

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
SEPTEMBER 7, 2022**

The Summit Township Board of Supervisors public meeting was held on Wednesday, September 7, 2022, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:55 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Rick Green and Larry Osche were present. Also in attendance, Township Secretary, Roxann Stickney, Regis E. Karch, Jim Henry, Dave Barry, Robert J. McClafferty, Eddie Trizziono, Carrie Holbein, Tom Davison, Mindy Beatty, Stephen Beatty, Rob Shuler, Jr., and Larry Shuler.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

ADDITIONAL AGENDA ITEM

Larry Osche motioned to add sewage annual inspections fee to the agenda. Rick Green seconded the motion. Motion Carried Unanimously.

AUGUST 17, 2022 PUBLIC MEETING MINUTES

Rick Green motioned to approve the August 17, 2022 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE	
AMERICAN RESCUE PLAN	1,830.85
CAPITAL FUND	318,827.52
FIRE HYDRANT FUND	6,777.49
GENERAL FUND	946,011.65
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	11,877.73
STATE FUND	85,218.43
AVAILABLE FUNDS	1,399,158.44
CAPITAL FUND - SAVINGS	150,086.93
GENERAL FUND SAVINGS	210,640.44
TOTAL FUND	1,759,885.81

ACTIVITY	
BALANCE AS OF 08/17/2022	1,351,303.91
SAVINGS ACCOUNT	360,727.37
DEPOSITS/DEBITS	81,969.19
DISBURSEMENTS	34,114.66
AVAILBLE FUNDS 09/07/2022	1,759,885.81

The Treasurer presented the following report.

Deposits included Earned Income Taxes and Local Services Taxes. The 2022 American Rescue Plan allocation is scheduled to be received on September 9, 2022 in the amount of \$244,492.85.

Disbursements included repairing the tiger mower bearing, equipment repairs and Stutz Road stone and rip rap.

Rick Green motioned to approve the Treasurer report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve for payment BioFab Products, Inc. invoice 17796 for brush hog mower on the mower for \$290.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Butler Motor Transit, Inc. invoice 20422869 for repairs on the 2033 Peterbilt truck for \$1,265.97. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Butler Petroleum Corporation invoice 570150 for on-road fuel for \$2,869.45. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 10329221 for cold patch for \$380.64. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 3087 for the Township's liability insurance for \$1,527.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 3097 for the Township worker's compensation policy for \$1,023.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Louis A. Gagliardi Excavating invoice 22-108 for the loading of topsoil at Kemar Drive for \$300.00. Rick Green seconded the motion. Larry Osche voted "yes". Rick Green voted "yes". Willie Adams voted "no". Motion Carried.

Willie Adams motioned to table payment of Stephenson Equipment, Inc. invoice 18057207 for the 2022 Ford-550 Dump Body for \$47,474.00 until after the truck arrives. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Topsoil, Inc. invoice 027504 for topsoil for the Hinchberger Road project for \$353.50. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Vicnor Farms, Inc. invoice 41162 for sod for the Hinchberger Road project for \$596.25. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Vicnor Farms, Inc. invoice 411181 for sod for the Hinchberger Road project \$209.00. Rick Green seconded the motion. Motion Carried Unanimously.

PRUITT AGREEMENT

The Township's Solicitor drew-up a Consent Order for Robert Pruitt and Regina Pruitt to sign agreeing to clean-up the property at 212 Saxonburg Road, Butler, PA to a safe and habitable condition.

Willie Adams motioned to approve the Robert Pruitt and Regina Pruitt Consent Agreement. Rick Green seconded the motion. Motion Carried Unanimously.

Neighbors attended the meeting requesting information regarding the Pruitt property clean-up.

ZONING ISSUES

Property maintenance (Zoning Ordinance #74 Chapter 14.17) was discussed whether to remove this from the ordinance. It was determined that the property maintenance should be kept but the requirements will be reviewed.

RESCIND RESOLUTION 2022-15 FAIR HOUSING

Willie Adams motioned to rescind Resolution 2022-15 Fair housing due to DCED updating the requirements. Rick Green seconded the motion. Motion Carried Unanimously.

RESOLUTION 2022-17 FAIR HOUSING

Willie Adams motioned to approve Resolution 2022-17 Fair Housing that contains DCED updated information. Rick Green seconded the motion. Motion Carried Unanimously.

CDBG COOPERATION AGREEMENT

Willie Adams motioned to sign the Community Development Block Grant (CDBG) Cooperation Agreement with Butler County. Rick Green seconded the motion. Motion Carried Unanimously.

BCATO FALL SAFETY TRAINING

Larry Osche motioned to approve up to ten Township officials or employees to attend the Butler County Association Township Officials (BCATO) annual safety training. Willie Adams seconded the motion. Motion Carried Unanimously.

PSATS FALL FORUM

Willie Adams motioned to approve Roxann Stickney to attend the PSATS Fall Forum. Rick Green seconded the motion. Motion Carried Unanimously.

FALL NEWSLETTER

Willie Adams motioned to approve the Township's Fall Newsletter. The Supervisors will review the newsletter before being distributed. Rick Green seconded the motion. Motion Carried Unanimously.

FALSE ALARMS

Dave Barry the Township's Emergency Management Coordinator presented a false alarm list. Summit Academy had nine false alarms from August 10, 2022 through September 7, 2022. False alarms be further discussed at the next public meeting with the Township's Solicitor to enact a fee schedule or enforcement for reoccurring false alarms.

ROADMASTER REPORT

The Roadmaster presented the following report.

1. Grass cutting performed.
2. Hinchberger Road project begun.
3. Patching of potholes.

The oil tank has been cleaned and ready for gas.

An update on Dupe driveway on Geibel Road was given.

The tree trimming project is scheduled for the week of September 12, 2022.

ADDITIONAL BUSINESS

A joint effort with the Township and Herman Volunteer Fire Company for a blood drive will be scheduled. The information will be posted on the Township's website and in the Fall Newsletter to notify residents of the event.

Willie Adams announced the following executive sessions were held.

August 19, 2022 all Supervisors met with resident regarding a berming issue at Hinchberger Road. Two Supervisors went to a property at Dittmer Road to view property issues. Two Supervisors went to Geibel Road to view a driveway drainage issue. No decisions were made.

August 22, 2022 and August 24, 2022 the Supervisors held a telephone conference regarding a berming issue at Hinchberger Road. No decisions were made.

September 7, 2022 before the public meeting the Supervisors met with Herman Volunteer Fire Company to review the fire company's testing results. No decisions were made.

SEWAGE ANNUAL INSPECTIONS

The Sewage Enforcement Officer requested that the admin fee for annual sewage inspections be waived for the residents this year due to rising labs costs.

Larry Osche motioned to waive the 2022 annual administrative fee for only the annual sewage inspections. Rick Green seconded the motion. Larry Osche voted "yes". Rick Green voted "yes". Willie Adams voted "no". Motion Carried.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Herman Volunteer Fire Company's community day will be held on September 10, 2022.

A resident presented photos of his property regarding the neighboring property embankment not being maintained. The Solicitor will be contacted to determine if this is a private matter between the property owners or if this is a zoning ordinance violation.

ADJOURN

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:45 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, SEPTEMBER 21, 2022