

**2018 SUMMIT TOWNSHIP AUTHORITY  
MEETING MINUTES  
SEPTEMBER 18, 2018**

The Summit Township Authority meeting was held on Tuesday, September 18, 2018, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

David Barry called the meeting to order at 9:05 a.m.

**PLEDGE OF ALLEGIANCE**

All persons stood to recite the Pledge of Allegiance.

**ROLL CALL**

In attendance were: Authority members David Barry, Willie Adams, Robert Thompson, Rick Green and Larry Osche. Authority's engineer, Rick Barnett, Assistant Secretary, Roxann Stickney, Robert Roach, Tony Gagliardi and Cynthia Kramer.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the agenda.

**APPROVAL OF JULY 17, 2018 MEETING MINUTES**

Rick Green motioned to approve the July 17, 2018 Summit Township Authority minutes as presented. Robert Thompson seconded the motion. Motion Carried Unanimously.

**INVOICE APPROVAL**

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 850 for the Authority's liability insurance for \$583.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Michael Gallagher, Authority's solicitor, EIN draft application for \$82.50. Robert Thompson seconded the motion. Motion Carried Unanimously.

Robert Thompson motioned to approve for payment Michael Gallagher, Authority's solicitor, IRS and mandatory tap-in ordinance for \$99.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Senate Engineering Company invoice 53540 for design, field work, etc. for \$26,577.50. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Senate Engineering Company invoice 53701 for design, mapping, etc. for \$18,175.25. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Senate Engineering Company invoice 53852 for design and surveying. for \$10,991.00. Rick Green seconded the motion. Motion Carried Unanimously.

A payment request letter for the invoices total of \$58,508.25 will be submitted to the Summit Township's Board of Supervisors. The Authority will reimburse the Township for the invoices upon receiving funding.

### **ENGINEER'S REPORT**

The Authority's Engineer, Rick Barnett, presented the attached engineer report and a preliminary map of the sewer alignments. The map's red lines represented the conceptual sewer alignments and the green lines represented the sewer alignments per the survey. The map showed a few properties that the service line does not follow the property lines. Using an alternative location on the property will facilitate effective flow without a grinder pump. Each property with an alternative location will be reviewed.

Rick Green motioned to try and stay within the green line on the presentation map to facilitate effective flow without grinder pumps. Larry Osche seconded the motion. Motion Carried Unanimously.

The updated map will be presented to the residents for review within the next couple of months.

### **BY-LAWS**

Larry Osche motioned to approve the Authority's By-Laws. Robert Thompson seconded the motion. Motion Carried Unanimously.

### **MANDATORY TAP-IN ORDINANCE**

Willie Adams motioned to submit a recommendation letter to the Summit Township Board of Supervisors to update the Sewer Ordinance mandatory tap-distance to 150 feet from the sewer line. Rick Green seconded the motion. Motion Carried Unanimously.

### **CDBG FUNDING MANDATORY TAP-IN OR LATERALS**

It was determined that the 2018 Community Development Block Grant (CDBG) application will include mandatory tap-ins.

Rick Barnett will be the contact for the Community Development Block Grant Administrator (CDBG) regarding any questions for the grant application pertaining to sewage.

### **AUTHORITY REGISTRATION, EMAIL, DATAT UNIVERSAL NUMBERING SYSTEM AND SYSTEM AWARD MANAGEMENT**

The Data Universal Numbering System (DUNS), System Award Management Registration and email account have been established.

### **ADDITIONAL BUSINESS**

The Vogleyville property will have the option for sewage at the developer's expense.

The Engineer report will be presented before invoice approval.

Robert Thompson motioned for loan options be obtained. Larry Osche seconded the motion. Motion Carried Unanimously

### **OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

Cynthia Kramer requested information regarding the location of a sewage line near a driveway that provides access to her business.

### **ADJOURN**

With there being no further business to come before the Summit Township Authority, Larry Osche made the motion to adjourn. Robert Thompson seconded the motion. Motion Carried Unanimously. Meeting adjourned at 10:45 a.m.

**THE NEXT MEETING WILL BE HELD ON TUESDAY, OCTOBER 16, 2018 AT 9:00 A.M.**

Respectfully Submitted

Roxann L. Stickney, Assistant Secretary