

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
SEPTEMBER 15, 2021**

The Summit Township Board of Supervisors public meeting was held on Wednesday, September 15, 2021 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:53 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Rick Green and Larry Osche were present. Also in attendance, Township Solicitor, Michael Gallagher, Township Secretary/Treasurer, Roxann Stickney, Regis E. Karch, Dave Barry, David Hogue, Cindy Kamerer, Garrett Kamerer, Mike Kamerer, Nicole Collins, Stephen Puskas, Randy Geibel, Cindy Double, and Vince Double.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

SEPTEMBER 1, 2021 REGULAR PUBLIC MEETING MINUTES

Rick Green motioned to approve the September 1, 2021 regularly scheduled public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 09/15/2021	
American Rescue Plan	\$243,761.99
Capital Fund	\$66,938.87
Fire Hydrant Fund	\$6,979.82
General Fund	\$671,343.51
Sewage Escrow Fund	\$26,114.77
Sewage Permit Fund	\$12,019.62
State Fund	\$141,417.58
Available Funds	\$1,168,576.16
General Fund CD #64	\$210,279.87
Total Funds	\$1,378,856.03

ACTIVITY	
Available Funds as of 09/01/2021	\$1,845,206.78
CD Total	\$210,279.87
Deposits	\$12,339.02
Disbursements	\$688,969.64
Total Funds Available as of 09/15/2021	\$1,378,856.03

The Treasurer presented the following report.

Deposits included reimbursement for a traffic light repair at Route 422 and Route 68 due to a traffic accident.

Disbursement included the payment the Bonniebrook Road paving project and the awnings for the Township building.

Rick Green motioned to approve the Treasurer report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve for payment Butler Petroleum Corp. invoice 570907 for on-road fuel for \$2,203.26. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Butler Petroleum Corp. invoice 570906 for off-road fuel for \$2,109.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 2596 for the final installment of the Township worker's compensation policy for \$962.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Company, Inc. invoice 9820 for Kemar Drive stone for \$9,240.30. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Worker's Insurance Fund 10th installment for the volunteer fire companies' worker's compensation policy for \$1,076.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18045148 for a tripod for \$401.76. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wiest Asphalt Products & Paving, Inc. invoice 20721 for the Kemar Drive paving project for \$55,419.62. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wiest Asphalt Products & Paving, Inc. invoice 20737 for Stutz Road paving project for \$7,187.75. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wiest Asphalt Products & Paving, Inc. invoice 20738 for the berming of Geibel Road and Keck Road for \$5,670.00. Rick Green seconded the motion. Motion Carried Unanimously.

CAPITAL FUND

Larry Osche motioned to approve for payment Williams & Wilman Line Painting, Inc. invoice 17973 for the white line painting on Bonniebrook for \$12,354.18. Jefferson Township will reimburse the Township for their portion of the project. Rick Green seconded the motion. Motion Carried Unanimously.

RATIFY AMERICAN RESCUE PLAN INVOICES TO GENERAL FUND

Willie Adams motioned to ratify the approval of the following invoices that were approved at the September 1, 2021 public meeting to be paid from the American Rescue Plan Fund. The Pennsylvania State Association of Township Supervisor (PSATS) recommends not spending the funds until the U.S. Treasury Department finalizes the uses for the funds. The invoices will be paid from the General Fund. The General Fund will be reimbursed for the invoices from the American Rescue Plan if the rules permit.

Hampton Concrete Products, Inc. invoice 19397 for Kemar Drive grates for \$1,722.00.

Interstate Pipe & Supply Company invoice 5842299 for Kemar Drive materials for \$1,195.12.

Rick Green seconded the motion. Motion Carried Unanimously.

SEWAGE AUTHORITY PAYMENT REQUEST

Larry Osche motioned to approve the Summit Authority payment request for Senate Engineering Company invoice 59850 for the public sewage project for \$10,291.25. The Authority will reimburse the Township upon receiving funding. Rick Green seconded the motion. Motion Carried Unanimously.

SOLICITOR REPORT

The Solicitor did not have additional items beside Pine Drive property and Carbon Center Road property issue.

PINE DRIVE PROPERTY

David Hogue attended the meeting to discuss his 230 Pine Drive, Butler, PA property. It was determined that Mr. Hogue will clean-up the property and the Township will monitor his progress. If he fails to clean-up the property, the Township will proceed with Court filings.

CARBON CENTER ROAD PROPERTY

Randy Geibel attended the meeting to discuss his 246 Carbon Center Road, Butler, PA property. Minimal progress was made due to an several issue that arose. The Court proceedings will continue. Mr. Geibel agreed to continue the property clean-up and requested for the Township to monitor his progress.

PUSKAS MYLAR

Willie Adams motioned to amend the agenda due to the Puskas Mylar submission was after the agenda was advertised. Rick Green seconded the motion. Motion carried Unanimously.

Stephen Puskas presented the Mylar for a lot line revision in Summit Township and Jefferson Township. The lot line did not impact Summit Township. Jefferson Township was the lead Township and approved the Mylar.

The Township’s Planning Commission found the lot line revision to be administratively correct.

Willie Adams motioned to approve the Stephen Puskas lot line revision as administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

HOMETOWN HERO PROJECT

Rick Green motioned to amend the agenda due to computer issue in which the Hometown Hero Project did not display on the agenda. Larry Osche seconded the motion. Motion Carried Unanimously,

Garrett Kamerer Scout Troop 30 presented for his eagle scout project the Hometown Hero banners/flags program. The banners honor military veterans by displaying their picture on banners in the town/area from which they are from.

The location of the banners/flags will be from the Herman Volunteer Fire Company through the town of Herman, along Geibel Road and Bonniebrook Road.

Armstrong Company is willing to donate a bucket truck to put of the banners/flags around Memorial Day and remove the banners/flags around Veteran Day. A location to store the flags needs to be determined.

First Energy requires a Third-Party Installation Agreement for the placement of banners/flags with the Township.

Willie Adams motioned for the Township to affiliate with Garrett Kramer for the veteran banners/flags eagle scout project. The Township will be an application drop-off and resource location only. Rick Green seconded the motion. Motion Carried Unanimously.

RESOLUTION 2021-13 WINTER MAINTENANCE AGREEMENT

Larry Osche motioned to approve Resolution 2021-13 for the PennDOT Winter Maintenance Agreement for Herman Road. Rick Green seconded the motion. Motion Carried Unanimously.

RESOLUTION 2021-14 WIDENHOFFER SEWAGE COMPONENT

Willie Adams motioned to approve Resolution 2021-14 for Leroy Widenhofer and Connie Widenhofer property at Keck Road for the Sewage Facilities Planning Module for an individual on-lot system. Rick Green seconded the motion. Motion Carried Unanimously.

LICK HILL VOLUNTEER FIRE DEPARTMENT

No decision or action was taken.

SECURITY CAMERAS

It was determined that Secure Technical Solutions quality and lowest quote was the best proposal for the security cameras.

Rick Green motioned to approve the Secure Technical Solutions quote not to exceed \$6,300.00 for the security cameras, battery back-up, monitor and bracket. Willie Adams seconded the motion. Willie Adams voted “yes”. Rick Green voted “yes”. Larry Osche voted “no”. Motion Carried.

TRICK-OR-TREAT DATE

Willie Adams motioned for Trick-or-Treat be held on October 31, 2021 from 6:00 p.m. to 8:00 p.m. Rick Green seconded the motion. Motion Carried Unanimously.

ENGINEER REPORT

The engineer had nothing to report.

SIMON DRIVE/HINCHBERGER ROAD INTERSECTION TREES

The property owner trimmed the trees at the intersection of Simon Drive and Hinchberger Road but the site distance to safely pull onto Herman Road is not met. It was determined the trees are not in the Township or State right-of-way.

The Solicitor stated the trees cannot be trimmed without the landowner’s permission. If the trees are not trimmed, the landowner could be liable for an accident at the intersection.

ANTI-SKID

Larry Osche motioned to order 300 tons of anti-skid road materials. Rick Green seconded the motion. Motion Carried Unanimously.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Road maintenance performed.
2. Rip rap placed on Simon Drive.
3. Grass cutting performed.

ADDITIONAL BUSINESS

Willie Adams announced that on September 7, 2021 the Supervisors check roads and driveways. No decisions were made.

Willie Adams announced an executive session was held on September 15, 2021 before the public meeting to discuss pending litigation. No decisions were made.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There were no questions or comments from the floor.

ADJOURN

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:47 p.m.

NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, OCTOBER 6, 2021

Respectfully Submitted,
Roxann L. Stickney, Secretary