

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
AUGUST 17, 2022**

The Summit Township Board of Supervisors public meeting was held on Wednesday, August 17, 2022, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Rick Green and Larry Osche were present. Also in attendance, Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, Regis E. Karch, Dave Barry, and John Black.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

ADDITIONAL AGENDA ITEMS

Larry Osche motioned to add Resolution 2022-07 and the Updated PennDOT Traffic Signal Agreement to the Agenda. Rick Green seconded the motion. Motion Carried Unanimously.

JULY 20, 2022 PUBLIC MEETING MINUTES

Rick Green motioned to approve the July 20, 2022 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE	
AMERICAN RESCUE PLAN	1,827.55
CAPITAL FUND	318,784.25
FIRE HYDRANT FUND	7,718.07
GENERAL FUND	896,293.17
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	12,862.24
STATE FUND	85,203.86
AVAILABLE FUNDS	1,351,303.91
CAPITAL FUND - SAVINGS	150,086.93
GENERAL FUND SAVINGS	210,640.44
TOTAL FUND	1,712,031.28

ACTIVITY	
BALANCE AS OF 07/20/2022	1,330,540.79
SAVINGS ACCOUNT	360,727.37
DEPOSITS/DEBITS	95,143.99
DISBURSEMENTS	74,380.87
AVAIABLE FUNDS 08/17/2022	1,712,031.28

The Treasurer presented the following report.

Deposits included Recorder of Deed Transfers, Armstrong quarterly payment, Earned Income Taxes and Local Services Taxes.

Disbursements included road salt, and Bonniebrook Road weight limit study.

Rick Green motioned to approve the Treasurer report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve for payment Butler Motor Transit, Inc. invoice 20422766 for the 2016 fuel filter replacements and marker lights for \$657.28. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Butler Motor Transit, Inc. invoice 20422759 for the 2016 brake repair for \$579.46. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Jerich Insurance Agency invoice 3028 for the addition of the trailer to the insurance policy for \$239.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 3041 for the Township’s liability insurance for \$1,527.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 3062 for the Township worker’s compensation policy for \$1,023.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Company, Inc. invoice 11995 for rip rap at Stutz Road for \$1,117.60. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Saxonburg Police services from June 25, 2022 through July 22, 2022 for \$2,229.51. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment State Worker’s Insurance Fund volunteer fire companies worker’s compensation insurance for \$1,054.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18056329 for an electrical control for the tractor for \$334.51. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18056641 for the old tiger mower bearing and blades for \$4,191.39. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Trans Associates invoice 36835 for the Bonniebrook Road weight study for \$2,740.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Trans Associates invoice 36921 for the Bonniebrook Road weight limit study for \$1,023.68. Rick Green seconded the motion. Motion Carried Unanimously.

CAPITAL FUND

Larry Osche motioned to approve for payment Gallagher Law Group invoice 1428 for the Rails-To-Trails Agreement for \$518.00. Rick Green seconded the motion. Motion Carried Unanimously.

STATE FUND

Larry Osche motioned to pay the following Compass Minerals invoices for road salt.

Invoice 1025498	286.41 Tons Road Salt	\$16,586.00
Invoice 1026531	49.39 Tons Road Salt	\$ 2,860.17
Invoice 1027070	72.45 Tons Road Salt	\$ 4,195.58
Invoice 1027946	45.94 Tons Road Salt	\$ 2,660.39
Invoice 1031062	73.78 Tons Road Salt	<u>\$ 4,272.60</u>
	Total	\$30,574.74

Rick Green seconded the motion. Motion Carried Unanimously.

SOLICITOR’S REPORT

The Township’s Solicitor is working with Buffalo Township’s Solicitor on the Rails-To-Trails Agreement. Upon clarification of a couple of items, the Agreement will be completed.

The David Hogue property at 230 Pine Drive, Butler, PA has made improvement. At the Status Conference it will be requested to keep the case open for 6 months to ensure the property remains cleaned up after that the case will be closed.

The Solicitor will contact Gagliardi's attorney requesting that a response to the water issue be submitted to the Township by September 21, 2022.

RESOLUTION 2022-07 PENN DOT TRAFFIC SIGNAL MAINTENANCE AGREEMENT

Rick Green motioned to approve 2022-07 Resolution for the PennDOT Traffic Signal Maintenance Agreement. Larry Osche seconded the motion. Motion Carried Unanimously.

UPDATED PENN DOT TRAFFIC SIGNAL MAINTENANCE AGREEMENT

Larry Osche motioned to sign the updated Penn DOT Traffic Signal Maintenance Agreement. Rick Green seconded the motion. Motion Carried Unanimously.

RESOLUTION 2022-15 FAIR HOUSING

Willie Adams motioned to approve Resolution 2022-15 for Fair Housing. Rick Green seconded the motion. Motion Carried Unanimously.

RESOLUTION 2022-16 CDBG 3-YEAR PLAN

Willie Adams motioned to approve Resolution 2022-16 for the Community Development Block Grant (CDBG) 3-year Plan. Rick Green seconded the motion. Motion Carried Unanimously.

CDGE 3-YEAR PLAN

Willie Adams motioned to approve the Community Development Block Grant (CDBG) 3-year Plan. Rick Green seconded the motion. Motion Carried Unanimously.

PENSION 2023 MMO

Willie Adams motioned to approve the 2023 Minimum Municipal Obligation (MMO) for the pension. Rick Green seconded the motion. Motion Carried Unanimously.

ENGINEER REPORT

No engineering activity to report.

LINE PAINTING

Three quotes were obtained for the line painting project. The SHACOG's two line painting contractors pricing was reviewed. Williams & Wilman Line Painting Company, Inc. submitted a quote. Williams & Wilman Line Painting, Inc. had the lowest quote.

Willie Adams motioned to approve the lowest quote for line painting project to Williams & Wilman Line Painting, Inc. Rick Green seconded the motion. Motion Carried Unanimously.

TREE TRIMMING

Larry Osche motioned to approve a tree trimming project not to exceed \$10,000.00 that requires a 70' reach mechanical tree trimmer. Rick Green seconded the motion. Motion Carried Unanimously.

ROADMASTER REPORT

The Roadmaster presented the following report.

1. Kemar Drive area fixed.
2. Tomsey driveway was fixed.
3. Potholes patched.
4. Cutting of grass.
5. Township property maintenance performed.
6. Mower deck repaired.

The 2022 Ford truck is tentatively scheduled to arrive in September.

Larry Osche motioned for the 1,000 gallons-fuel tank be cleaned to store gasoline. Rick Green seconded the motion. Motion Carried Unanimously.

ADDITIONAL BUSINESS

Herman Volunteer Fire Company will be contacted regarding coordinating a blood drive.

Willie Adams announced an executive session was held after the July 20, 2022 public meeting regarding pending litigation. No decisions were made.

Willie Adams announced the Supervisors held an informational meeting on July 25, 2022 regarding a road issue. No decisions were made.

Willie Adams announced an executive session was held on August 17, 2022 to discuss pending litigation.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

John Black attended the meeting regarding berm repair on Hinchberger Road. It was determined the Supervisors will review the situation.

EXECUTIVE SESSION

Willie Adams declared that Board of Supervisors will move into executive session.

ADJOURN

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 9:58 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, SEPTEMBER 7, 2022