREASURER’S REPORT**

The treasurer presented the following report.

<b>FUND BALANCE AS OF 8/07/19</b>	
Capital Fund	\$694,251.41
Fire Hydrant Fund	\$7,780.46
General Fund	\$343,775.28
Sewage Escrow Fund	\$18,384.77
Sewage Permit Fund	\$8,133.39
State Fund	\$201,854.17
<b>Available Funds</b>	<b>\$1,274,179.48</b>
Capital Fund CD	\$309,705.22
General Fund CD	\$206,494.56
<b>Total Funds</b>	<b>\$1,790,379.26</b>

<b>ACTIVITY</b>	
Available Funds as of 07/17/19	\$1,272,489.45
CD Total	\$516,199.78
Deposits	\$40,121.29
Disbursements	\$38,431.26
<b>Total Funds Available as of 08/07/19</b>	<b>\$1,790,379.26</b>

The Treasurer reported that deposits included interest from the Capital Fund CD and General Fund CD, Armstrong Cable quarterly franchise payment of \$16,394.85, Earned Income taxes and Local Services taxes.

Disbursements included the quarterly payroll taxes, emergency tree removal on Stutz Road, quarterly LST Disbursement to Herman Volunteer Fire Company and Lick Hill Fire Company.

Larry Osche motioned to approve the Treasurer’s Report as presented Rick Green seconded the motion. Motion Carried Unanimously.

**INVOICE APPROVAL**

Larry Osche motioned to approve for payment Cunningham & Son’s Tree Care for emergency tree removal on Stutz Road for \$2,400.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Interstate Pipe & Supply Company invoice 5722299 for Binsey Road silt socks for \$480.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment J & J Truck Equipment invoice 600415 for the 2009 Peterbilt fuel tank for \$855.27. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 1433 for Summit Authority's liability insurance for \$618.00. The Authority will reimburse the Township upon receiving funding. Larry Osche seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 1446 for the Township's liability insurance for \$1,118.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Company, Inc. invoice 4715 for stockpile stone for \$9,580.12. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment United Rentals invoice 167719541-006 for the roller rental for \$1,938.94. Rick Green seconded the motion. Motion Carried Unanimously.

#### **STONE BID RESULTS**

M & M Lime Company, Inc. was the only bidder for the 2019-2020 stone contract. M & M Lime Company, Inc. total bid amount was \$113,375.00.

Larry Osche motioned to accept M & M Lime Company, Inc. bid for the total amount of \$113,375.00 for the 2019-2020 stone contract. Rick Green seconded the motion. Motion Carried Unanimously.

#### **CD RENEWAL**

Willie Adams motioned to renew the General Fund CD for three months. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned for \$300,00.00 from the Capital Fund's Impact Fees be transferred into a CD for three months or six months dependent upon the best interest rate. Rick Green seconded the motion. Motion Carried Unanimously.

#### **CYBER SECURITY INSURANCE POLICY**

Rick Green motioned for Jerich Insurance Agency obtain a \$250,000.00 cyber security protection insurance policy for the Township. Willie Adams seconded the motion. Motion Carried Unanimously.

#### **CDBG BUTLER COUNTY CDGE ADMINISTRATOR**

Willie Adams motioned to approve the Cooperation Agreement between Butler County and Summit Township for Butler County to be the administrator of the Community Development Block Grant. Rick Green seconded the motion. Motion Carried Unanimously.

#### **RESOLUTION 2019-08 BUTLER COUNTY CDBG ADMINISTRATOR**

Willie Adams motioned to approve Resolution 2019-08 for Butler County to be the administrator for the Township for the Community Development Block Grant. Rick Green seconded the motion. Motion Carried Unanimously.

#### **CDBG 3-YEAR PLAN**

Willie Adams motioned to approve the Three-Year Community Development Block Grant Plan. Rick Green seconded the motion. Motion Carried Unanimously.

#### **RESOLUTION 2019-09 CDBG 3-YEAR PLAN**

Willie Adams motioned to approve Resolution 2019-09 for the Three-Year Community Development Block Grant. Rick Green seconded the motion. Motion Carried Unanimously.

### **RESOLUTION 2019-10 CDBG FAIR HOUSING**

Willie Adams motioned to approve Resolution 2019-10 for Fair Housing. Rick Green seconded the motion. Motion Carried Unanimously.

### **FIREMAN'S RADIO CONTRIBUTION**

Larry Osche motioned for an additional \$5,000.00 for Herman Volunteer Fire Company and \$5,000.00 for Lick Hill Volunteer Fire Company to purchase radios. The budgeted amount was \$5,000.00 for each fire company. With the additional funding of \$5,000.00, each fire company will receive \$10,000.00. The total contribution for the radios will be \$20,000.00 from the Capital Fund. The payment will be issued to the radio supplier. Rick Green seconded the motion. Motion Carried Unanimously.

### **BINSEY ROAD**

The application of DSA Road Topping for Binsey Road was discussed. Larry Osche will research the cost for the project and will contact Butler County Conservation District for availability of matching funding.

### **GREAT BELT ROAD**

A water issue on Great Belt Road was discussed. Jefferson Township will be contacted for a collaboration with the property owners and Summit Township to resolve the issue.

### **LINDSAY LANE**

Larry Osche motioned for the seal coating Lindsay Lane contingent upon Youngblood Paving, Inc. performing the work at the bid price. Rick Green seconded the motion. Motion Carried Unanimously.

### **PHILMAR DRIVE**

Phil Mar Drive has a water issue. A cross-pipe was sealed off from logging activities.

Rick Green motioned for the replacement of the cross-pipe, if necessary, on Phil Mar Drive. Larry Osche seconded the motion. Motion Carried Unanimously.

### **VALLEYVIEW DRIVE**

A resident at 193 Valley View Drive has requested for the Township to repair a water issue at the bottom of her driveway. The paving project did not alter the flow of water in the ditch line of the road. The Township has elected not take any action at this time.

### **ROADMASTER REPORT**

Roadmaster, Larry Osche, presented the following report:

1. The edges of Highland Drive, Carbon Center Road and lower section of Simon Drive are being repaired for the Seal Coat Project.
2. Tree removal was performed due to storm damage.
3. Potholes and ditches were opened on Vogleyville Road.
4. Catch Basins were cleaned.
5. Tree removal was performed on Kennedy Lane.

A water issue at 2154 Highland Drive was discussed.

Road salt has increased approximately 20% for the 2019-2020 contract.

The red light ahead signal on the eastbound lane on Route 422 is not working. Larry Osche will schedule the repair.

Larry Osche is researching whether Impact Fees from the Capital Fund can be used for the sewage project and whether the Capital Fund can be reimbursed from the Summit Authority for the expenses incurred until the Authority receives funding.

### **ADDITIONAL BUSINESS**

Willie Adams motioned for Roxann Stickney to attend a Project Delivery Workshop on September 5, 2019. Rick Green seconded the motion. Motion Carried Unanimously.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION.**

There were no public questions or comments.

**ADJOURN**

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:10 p.m.

**THE NEXT MEETING WILL BE HELD ON WEDNESDAY, AUGUST 21, 2019 AT 6:45 P.M.**

Respectfully Submitted,  
Roxann L. Stickney, Secretary