

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
NOVEMBER 2, 2022**

The Summit Township Board of Supervisors public meeting was held on Wednesday, November 2, 2022, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Rick Green called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors, Larry Osche, and Rick Green were present. Supervisor, Willie Adams, was absent. Also, present, Township Secretary, Roxann Stickney, Jim Henry, Regis Karch, David Barry, Matthew Slaughtenhaupt, Marie Hochstetler, and Larry Wahler.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments from the floor.

**OCTOBER 19, 2022 PUBLIC MEETING MINUTES**

The approval of the October 19, 2022 meeting minutes was tabled to due lack of quorum. Larry Osche was absent from the meeting.

**TREASURER’S REPORT**

The treasurer presented the following report.

<b>FUND BALANCE</b>	
AMERICAN RESCUE PLAN	143,775.08
CAPITAL FUND	305,480.69
FIRE HYDRANT FUND	5,905.45
GENERAL FUND	918,734.87
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	12,072.63
STATE FUND	85,239.80
<b>AVAILABLE FUNDS</b>	<b>1,499,823.29</b>
CAPITAL FUND - SAVINGS	150,143.68
GENERAL FUND SAVINGS	210,720.08
<b>TOTAL FUND</b>	<b>1,860,687.05</b>

<b>ACTIVITY</b>	
BALANCE AS OF 10/19/2022	1,519,078.55
SAVINGS ACCOUNT	360,863.76
DEPOSITS/DEBITS	80,845.61
DISBURSEMENTS	100,100.87
<b>AVAIABLE FUNDS 11/02/2022</b>	<b>1,860,687.05</b>

The Treasurer presented the following report.

Deposits included the Armstrong quarterly payment, American Rescue Plan Fund transfer for the 2022 Ford F-550 dump truck body, Earned Income Taxes and Local Services Taxes.

Disbursements included the payment for the 2022 Ford.F-550 dump truck body, line painting project, fuel and the quarterly Local Services Tax distribution to the volunteer fire companies.

Larry Osche motioned to approve the Treasurer report as presented. Rick Green seconded the motion. Motion Carried Unanimously.

**GENERAL FUND INVOICES APPROVAL**

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 3148 for the Township’s liability insurance for \$1,527.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Saxonburg Police services from October 1, 2022 through October 28, 2022 for \$2,380.52. Larry Osche seconded the motion. Motion Carried Unanimously.

**SLAUGHENHAUPT CONDITIONAL USE HEARING DECISION**

Rick Green motioned to approve the conditional use for Matthew Slaughtenhaupt for a greenhouse at 881 Bonniebrook Road, Butler, PA based upon the conditional use hearing and recommendation letter of approval from the Township’s Planning Commission. Larry Osche seconded the motion. Motion Carried Unanimously.

**SPORTSMAN SUPPLY**

A reminder letter was sent to Tyler Kovach of Sportsman’s Supply Company requesting an update on the status of the removal of the storage containers at 245 Freeport Road, Butler, PA. The deadline is November 30, 2022. No response has been received. The Solicitor will be informed of the no response.

**SUMMIT AUTHORITY ALTERNATE BOARD MEMBER**

Rick Green motioned to nominate Jim Henry as an alternate board member to the Summit Authority subject to approval at the next Summit Authority board meeting. Larry Osche seconded the motion. Motion Carried Unanimously.

**QUICKBOOKS TRAINING**

Rick Green motioned to approve Roxann Stickney to view an Intermediate QuickBooks training webinar at home. Larry Osche seconded the motion. Motion Carried Unanimously.

**PLANNING COMMISSION REQUEST FOR SOLAR PANELS, SLOPING & GRADING REQUIREMENTS**

Rick Green motioned for Senate Engineering Company to research with the Planning Commission ordinance requirements for solar panels, sloping, grading, impact feeds, and electric charging stations. Larry Osche seconded the motion. Motion Carried Unanimously.

**FEE SCHEDULE UPDATE FOR PLANNING FEES**

Rick Green motioned for the Fee Schedule to include that engineer \$150.00 review fee will be paid at the time the minor subdivision or lot line revision application is submitted. If the review fee exceeds \$150.00, the applicant must pay the remaining balance before final approval is granted. Larry Osche seconds the motion. Motion Carried Unanimously.

**NEW BUILDING**

Larry Osche motioned to obtain professional quotes for the partial design of the Township building. Rick Green seconded the motion. Motion Carried Unanimously.

It will be evaluated to have a walkway between the office and garage.

**ROADMASTER REPORT**

The Roadmaster presented the following report:

1. Roads were salted for an unexpected snow.
2. Cutting of grass performed.
3. Patching of potholes.
4. Equipment maintenance performed.

Water Conservation District will conduct a property survey for the Stutz Road cross pipe project.

**ADDITIONAL BUSINESS**

Rick Green motioned to approve the Saxonburg Police to drop-off a toy collection box for the Stuff the Cruiser event which provides toys of children in need at Christmas. Larry Osche seconded the motion. Motion Carried Unanimously.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

It was inquired if the storage containers at Sportsman Supply be painted. It was determined the storage containers do not meet the Township's setback requirements

David Barry on behalf of the Herman Volunteer Company will be submitting the list of individuals that qualify for the Earned Income Tax credit.

Regis Karch inquired if the building inspector has the right to change the Township's building requirements. It was determined that the building requirements are to be followed.

**ADJOURN**

Rick Green motioned to adjourn the meeting at 7:27 p.m. Larry Osche seconded the motion. Motion Carried Unanimously.

Respectfully Submitted, Roxann L. Stickney, Secretary

**NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, NOVEMBER 16, 2022**