

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
AUGUST 19, 2020**

The Summit Township Board of Supervisors public meeting was held on Wednesday, August 19, 2020 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Willie Adams, Larry Osche and Rick Green were present. Also, in attendance Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, Regis E. Karch, Alice Hortsman, Jim Henry, David Barry, Curt Horstman, and Chuck Montag.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the Agenda

**APPROVAL OF THE AUGUST 5, 2020 REGULARLY SCHEDULED MEETING MINUTES &
AUGUST 12, 2020 EMERGENCY MEETING MINUTES**

Rick Green motioned to approve the August 5, 2020 regularly scheduled Board of Supervisors meeting as presented. Larry Osche second the motion. Motion Carried Unanimously.

Rick Green motioned to approve the August 12, 2020 emergency meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 08/05/2020	
Capital Fund	\$374,146.33
Fire Hydrant Fund	\$8,163.17
General Fund	\$580,967.61
Sewage Escrow Fund	\$22,484.77
Sewage Permit Fund	\$10,428.45
State Fund	\$209,247.69
Available Funds	\$1,205,438.02
Capital Fund CD #66	\$313,957.60
General Fund CD #64	\$209,729.72
Total Funds	\$1,729,125.34

ACTIVITY	
Available Funds as of 08/05/2020	\$1,019,253.24
CD Total	\$523,687.32
Deposits	\$222,187.05
Disbursements	\$36,002.27
Total Funds Available as of 08/19/2020	\$1,729,125.34

The Treasurer presented the following report:

Deposits included the first reimbursement payment for the Bonniebrook Road Multimodal Transportation Fund Grant, Earned Income Taxes and Local Services Taxes.

The majority of disbursements were operating expenses and road projects.

Rick Green motioned to approve the Treasurer’s report. Larry Osche seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICE APPROVAL

Larry Osche motioned to approve for payment Clearfield Customs, LLC invoice 153 for door repair and painting of two garage man doors for \$400.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hampton Concrete Products, Inc. invoice 17115 for a grate at Philmar Drive for \$258.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hampton Concrete Products, Inc. invoice 17168 for stockpile grates for \$1,290.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve the 2021 pre-payment for Orkin Commercial Services pest control for \$1,015.68. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment State Worker's Insurance Fund 9th installment for Herman Volunteer Fire Company and Lick Hill Volunteer Fire Company worker's compensation policy for \$1,803.00. Larry Osche seconded the motion. Motion Carried Unanimously.

STATE FUND INVOICE APPROVAL

Larry Osche motioned to approve for payment Suit-Kote Corporation invoice 68904 for the seal coat project for \$113,062.54. Rick Green seconded the motion. Motion Carried Unanimously.

CAPITAL FUND – SUMMIT AUTHORITY PAYMENT REQUEST

Rick Green motioned to approve for payment the Summit Authority's payment request for \$13,072.65 for the following invoices:

1. Jerich Insurance Agency invoice 1997 for the 2nd installment for the Authority's liability insurance for \$660.00.
2. Senate Engineering Company invoice 57748 for the design phase of the Act 537 Plan for public sewage for \$12,412.65.

Summit Authority will reimbursement the Township for the above invoices upon receiving funding.

Larry Osche seconded the motion. Motion Carried Unanimously

SOLICITOR REPORT

1. Anthony Gagliardi, Delores Gagliardi and Louis Gagliardi were scheduled for a hearing at the District Magistrate for stormwater management and zoning ordinance violations. Instead of attending the hearing, an Agreement was drafted regarding the violations. The Gagliardis refused to sign the Agreement. The Agreement is now null and void.

The Summit Township Board of Supervisors will proceed to Butler County Court of Common Pleas for civil complaints against Anthony Gagliardi, Delores Gagliardi and Louis Gagliardi for these violations.

Rick Green motioned to grant the Board of Supervisors Chairman, Willie Adams, the authority to sign the Verification for the Township to file civil complaints at the Butler County Court of Common pleas against Anthony Gagliardi, Delores Gagliardi and Louis Gagliardi for stormwater management and zoning violations. Willie Adams seconded the motion. Motion Carried Unanimously.

The Township's Solicitor will file the necessary paperwork to begin the court process.

2. Butler Township is willing to meet with the Board of Supervisors to discuss police services. A meeting will be scheduled. The Solicitor confirmed that Ordinances can be enforced through police services.
3. The Township is experiencing an issue with disabled vehicles, junk, and debris at two properties. This is a property maintenance violation of the zoning ordinance. Efforts have been made with the property owners to clean-up the properties. No progress has been made.

- A. Randy Geibel at 246 Carbon Center Road, Butler, PA will receive an Enforcement Notice that the disabled vehicles, junk, and debris must be removed from the property within two weeks or the Township will proceed with civil proceedings. Rick Green motioned to authorize the Solicitor to draw-up the legal proceedings if the deadline is not met. Willie Adams seconded the motion. Motion Carried Unanimously.
 - B. Jason Trufley and Sonya Trufley are the property owners of 262 Chicora Road, Butler, PA. The property has a partial burned home. Their son, Jacob Trufley, has disabled vehicles, junk, and debris throughout the property. An enforcement notice was issued with a due date of September 16, 2020 to have the property cleaned up. A cease and desist order was also issued after the enforcement notice because more disabled vehicles and junk was being placed on the property. Rick Green motioned to authorize the Solicitor to draw-up the legal proceedings if no progress is made by September 2, 2020 and the legal process will begin on September 16, 2020. Willie Adams seconded the motion. Motion Carried Unanimously.
4. Vincent Lockaton is the owner of Lockaton Junk Yard at 330 Herman Road, Butler, PA. The junk yard has an Agreement with the Township that vehicles and debris must be 50' from the center of Herman Road. This is not being adhered to and causing safety issues. An enforcement letter was sent to Mr. Lockaton requesting that the vehicles and debris must be moved by September 15, 2020. If this is not done, the Township will file civil proceedings. Rick Green motioned to authorize the Solicitor to draw-up the legal proceedings if the deadline is not met. Willie Adams seconded the motion. Motion Carried Unanimously.

ENGINEER REPORT

There was no activity to report.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

- 1. Equipment maintenance and repairs.
- 2. Minor building repairs performed.
- 3. Philmar Drive and Bish Road projects are underway.
- 4. Speed limit signs were installed on Geibel Road.

The Herman Road winter maintenance agreement with PennDOT will be renewed.

Road salt for the 2020-2021 contract went down .99¢ per ton.

ADDITIONAL BUSINESS

Rick Green motioned to extend the State of Emergency for another week. Willie Adams seconded the motion. Motion Carried Unanimously.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION.

The Community Development Block Grant (CDBG) administrator will be attending the October 20, 2020 Summit Authority meeting at 9:00 a.m. to discuss the procedure for low-moderate income residents to apply for financial assistance with the public sewage mandatory tap-in fee.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:38 p.m.

NEXT MEETING WILL BE HELD ON WEDNESDAY, SEPTEMBER 2, 2020 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary