

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
NOVEMBER 17, 2021**

The Summit Township Board of Supervisors public meeting was held on Wednesday, November 17, 2021 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams and Rick Green were present. Supervisor, Larry Osche, was absent. Also in attendance, Township Solicitor, Michael Gallagher, Township Secretary/Treasurer, Roxann Stickney, Regis E. Karch, Walter Widenhofer, Rayn B. Martin, a representative for Marci Mustello Office, Dave Barry, David Hunter, Mike Ogin, Jim Henry, Kaci Dupe, Nick Dupe and Eddie Trizzino.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There was no questions or comments from the floor.

NOVEMBER 3, 2021 REGULAR PUBLIC MEETING MINUTES

Rick Green motioned to approve the November 3, 2021 public meeting minutes as presented. Willie Adams seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 11/17/2021	
American Rescue Plan	\$243,801.40
Capital Fund	\$441,061.76
Fire Hydrant Fund	\$5,267.09
General Fund	\$695,064.39
Sewage Escrow Fund	\$28,614.77
Sewage Permit Fund	\$11,829.42
State Fund	\$86,201.34
Available Funds	\$1,511,840.17
General Fund CD #64	\$210,438.88
Total Funds	\$1,722,279.05

ACTIVITY	
Available Funds as of 11/03/2021	\$1,614,109.34
CD Total	\$210,438.88
Deposits	\$92,789.76
Disbursements	\$195,058.93
Total Funds Available as of 11/17/2021	\$1,722,279.05

The Treasurer presented the following report.

Deposits included the Armstrong 3rd Quarter 2021 payment, Dirt, Gravel and Low Volume Grant Funding for Stutz Road, Earned Income Taxes and Local Services Taxes.

Disbursements included 2021 Fire Relief Aid to Herman Volunteer Fire Company and Lick Hill Volunteer Fire Department, Jefferson Township was reimbursed for their portion of the Multimodal Transportation Fund Grant for Bonniebrook Road, and engineering fees for the public sewage project.

Rick Green motioned to approve the Treasurer report as presented. Willie Adams seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICES APPROVAL

Rick Green motioned to approve for payment Clearfield Customs, LLC invoice 301 for the 2009 Peterbilt hood repair for \$2,250.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Fire Fighter Sales and Service, Co. invoice FP008933 for the annual fire extinguishers and lighting inspection for \$333.80. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 2666 for the Township’s liability insurance for \$1,470.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Thomas V. Giel Garage Doors, Inc. invoice 211025-36 for garage door springs replacement for \$1,110.00. Willie Adams seconded the motion. Motion Carried Unanimously.

CAPITAL FUND INVOICE

Rick Green motioned to approve for payment Green Acres Contracting Co. Inc. invoice 66379 for Bonniebrook Road guide rails for \$62,605.00. Willie Adams seconded the motion. Motion Carried Unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

Rick Green motioned to approve the Summit Authority payment request for the following invoices totaling \$14,495.00.

DEP	Invoice 1226401	NPDES Permit Annual Fee	\$ 1,00.00
Senate Engineering Company	Invoice 60200	Public Sewage System	<u>\$13,495.00</u>
		Total	\$14,495.00

The Authority will reimburse the Township upon receiving funding. Willie Adams seconded the motion. Motion Carried Unanimously.

DUPE MINOR SUBDIVISION

The Supervisors reviewed the Dupe minor subdivision plan at 192 Geibel Road, Butler, PA. Butler County Planning Commission reviewed the plan. The Township’s engineer reviewed the plan, and all recommendations were met. The Township Planning Commission reviewed the plan and found it to be administratively correct. A recommendation letter of approval was submitted to the Board of Supervisors.

Willie Adams motioned to approve the Dupe minor subdivision at 192 Geibel Road, Butler, PA as administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

SOLICITOR REPORT

The Solicitor announced an executive session was held before the public meeting at 6:30 p.m. regarding 880 Herman Road stormwater issue. No action is necessary at this time.

The technical terms of the Promissory Note between the Township and Summit Authority was discussed.

WIDENHOFER PROPERTY

Walter Widenhofer has a property on Kaiser Road with usable land in an Agricultural (A-1)Zoning District. He would like to store a RV and landscape equipment on the property. A Conditional Use Hearing is required for this purpose. The hearing requirements were discussed.

ADDITIONAL AGENDA ITEM

Willie Adams motioned to add Hunter Realty Co., LP lot consolidation plan to the Agenda. Rick Green seconded the motion. Motion Carried Unanimously.

HUNTER LOT CONSOLIDATION

The Supervisors reviewed the Hunter Realty Co., LP lot line consolidation plan at 174 Oneida Valley Road, Butler, PA. Butler County Planning Commission reviewed the plan. The Township's engineer reviewed the plan, and all recommendations were met. The Township Planning Commission reviewed the plan and found it to be administratively correct. A recommendation letter of approval was submitted to the Board of Supervisors.

Willie Adams motioned to approve the Hunter Realty Co., LP lot line consolidation at 174 Oneida Valley Road, Butler, PA as administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

880 HERMAN ROAD STORMWATER ISSUE

It was determined in an executive session before the meeting that no action is necessary at this time.

RESOLUTION 2021-15 FOR 2022 BUDGETS

Willie Adams motioned to approve Resolution 2021-15 for the 2022 General Fund, American Rescue Plan Fund, Capital Fund, Fire Hydrant Fund, Sewage Escrow Fund, Sewage Permit Fund, and State Fund Budgets. Rick Green seconded the motion. Motion Carried Unanimously.

ENGINEER REPORT

The engineer submitted review letters for the Dupe minor subdivision and Hunter Realty Co., LP lot consolidation.

ROUTE 356 COAL RUN CROSS PIPE

Willie Adam motioned to table the Route 356 Coal Run cross pipe until clarification is received. Rick Green seconded the motion. Motion Carried Unanimously.

ROADMASTER REPORT

The following Roadmaster report was presented.

1. The Thorn Run Road ditch was cleaned.
2. Removal of leaves from catch basins was performed.
3. Snow fencing is being installed.
4. Winter maintenance equipment was put on the vehicles.
5. The hood pivot bar on the 2009 Peterbilt truck was replaced.

ADDITIONAL BUSINESS

Willie Adamas announced a meeting with the Saxonburg Mayor and Police Chief regarding the renewal of the police services agreement was held on November 8, 2021 with the Supervisors. A Police Services Renewal Agreement will be submitted for approval at a Public Meeting.

Willie Adams announced an executive session was held with the Supervisors and the Township Solicitor before the public meeting regarding the 880 Herman Road stormwater issue.

Willie Adams announced a meeting with Joe Saeler from Butler County is scheduled for November 18, 2021 at 1:00 p.m. to discuss a new Township building.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

It was brought to the Board's attention that at the intersection of Bonniebrook Road and Herman Road traffic is not stopping at the stop signs. Speeding is occurring going East on Herman Road after Geibel Road. The Saxonburg Police Chief will be notified that these areas need patrolled.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Willie Adams seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:22 p.m.

NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, DECEMBER 1, 2021

Respectfully Submitted,
Roxann L. Stickney, Secretary