

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
OCTOBER 18, 2017**

The Summit Township Board of Supervisors public meeting was held on Wednesday, October 18, 2017 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Chairman, Willie Adams, called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

All Supervisors were present. Also, in attendance for the meeting, Solicitor, Michael Gallagher, Engineer, Michael Elisco, Secretary, Roxann Stickney, Will Balentine, Dave Barry and Austin Weinman.

**OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the agenda.

**APPROVAL OF THE OCTOBER 4, 2017 PUBLIC MEETING MINUTES**

Rick Green motioned to approve the October 4, 2017 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**TREASURER’S REPORT**

The Treasurer’s Report was read by the Secretary/Treasurer.

<b>FUND BALANCE AS OF 10/18/17</b>	
Capital Fund	\$247,195.30
CDBG	\$1.00
Fire Hydrant Fund	\$5,846.36
General Fund	\$505,764.72
Sewage Escrow Fund	\$12,251.77
Sewage Permit Fund	\$8,233.93
State Fund	\$65,849.83
<b>Available Funds</b>	<b>\$845,142.91</b>
Capital Fund CD	\$301,464.13
General Fund CD	\$200,875.21
<b>Total Funds</b>	<b>1,347,482.25</b>

<b>ACTIVITY</b>	
Available Funds as of 10/04/17	\$877,057.53
CD Total	\$502,339.34
Deposits	\$9,105.77
Disbursements	\$41,020.39
<b>Total Funds Available as of 10/18/17</b>	<b>\$1,347,482.25</b>

Larry Osche motioned to approve the treasurer’s report. Rick Green seconded the motion. Motion Carried Unanimously.

**INVOICE APPROVAL**

Larry Osche motioned to approve for payment A & A Concrete Products, Inc. invoice 10170063 for Geibel Road end walls for \$1,430.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 71006004 for cold patch for \$428.87. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Key Precast Supply, Inc. invoice 122970 for Geibel Road catch basins for \$412.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Louis A. Gagliardi Excavating invoice 17-112 for Heist Road, Hinchberger Road and Keck Road excavation for \$5,460.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment M & M Lime Co., Inc. invoice CS229100117 for Keck Road and stock pile stone for \$26,096.03. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Michael Baker International invoice 993248 for Zoning Ordinance for \$4,180.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Orkin Commercial Services for 2018 annual pest control service for \$921.36. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Sir Speeding invoice 39195 for the Fall-Winter newsletter for \$1,101.86. Larry Osche seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment the postage for the Fall-Winter newsletter for \$417.53. Larry Osche seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment SWIF installment 11 of 11 payments for the fire departments' worker's compensation for \$937.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wiest Asphalt Products & Paving, Inc. invoice 18459 for equipment rental for \$2,315.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wiest Asphalt Products & Paving, Inc. invoice 18461 for binder for Keck Road for \$6,801.52. Rick Green seconded the motion. Motion Carried Unanimously.

#### **SOLICITOR'S REPORT**

The Solicitor did not have anything to report.

A zoning complaint was received via email without the complainant's contact information. It was determined that if contact information is not received, it will not be an official complaint.

#### **PTV XXX, LLC – FREEPORT ROAD DOLLAR GENERAL DEVELOPER'S AGREEMENT**

Rick Green motioned to authorize the signature for PTV XXX, LLC Developer's Agreement for a Dollar General Store at the corner of Freeport Road and Headland Road. Larry Osche seconded the motion. Motion Carried Unanimously.

#### **TREE TRIMMING BID**

Olar's Tree Service and Shaping was the only bid received for the tree trimming of the entire length of Highland Drive and 25 yards of Keck Road.

Rick Green motioned to award the tree trimming bid to Olar's Tree Service & Shaping for \$29,075.00. Willie Adams seconded the motion. Motion Carried Unanimously.

#### **TAX COLLECTOR TRAINING**

Willie Adams motioned to approve Kathy Oesterling, Tax Collector, to attend the 2017 PSTA Convention for \$160.00. Larry Osche seconded the motion. Motion Carried Unanimously.

#### **QUICKBOOK TRAINING**

Willie Adams motioned for Roxann Stickney to attend a QuickBooks training for \$70.00 on November 8, 2017. Rick Green seconded the motion. Motion Carried Unanimously.

#### **QUICKBOOKS ANNUAL PAYROLL RENEWAL**

Rick Green motioned to renew the annual subscription of QuickBooks Desktop Payroll for \$390.00. Larry Osche seconded the motion. Motion Carried Unanimously.

### **TRAFFIC LIGHT MAINTENANCE PROVIDER**

Bronder Technical Service is no longer providing traffic lights maintenance service. The Township's contract is in effective until December 31, 2017. Larry Osche presented a list of traffic light maintenance providers.

Traffic Systems & Services provides traffic light maintenance for Butler Township and Center Township. Roxann Stickney will contact Traffic Systems & Services for their availability to provide traffic light maintenance service to the Township

### **ENGINEER'S REPORT**

Michael Elisco presented the following engineer report.

1. Act 537
  - A. The plan was submitted to the DEP for review. Administrative completeness was addressed by the Engineer.
  - B. It was determined that the engineer will obtain quotes for the Phase 1 Archaeological Study and Geotechnical Survey.
  - C. The aerial photos are ready for the mapping of the data. The cost will be \$25,875.00.
  - D. It can be requested of Penn Vest to include the re-cooperation of the design cost.
  - E. After approval of the Act 537 is received from the DEP, the sewage authority should be established.
  - F. It will take approximately 6 – 8 weeks to incorporate the sewage authority.
2. Whenever stormwater management plans are approved, the property owner is required to pay all outstanding invoices.

Rick Barnett will contact Roxann Stickney to establish a procedure for Senate Engineer to submit of their review invoices.

### **ROADMASTER REPORT**

Roadmaster, Larry Osche, presented the following road department report:

1. Worked on Geibel Road drainage.
2. Removed seal coat signs and CDBG signs.
3. Cut grass.

Letters requesting the removal of reflectors from Kemar Drive and Saxoburg Road right-of-way were mailed. It was determined that that the reflectors will be removed for the winter maintenance season and will be permitted the remainder of the year due to the mail service driving on the grass.

The posts on the bend on Brinker Road do not belong to the Township.

Rex Energy and Stonehenge Appalachia LLC pipe company has Thorn Run Road bonded for a gas well. Trucks are damaging the road. Larry Osche has contacted Rex Energy and received no response.

The pipe project on Geibel Road pipe should be completed in approximately four days.

Leo Rosenbauer of Butler County Conservation District confirmed that a road with less than 500 cars per day is eligible Dirt and Gravel funding. Larry Osche will do traffic counts on Keck Road, Binsey Road and Fallecker Road.

The engineer for the McGrady Hollow Road CDBG project and Russell Standard Corporation met with Larry Osche to discuss an overlay option for the road. Larry Osche would like for the engineer to meet with Joe Wiest to discuss the milling of the road.

### **ADDITIONAL BUSINESS**

Willie Adams requested for the Planning Commission to review the limiting of the number of dogs per household in the zoning ordinance.

### **OPEN TO THE FLOOR**

There was not questions or comments from the floor.

**ADJOURN**

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:48 p.m.

**THE NEXT MEETING WILL BE HELD ON WEDNESDAY, NOVEMBER 1, 2017 AT 6:45 P.M.**

Respectfully Submitted,  
Roxann L. Stickney, Secretary