

**SUMMIT AUTHORITY MEETING MINUTES
NOVEMBER 17, 2020**

The Summit Township Authority regularly scheduled meeting was held on Tuesday, November 17, 2020 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

David Barry called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

All persons stood to recite the Pledge of Allegiance.

ROLL CALL

All Authority members were present David Barry, Robert Thompson, Willie Adams, Rick Green and Larry Osche. Also, in attendance, Authority Engineer, Rick Barnett, Authority Secretary, Roxann Stickney, and Jim Henry.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

OCTOBER 20, 2020 MEETING MINUTES APPROVAL

Rick Green motioned to approve the October 20, 2020 meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

ENGINEER'S REPORT

The engineer submitted the attached report that included an estimated timeline for the sewage project.

The Authority will be tentatively applying for funding in October 2021.

The DEP Part 2 application review will take approximately nine months. During this time, the Right-of-Way Agreements can be obtained.

The public meeting for the project may be held early 2021.

The pump station acquisition process may begin now.

INVOICE APPROVAL

Rick Green motioned to approve for payment Bankson Engineer, Inc. invoice 30665 for the sewage service line along rails-to-trails for \$1,096.65. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment DEP Annual Fee for the NPDES Permit invoice 887796 for the sewage project for \$500.00. David Barry seconded the motion. Motion Carried Unanimously.

David Barry motioned to approve for payment Senate Engineering Company invoice 58235 for the sewage system for \$3,859.50. Larry Osche seconded the motion. Motion Carried Unanimously.

David Barry motioned to submit a payment request to Summit Township for the above referenced invoices for a total of \$5,456.15. The Authority will reimburse the Township upon receiving funding. Larry Osche seconded the motion. Motion Carried Unanimously.

BAUER DEP LETTER

A letter was reviewed and updated that will be sent to the DEP regarding temporary holding tanks for new banquet hall business at 705 Herman Road, Butler, PA. The business is unable to open due to the lack of sewage service. The business is located in the sewage service area and temporary holding tanks until the public sewage is available is the most cost effective option for the business owners.

CDBG INCOME LIMITS

The Township's CDBG Administrator, Wendy Leslie, submitted the income limits for CDBG funding for the Board to review. Additional questions will be emailed to Wendy regarding funding options.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There were no questions or comments from the floor.

ADJOURN

With there being no further business to come before the Summit Township Authority, Larry Osche made a motion to adjourn. David Barry seconded the motion. Motion Carried Unanimously. Meeting adjourned at 10 :35 a.m.

THE NEXT MEETING WILL BE HELD ON TUESDAY, DECEMBER 15, 2020 AT 9:00 A.M.

Respectfully Submitted, Roxann Stickney, Assistant Secretary

**SUMMIT AUTHORITY
ENGINEER'S REPORT**

SENATE #12068

November 17, 2020

Work in Progress

1. Revised drawings of the proposed sewer layout in the Butler-Freeport Community Trail (BFCT) right-of-way (ROW) in the area south and west of Bonniebrook Road were provided to BFCT Engineer, as requested.
2. A draft letter for the Bauer holding tank was provided to the Authority for use in communications with DEP.
3. Drawings are being prepared to extend service to 5 homes in the Kozik area. The drawings will be used by the solicitor to prepare an agreement prior to submission of the final drawings to DEP.
4. Completion of the WQM Part II permit application, specifications, drawings, GP-5, Chapter 102 (construction stormwater NPDES), PennDOT HOP and other permit applications is pending final alignment selections.
5. An estimated timeline for the project is shown below:

Milestone	Duration
a) Complete all design and permit applications	2 months after agreement on final pipe alignments
b) DEP Part 2 application review	9 months
c) Prepare and submit Pennvest application	Concurrent with and upon approval of Part 2 permit review by DEP
d) Pennvest review, award and closing (if favorable funding offer is received)	4 to 6 months (must have all property issues resolved prior to closing)
e) Bidding and award	2 months concurrent with and 1 month following Pennvest review and closing period
f) Construction phase	24 months after Pennvest closing
g) Startup	2 months

END OF ENGINEER'S REPORT

