

## **SUMMIT AUTHORITY MEETING MINUTES AUGUST 15, 2023**

The Summit Authority meeting was held on Tuesday, August 15, 2023 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

### **CALL TO ORDER**

David Barry called the meeting to order at 9:00 a.m.

### **PLEDGE OF ALLEGIANCE**

All persons stood to recite the Pledge of Allegiance.

### **ROLL CALL**

Authority members present were David Barry, Jim Henry, Rick Green, and Larry Osche. Member absent was Robert Thompson. Authority Engineer, Rick Barnett, Authority Secretary, Roxann Stickney, Wendy Leslie, and Jennifer Newton were present.

### **OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments.

### **APPROVAL OF JULY 18, 2023 REGULAR MEETING MINUTES**

Rick Green motioned to approve the July 18, 2023 regular meeting minutes as presented. Jim Henry seconded the motion. Motion Carried Unanimously.

### **ENGINEER'S REPORT**

The engineer submitted the attached report. The following items were discussed.

1. The Sanitary Survey is being scheduled.
2. The engineer recommended having an Open House with a notary present to notarize Easements and Right-of-Way Agreement for private properties that are required to have the Agreements for the public sewage project.

### **TREASURER REPORT**

The Treasurer presented the following report.

There were no deposits or disbursements. The checking account balance is \$174,039.68.

Rick Green motioned to approve the Treasurer report as presented. David Barry seconded the motion. Motion Carried Unanimously.

### **INVOICES**

David Barry motioned to approve the payment for Senate Engineering Company invoice 63459 for the public sewage project for \$2,279.00. Rick Green seconded the motion. Motion Carried Unanimously.

David Barry motioned for a payment request for the above approved invoice to be submitted to the Summit Township Board of Supervisors. The Authority will reimburse the Township upon receiving funding. Rick Green seconded the motion. Motion Carried Unanimously.

### **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) BID REQUIREMENTS**

Wendy Leslie the Community Development Block Grant (CDBG) Administrator presented the bid requirements for the funding which include Davis Bacon wage rates. If the sewage project is not constructed, the mandatory tap-in fees that were awarded must be returned to PA Department of Economic Development. The Township will not be able to allocate the funding to another project because the funding will be expired.

### **ADDITIONAL BUSINESS**

The next Authority meeting will be held on Tuesday, September 26, 2023 at 9:00 a.m. The meeting change will be advertised.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

There were no questions or comments from the floor.

**ADJOURN**

With there being no further business to come before the Summit Township Authority, Rick Green made a motion to adjourn. Jim Henry seconded the motion. Motion Carried Unanimously. The meeting was adjourned at 10:12 a.m.

Respectfully Submitted, Roxann Stickney, Secretary

**SUMMIT AUTHORITY NEXT MEEETING WILL BE HELD SEPTEMBER 26, 2023**