

**MINUTES
SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING
OCTOBER 19, 2016**

The regular meeting of the Summit Township Board of Supervisors was held on Wednesday, October 19, 2016 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Chairman, Willie Adams, called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

All Supervisors, were present. Also, in attendance for the meeting secretary, Roxann Stickney, township solicitor, Michael Gallagher, representing Senate Engineering Company, Michael Elisco, Dave Barry, Gerard Green, Joan Weichey, Patricia Karenbauer, Ken Collins and Terry Collins.

OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There was no questions or comments on the agenda.

APPROVAL OF THE MINUTES OF THE OCTOBER 5, 2016 PUBLIC MEETING MINUTES

Rick Green motioned to approve the October 5, 2016 public meeting minutes as presented. Willie Adams seconded the motion. Rick Green voted “yes”. Willie Adams voted “yes”. Larry Osche abstained due to being absent. Motion Carried.

TREASURER’S REPORT

The Treasurer’s Report was read by the Secretary/Treasurer.

The fund balance totals are as follows:

FUND BALANCE	
Capital Fund	\$455,404.28
CDBG	1.00
Fire Hydrant Fund	\$5,481.37
General Fund	\$639,832.30
Sewage Escrow Fund	\$12,251.77
Sewage Permit Fund	\$6,950.92
State Fund	\$102,566.39
Total	\$1,222,487.92

ACTIVITY	
BALANCE AS OF 10/05/16	\$1,235,521.87
DEPOSITS/DEBITS	\$9,840.44
DISBURSEMENTS	\$22,874.39
BALANCE AS OF 10/19/16	\$1,222,487.92

Larry Osche motioned to approve the treasurer’s report. Rick Green seconded the motion. Motion Carried Unanimously.

SOLICITOR’S REPORT

The Solicitor presented the following report.

1. The updated Mandatory Public Water Tap-in Ordinance was advertised. A few residents had questions regarding the tap-in requirements and service area.

Willie Adams motioned to approve the Mandatory Public Water Tap-in Ordinance. Larry Osche seconded the motion. Motion Carried Unanimously.

2. The Solicitor is working with Doug Duncan, the township’s Sewage Enforcement Officer, on updating the Holding Tank Ordinance.

INVOICE APPROVAL

Willie Adams motioned to approve for payment BCTCC 2017 Cost Allocation Plan for \$274.38. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Bronder Technical Services invoice C-3585-14632 for the repair of Route 422 and Bonniebrook Road traffic lights \$3,019.71. Pentex Ventures, LLC will pay the portion of the invoice that pertains to the Dollar General construction site. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Bronder Technical Services invoice C-3585-14639 for the repair of Route 422 and Bonniebrook Road traffic lights for \$3,450.13. Pentex Ventures, LLC will pay the portion of the invoice that pertains to the Dollar General construction site. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Green Acres Contracting Company, Inc. invoice 58444 for guide rail replacement on Bonniebrook Road due to a school bus accident for \$6,535.84. Valley Bus Lines will reimburse the township for the guide rails. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hunter Truck Sales & Service, Inc. invoice 1-1082899 for 2009 Peterbilt fenders for \$425.47. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Interstate Pipe & Supply Company invoice 5572465 for \$10,013.25 for stock pile pipe. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Interstate Pipe & Supply Company invoice 5572467 for \$2,391.45 for Binsey Road and stock pile. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Knickerbocker Russell Co., Inc. invoice 1030594 for cut off saw for \$1,445.80. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Orkin Commercial Services 2017 Pre-payment for \$921.36. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Walsh Equipment invoice P83619 for mower repair for \$660.64. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wiest Asphalt Products & Paving, Inc. invoice 17679 for the paving of the township building's lower entrance berm for \$3,000.00. Rick Green seconded the motion. Motion Carried Unanimously.

2017 BUDGET

The 2017 budgets will be reviewed by the Supervisors at a budget workshop scheduled for 10:00 a.m. on Tuesday, October 25, 2016 at the township building.

KAISER ROAD TREE TRIMMING PROJECT

Phone quotes were completed for the Kaiser Road tree trimming project. Olar's Tree Service & Shaping submitted a quote for \$14,900.00. Richardson Tree & Landscape Co., Inc. submitted a quote for \$17,072.58. DHT Construction was contacted but did not submit a quote.

Larry Osche motioned to award the Kaiser Road Tree Trimming project to Olar's Tree Service & Shaping for \$14,900.00. Rick Green seconded the motion. Motion Carried Unanimously.

McCLELLAN DRIVE

A contractor obtained a Road Occupancy Permit for a sewer line project. The contractor did not repair the road per the permit requirements. The contractor has informed the property owner that it is their responsibility to repair the road.

It was determined that the both the contractor and property owner is responsible for the repair. Larry Osche motioned to send a letter to contractor and property owner requesting to fix the road within two weeks. If it is not repaired, the township will do the repair and send an invoice to the contractor and property owner requesting payment within 30 days. If it is not paid, the collection process will begin. Rick Green seconded the motion. Motion Carried Unanimously.

BONNIE DRIVE

Bonnie Drive has a property with trees growing over the township right-of-way. It is causing a safety issue for motorists. Larry Osche contacted the property owner. She does not want the trees trimmed. Larry Osche is going to contact her next week to see if she is willing to trim the trees.

Larry Osche motioned that if the property owner does not trim the trees, the township will send her a letter informing her that the township will trim the trees. Rick Green seconded the motion. Motion Carried Unanimously.

ENGINEER'S REPORT

Mike Elisco from Senate Engineering Company presented the engineer's report.

1. The Dreher subdivision was reviewed and the recommendation sent to the Planning Commission.
2. The Butler County Conservation District letter deeming the PPC Lubricants Stormwater Management Plan as acceptable was received. An approval letter has not been received from Butler Township.
3. An update on the Act 537 plan was given:
 - A. The EDU count for the Act 537 plan has been completed.
 - B. The 2014 Sanitary Survey information is being compiled.
 - C. A workshop with the Supervisors was held on September 13, 2016.
 - D. Work is continuing with the Act 537 plan to address DEP comments.

ROADMASTER REPORT

Larry Osche presented the Road Department's report:

1. Route 422 was measured at Keck Road. It is approximately nine feet narrower than at Bonniebrook Road.
2. Truck maintenance was performed.
3. Grass was cut.
4. The millings were moved to the township property.
5. Signs were installed and replaced.
6. Trees were trimmed.
7. A 30" cross pipe was installed on Keck Road.
8. A catch basin was installed at Keck Road and the railroad tracks.
9. The grader title was transferred to Clearfield Township.
10. Information was submitted to the state to obtain a plate for the wheel loader.
11. An accident on Carbon Center Road damaged 100' of guide rails. The insurance company of the individual responsible for the damage will be billed. The replacement cost is \$2,581.25.
12. The generator was rebuilt for \$500.00.

ADDITIONAL BUSINESS

Larry Osche is going to contact PA Water for an update on the Kennedy Lane water issue.

The Solicitor is going to contact Summit Academy's attorney to request their employees use the cross-walk light when crossing Herman Road.

OPEN TO THE FLOOR

Residents requested a timeframe for the Act 537 plan. The plan should be ready for the Supervisors to review by mid-November. A public hearing could be tentatively held in January. It is more cost effective for the township to have our own sewage treatment plant than be part of Butler Area Sewage Authority. The best case scenario would be three years until the project is completed.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:10 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, NOVEMBER 2, 2016 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary