

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
NOVEMBER 16, 2022**

The Summit Township Board of Supervisors public meeting was held on Wednesday, November 16, 2022, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors, Willie Adams, Larry Osche, and Rick Green were present. Also, present, Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, Regis Karch, David Barry, James Neigh, Ray Bates, and Marlo Bates.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments from the floor.

**OCTOBER 19, 2022 PUBLIC MEETING MINUTES & NOVEMBER 2, 2022 MEETING MINUTES APPROVALS**

Willie Adams motioned to approve the October 18, 2022 public meeting minutes as presented. Rick Green seconded the motion. Larry Osche abstained from voting due to being absent. Motion Carried.

Larry Osche motioned to approve the November 2, 2022 meeting minutes as presented. Rick Green seconded the motion. Willie Adams abstained from voting due to being absent from the meeting. Motion Carried.

**TREASURER’S REPORT**

The treasurer presented the following report.

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<b>FUND BALANCE</b>	
AMERICAN RESCUE PLAN	143,775.08
CAPITAL FUND	304,925.69
FIRE HYDRANT FUND	5,011.27
GENERAL FUND	952,200.03
SEWAGE ESCROW FUND	28,614.77
SEWAGE PERMIT FUND	13,797.63
STATE FUND	85,239.80
<b>AVAILABLE FUNDS</b>	<b>1,533,564.27</b>
CAPITAL FUND - SAVINGS	150,143.68
GENERAL FUND SAVINGS	210,720.08
<b>TOTAL FUND</b>	<b>1,894,428.03</b>

<b>ACTIVITY</b>	
BALANCE AS OF 11/02/2022	1,499,823.29
SAVINGS ACCOUNT	360,863.76
DEPOSITS/DEBITS	45,241.57
DISBURSEMENTS	11,500.59
<b>AVAILABLE FUNDS 11/16/2022</b>	<b>1,894,428.03</b>

Deposits included Earned Income Taxes, Local Services Taxes and Recorder of Deeds.

Disbursements included general operating expenses.

Rick Green motioned to approve the Treasurer report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**GENERAL FUND INVOICES APPROVAL**

Larry Osche motioned to approve for payment Butler Motor Transit, Inc. invoice 204221161 for the 2009 Peterbilt truck fuel and oil filters for \$680.14. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Butler Motor Transit, Inc. invoice 204221164 for 2009 Peterbilt repairs for \$3,014.29. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Hawk Court Reporting invoice 3002 for the Slaughenhaupt conditional use hearing court stenographer for \$200.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Minutemen Press invoice 235829 for the Fall 2022 -Winter 2023 newsletter for \$1,241.41. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Senate Engineering invoice 62101 for the Gagliardi stormwater review for \$416.50. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment West Central Equipment invoice 1125883 for the backhoe and tiger mower filters for \$417.30. Rick Green seconded the motion. Motion Carried Unanimously.

#### **NEIGH SUBDIVISION**

The board of Supervisors reviewed the Neigh minor subdivision plan and the Township's Planning Commission recommendation of approval letter. The plan was reviewed by the Township's engineer and Butler County Planning Commission.

Willie Adams motioned to approve the Neigh minor subdivision as administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

#### **SOLICITOR REPORT**

The Solicitor gave an update on the Butler Area Sewer Authority sale.

The Solicitor will send a letter to Sportsman's Supply Company attorney reminding them of the November 30, 2022 deadline to remove the storage containers from 245 Freeport Road, Butler, PA property.

#### **CARBON CENTER ROAD PROPERTY**

The pending litigation against the Carbon Center Road property clean-up will be pursued.

#### **INTERNATIONAL PROPERTY MAINTENANCE CODE ORDINANCE**

Willie Adams motioned for the Solicitor to prepare a draft of Chapters 1, 2 and 3 of the International Property Maintenance Ordinance for the December meeting. Rick Green seconded the motion. Motion Carried Unanimously.

#### **ROOF DRAINS SUMP**

Willie Adams motioned to authorize the Township's Solicitor and Township's Secretary to draft a revision to the Stormwater Management Ordinance and Construction Standards for roof drain sumps. Rick Green seconded the motion. Motion Carried Unanimously.

#### **HERMAN VOLUNTEER FIRE COMPANY EARNDED INCOME TAX CREDIT**

Willie Adams motioned to approve the Herman Volunteer Fire Company Earned Income Tax eligibility list for 2022. Rick Green seconded the motion. Larry Osche abstained from voting. Motion Carried.

#### **TELEVISION 43 INCH**

Larry Osche motioned to purchase from Willie Adams a 43-inch television for zoom meetings for \$220.00. Rick Green seconded the motion. Motion Carried Unanimously.

#### **SAXONBURG POLICE AGREEMENT**

Rick Green motioned to approve a three-year renewal of the Saxonburg Police services with similar terms. Larry Osche seconded the motion. Motion Carried Unanimously.

**RESOLUTION 2022-21 FEE SCHEDULE UPDATE**

Willie Adams motioned to approve Resolution 2022-21 updated fee schedule to include the payment of the engineer review fee of \$150.00 be paid at the time of application for minor subdivisions and lot line revisions. If the review fee exceeds \$150.00, the balance needs to be paid before approval is granted. Rick Green seconded the motion. Motion Carried Unanimously.

**RESOLUTION 2022-22 BUDGETS FOR 2023**

Rick Green motioned to approve Resolution 2022-22 for the 2023 General Fund, American Rescue Plan, Capital Fund, Fire Hydrant Fund, Sewage Escrow Fund, Sewage Permit Fund, and State Fund budgets. Larry Osche seconded the motion. Motion Carried Unanimously.

**ENGINEER REPORT**

The engineer reviewed the Neigh minor subdivision.

**GREEN MANOR DRIVE PROPERTY**

The property owners at Green Manor Drive were unable to attend the meeting and will be attending the next meeting regarding the requirements for a canvas carport setbacks.

**ROADMASTER REPORT**

The Roadmaster presented the following report:

1. Roads were salted.
2. Catch basins were cleaned from leaves.
3. Equipment was outfitted for the winter season.
4. Grass cutting was performed.
5. Trees were removed due to storms.

The Stutz Road property survey project is in process.

**ADDITIONAL BUSINESS**

Willie Adams announced that the following executive sessions were held, and no decisions were made.

November 10, 2022 at 10:00 a.m. regarding health insurance.

November 16, 2022 at 6:30 p.m. regarding pending litigation.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

Residents reported that the Carbon Center Road property clean-up is not showing improvement. The Township will be proceeding to Butler County Court of Common Pleas to enforce the property clean-up agreement.

**ADJOURN**

Rick Green motioned to adjourn the meeting into executive session with no action taken. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned 8:30 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

**NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, DECEMBER 7, 2022**