

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
SEPTEMBER 21, 2022**

The Summit Township Board of Supervisors public meeting was held on Wednesday, September 21, 2022, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams and Rick Green were present. Supervisor, Larry Osche, was absent. Also in attendance, Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, Regis E. Karch, Jim Henry, and Dave Barry.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

SEPTEMBER 7, 2022 PUBLIC MEETING MINUTES

Rick Green motioned to approve the September 7, 2022 public meeting minutes as presented. Willie Adams seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE	
AMERICAN RESCUE PLAN	246,323.70
CAPITAL FUND	309,648.77
FIRE HYDRANT FUND	6,811.41
GENERAL FUND	959,843.82
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	11,877.73
STATE FUND	85,218.43
AVAILABLE FUNDS	1,648,338.63
CAPITAL FUND - SAVINGS	150,086.93
GENERAL FUND SAVINGS	210,640.44
TOTAL FUND	2,009,066.00

ACTIVITY	
BALANCE AS OF 09/07/2022	1,399,158.44
SAVINGS ACCOUNT	360,727.37
DEPOSITS/DEBITS	531,737.24
DISBURSEMENTS	282,557.05
AVAIABLE FUNDS 09/07/2022	2,009,066.00

The Treasurer presented the following report.

Deposits included the Earned Income Taxes, Local Services Taxes, Recorder of Deeds, and 2022 American Rescue Plan allocation for \$244,492.85.

Disbursements included the American Rescue Plan transfer from the General Fund to the American Rescue Plan Fund, tree trimming project, vehicle repairs and fuel.

Willie Adams motioned to approve the Treasurer report as presented. Rick green seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICES APPROVAL

Rick Green motioned to approve for payment Glassmere Fuel Service invoice 1447837 for the fuel tank cleaning for \$518,76. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Larry Grabe invoice 186201 for the tree trimming project for \$9,600.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Saxonburg Police services for July 23, 2022 through September 2, 2022 for \$2,970.02. Willie Adams seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve State Worker's Insurance Fund invoice for the volunteer fire companies' worker's compensation policy for \$1,054.00. Rick Green seconded the motion. Motion Carried Unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

The Summit Authority presented the following invoices for payment for the public sewage project for a total of \$9,696.75. The Authority will reimburse the Township upon receiving funding.

Rick Green motioned to approve for payment Gallagher Law Group invoice 1428 for the Rails-To-Trails Agreement for \$518.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Gallagher Law Group invoice 1476 for the easement agreement for \$148.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Senate Engineering Company invoice 61594 for the public sewage project for \$2,761.50. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Senate Engineering Company invoice 61754 for the public sewage project for \$6,269.25. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve the Summit Authority payment request for the above referenced invoices for a total of \$9,696.75. The Authority will reimburse the Township upon receiving funding. Willie Adams seconded the motion. Motion Carried Unanimously.

SOLICITOR REPORT

The Solicitor presented the following report.

The David Hogue property clean-up 230 Pine Drive, Butler, PA court date of April 2, 2023 will be cancelled if the property remains in compliance with the zoning ordinance requirements.

The Supervisors chose to file a modified request for a Status Conference for the Gagliardi case.

Tyler Kovach will be sent a reminder letter regarding the status of the removal of the storage crates at Sportsman's Supply Company property at 245 Freepoint Road, Butler, PA.

The Solicitor will contact Summit Academy to schedule a meeting regarding false alarms, fire department tour and the public sewage project.

RESOLUTION 2022-18 AMERICAN RESCUE PLAN REDISTRIBUTION ALLOCATION

Willie Adams motioned to approve Resolution 2022-18 for the redistribution allocation of the American Rescue Plan funding for \$770.59 to be designated for Government Service Revenue Loss. Rick Green seconded the motion. Motion Carried Unanimously.

RESOLUTION 2022-19 AMERICAN RESCUE PLAN 2022 ALLOCATION

Willie Adams motioned to approve Resolution 2022-19 for the 2022 allocation of the American Rescue Plan funding for \$244,492.85 to be designated for Government Service Revenue Loss. Rick Green seconded the motion. Motion Carried Unanimously.

RESOLUTION 2022-20 FAIR HOUSING OFFICER

A resolution was not necessary for the Fair Housing Officer. Approval by motion is only necessary. Willie Adams motioned to approve Leslie Osche as the Township’s Fair Housing Officer. Rick Green seconded the motion. Motion Carried Unanimously.

RESOLUTION 2022-21 ACT 57

Willie Adams motioned to approve Resolution 2022-21 Act 57 regarding real estate taxes. Rick Green seconded the motion. Motion Carried Unanimously.

2022 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION

Willie Adams motioned to sign the 2022 CDBG application. Rick Green seconded the motion. Motion Carried Unanimously.

GRANT SEMINAR

Willie Adams motioned to approve the Supervisors and Secretary/Treasurer to attend the Pennsylvania Grant Seminar on October 6, 2022. Rick Green seconded the motion. Motion Carried Unanimously.

BUTLER COUNTY ASSOCIATION TOWNSHIP OFFICIALS (BCATO) FALL CONVENTION

Willie Adams motioned to approve the Supervisors, Secretary/Treasurer, Planning Commission members and Zoning Field Officer to attend the BCATO Fall Convention on October 26, 2022. Rick Green seconded the motion. Motion Carried Unanimously.

AED REPLACEMENT

The Township’s current AED needs to be updated. Rick Green motioned to purchase an AED from Cardio Partners for \$1,499.00. Willie Adams seconded the motion. Motion Carried Unanimously.

ENGINEER REPORT

The engineer reviewed the West Penn Power transmissional line project and the Cox lot line revision.

ROADMASTER REPORT

No report given due to Roadmaster being absent from the meeting

ADDITIONAL BUSINESS

Willie Adams announced an executive session will be held regarding pending litigation.

Rick Green motioned to recess the meeting at 7:50 p.m. for an executive session regarding pending litigation. Willie Adams seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to re-convene the meeting at 8:05 p.m. Rick Green seconded the motion. Motion Carried Unanimously.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Dave Barry the Township’s emergency management coordinator (EMC) reported that two additional false alarms were reported from Summit Academy since the meeting two weeks ago. The total is now 11 false alarms from Summit Academy occurred between August 20, 2022 through September 20, 2022. He recommended that the Township implement a false alarm fee scheduled.

A resident at Dittmer Road attended the meeting to discuss a water drainage issue that is occurring on his property.

ADJOURN

Willie Adams motioned to adjourn the meeting at 8:20 p.m. Rick Green seconded the motion. Motion Carried Unanimously.

Respectfully Submitted, Roxann L. Stickney, Secretary
NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, OCTOBER 19, 2022