

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
SEPTEMBER 18, 2019**

The Summit Township Board of Supervisors public meeting was held on Wednesday, September 18, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Willie Adams, Larry Osche and Rick Green were present. Also, in attendance Solicitor, Michael Gallagher, Secretary, Roxann Stickney, Karl Knechtel, Ed Kellerman, Donna Kellerman and David J. Barry.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

The Agenda had an update to the Activity section of the Total Funds available which is reflected below the to correct amount of \$1,800,16.32, Traffic Systems & Services invoice total was \$629.88 and United Rentals invoice total was \$1,941.98.

APPROVAL OF THE SEPTEMBER 4, 2019 PUBLIC MEETING MINUTES

Rick Green motioned to approve the September 4, 2019 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 9/18/19	
Capital Fund	\$685,934.13
Fire Hydrant Fund	\$6,914.86
General Fund	\$361,744.33
Sewage Escrow Fund	\$18,384.77
Sewage Permit Fund	\$9,103.39
State Fund	\$201,879.06
Available Funds	\$1,283,960.54
Capital Fund CD	\$309,705.22
General Fund CD	\$206,494.56
Total Funds	\$1,800,160.32

ACTIVITY	
Available Funds as of 09/04/19	\$1,281,205.80
CD Total	\$516,199.78
Deposits	\$54,162.53
Disbursements	\$51,407.79
Total Funds Available as of 09/18/19	\$1,800,160.32

The Treasurer reported that deposits included the Pension State Aid of \$14,602.42.

The Township received notification that the estimated Liquids Funds to be received in 2020 will be \$216,111.82 which is approximately a 4.6% decrease.

The Fire Relief for Herman Volunteer Fire Company and Lick Hill Volunteer Fire Company received \$25,106.60 which is approximately 10.4% increase from last year.

Larry Osche motioned to approve the Treasurer’s Report as presented. Rick Green seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICE APPROVAL

Larry Osche motioned to approve for payment Chemung Supply Corporation invoice 102157 for snowplow blades for \$1,790.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Company, Inc. invoice 4988 for Old East Butler Road stone for \$8,096.90. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for reimbursement to Larry Wahler for work boots for \$260.00. It will be brought to the union employees' attention per the union contract that \$75.00 is reimbursable up to two years for a total of \$150.00. An exception was made due to Mr. Wahler has not submitted an invoice for work boots for four years. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment the 2020 Orkin Commercial annual pest control payment of \$858.20. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Traffic Systems and Services, Inc. invoice SR-29358 for the repair to the signal ahead lights for the Route 422 and Bonniebrook Road intersection for \$629.88. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment United Rentals invoice 167719541-009 for the roller rental for \$1,941.98. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wiest Asphalt Products & Paving, Inc. invoice 19627 for Old East Butler Road superpave for \$1,224.27. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Youngblood Paving, Inc. invoice 2019-1583 for oil applied to various roads for \$10,736.00. Rick Green seconded the motion. Motion Carried Unanimously.

STATE FUND INVOICE APPROVAL

Larry Osche motioned to approve for payment to Youngblood Paving, Inc. invoice 2019-1584 for the Seal Coat project to apply oil to various roads for \$125,103.14. Rick Green seconded the motion. Motion Carried Unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

Rick Green motioned to approve Summit Authority's payment request for the following invoices that total \$23,891.00. Summit Township will be reimbursed for these invoices upon the Authority receiving funding.

Murrin, Taylor & Gallagher invoice for Right-of-Way Agreements and Act 13 Funds for \$559.00.

Senate Engineering invoice 55960 for the design phase of the public sewage Act 537 Plan for \$23,891.00.

Larry Osche seconded the motion. Motion Carried Unanimously.

SOLICITOR REPORT

The Solicitor presented the following report.

The Butler County Solicitor did not respond to Attorney Sean Gallagher request to discuss the use of Act 13 Funds for the public sewage project and the reimbursement of the Act 13 funds to Summit Township from Summit Authority.

Larry Osche contacted the DCED and PSATS to inquire if Act 13 funds can be used for the public sewage project and if Summit Authority, can reimburse back the Act 13 funds used for the project to Summit Township. DCED and PSATS confirmed the funds can be used for this purpose and Summit Authority can reimburse back to the Act 13 funds.

The Solicitor recommended that the Township enter into an Agreement with Summit Authority for the reimbursement of expenses paid on the Authority's behalf for the public sewage project. To have on the books,

the Agreement should be drawn-up as a loan. There should be two separate notes. One for the Act 13 funds and one for the General Fund.

Rick Green motioned to authorize the Solicitor to draft two line of credit notes for the Authority to reimburse back to the Township Act 13 funds and General Fund expenses that were paid on behalf the Authority . Willie Adams seconded the motion. Motion Carried Unanimously.

2019-11 CD RESOLUTION

Rick Green motioned to authorize Resolution 2019-11 for NexTier Bank to transfer \$300,000.00 from the Capital Fund into a 3-month CD. Larry Osche seconded the motion. Motion Carried Unanimously.

CD AGREEMENT

Willie Adams motioned to authorize the signature of the Time Certificate of Deposit from NexTier Bank for the \$300,000.00 CD for 3-months from the Capital Fund. Rick Green seconded the motion. Motion Carried Unanimously.

GIRL SCOUT MEETINGS

Willie Adams motioned for the Girl Scouts to use the Township building for their meetings on the first and third Thursday of each month from 6:00 p.m. – 8:00 p.m. as long as the meeting does not interfere with Township business. Rick Green seconded the motion. Motion Carried Unanimously.

ANTI-SKID QUOTES

Larry Osche motioned for the Secretary/Treasurer, Roxann Stickney, to obtain anti-skid phone quotes. Rick Green seconded the motion. Motion Carried Unanimously.

EAST BUTLER EMS

East Butler EMS submitted a donation request for Life Support Monitors. The Board chose not to take any action at this time.

BISH ROAD

Larry Osche was authorized to negotiate with Peoples Gas Company the open cut of Bish Road for a gas project.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. East Butler Road drainage has been completed.
2. Kennedy Lane project in progress.
3. Grass mowing performed.
4. Equipment maintenance performed.

The water issue on Bricker Avenue will be monitored.

Kennedy Lane water issue was addressed.

A ditch line that a resident dug along Valley View Drive for a water issue on his property was discussed. It was determined that the ditch line will cause damage to the road. The resident is willing to contribute to the cost of the installation of a pipe and catch basin for the water issue. The Township will calculate the cost and will contact the resident.

A property on Phil Mar Drive is causing a water issue on the road. The Township will contact the property owner to discuss possible options for the water issue.

ADDITIONAL BUSINESS

Rick Green motioned to authorize Willie Adams, Chairman, to sign the Voekler Right-of-Way and Easement Agreement for the Geotechnical Investigation of the proposed site for the public sewage sump pump station. Larry Osche seconded the motion. Motion Carried Unanimously.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION.

Karl Knechtel from East Butler Road thanked the Township for the good job with the road project.

Dave Barry, Emergency Management Coordinator, indicated that Summit Academy had a false alarm.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:02 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, OCTOBER 2, 2019 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary