

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
NOVEMBER 20, 2019**

The Summit Township Board of Supervisors public meeting was held on Wednesday, November 20, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Willie Adams, Larry Osche and Rick Green were present. Also, in attendance Solicitor, Michael Gallagher, Secretary, Roxann Stickney, Jim Henry, Regis Karch, Curt Horstman, Roni Horstman, Ron Olsen, Walt Strain, A.J. Portman, Robert Ray, Geary McDevitt, David J. Barry, Deborah Moore and Robert Bergbigler, Jr.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the Agenda

APPROVAL OF THE NOVEMBER 6, 2019 PUBLIC MEETING MINUTES

Rick Green motioned to approve the November 6, 2019 public as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 11/20/19	
Capital Fund	\$305,048.28
Fire Hydrant Fund	\$5,435.75
General Fund	\$304,185.49
Sewage Escrow Fund	\$18,384.77
Sewage Permit Fund	\$9,181.62
State Fund	\$76,811.42
Available Funds	\$719,047.33
Capital Fund CD	\$311,516.27
Capital Fund CD	\$300,000.00
General Fund CD	\$207,571.95
Total Funds	\$1,538,135.55

ACTIVITY	
Available Funds as of 11/06/19	\$718,428.76
CD Total	\$819,088.22
Deposits	\$47,209.22
Disbursements	\$46,590.65
Total Funds Available as of 11/20/19	\$1,538,135.55

The Treasurer reported that deposits included Earned Income Taxes and Local Services Taxes.

Disbursements included materials for road projects, anti-skid materials and engineering fees for the design phase of the Act 537 Plan.

Rick Green motioned to approve the Treasurer’s Report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

Willie Adams motioned to approve for payment Community Development Corporation of Butler County invoice 20-98 for the 2020 membership for \$250.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hunter Truck Sales & Service, Inc. invoice X101101296:01 for 2003 Peterbilt lights for \$346.55. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Knickerbocker Russell Co., Inc. invoice 115187 for the purchase of a laser slope for \$1,327.00. The invoice that was approved at the previous meeting from Knickerbocker Russell Co. Inc. was not paid because it was for the rental fee and not the purchase price. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment PPC Lubricants order 2090797 for oil for \$1,017.10. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18023046 for the Ford F-550 spreader repair for \$2,392.41. Rick Green seconded the motion. Motion Carried Unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

The Summit Authority submitted a payment request for Senate Engineering Company invoice 56132 for the design phase of the Act 537 Plan for \$11,860.00. The Authority will reimburse the Township for this invoice upon receiving funding.

Rick Green motioned to approve for payment Summit Authority's payment request for \$11,860.00 for the design phase of the Act 537 Plan. The Authority will reimburse the Township upon receiving funding. Larry Osche seconded the motion. Motion Carried Unanimously.

NEBEL SUBDIVISION AND BERGBIGLER LOT LINE REVISION

The Board of Supervisors reviewed the Nebel Subdivision Plan, Butler County Planning Commission and Senate Engineering Company recommendation letters. The Summit Township Planning Commission found the plan being administratively correct and submitted a letter of recommendation for approval.

Willie Adams motioned to approve the Nebel Subdivision Plan as administratively correct. Rick Green seconded the motion. Motion Carried Unanimously.

Robert Bergbigler presented a mylar for re-approval of a lot line revision due to the mylar not being recorded at the Butler County Recorder's Office within the required timeframe.

Willie Adams motioned to re-approve the Bergbigler Lot Line Revision. Rick Green seconded the motion. Motion Carried Unanimously.

SOLICITOR'R REPORT

The Township's Solicitor presented the following report:

Michael Gallagher, Sean Gallagher and the Attorney representing NexTier Bank met to review the line of credit that the Township will be the borrower for the Summit Authority until the Authority receives funding. The Solicitor recommended advertising the ordinance twice. The closing will be in late January or early February.

8-1-1 PA ONE CALL MAPPING

The 8-1-1 Call Before You Dig is requesting that Township's submit the mapping of all utility lines within the Township's right-of-way. If a digging notification is submitted, 8-1-1 will check to see if the area is clear. If it is, the Township will not be notified. However, Summit Township would like to receive all notifications because the notifications are also used to ensure sewage permits and zoning permits are being obtained.

Larry Osche motioned for Summit Township to not submit mapping information in order to receive all notification. Rick Green seconded the motion. Motion Carried Unanimously.

2020 COMMUNITY DEVELOPMENT CORPORATION MEMBERSHIP

The 2020 Membership was accepted whenever the above referenced membership fee invoice was approved for payment.

ENGINEER'S REPORT

The recommendation letter for the Nebel Subdivision was received. The Bresnahan Subdivision is being reviewed.

BRICKER AVENUE STOP SIGNS

Larry Osche met with Local Technical Assistance Program (LTAP) representatives to review the installation of stop signs at the intersection of Bricker Avenue and Shepperd Drive. It was determined the intersections does not meet the traffic volume and sight distance. Stop signs cannot be used for traffic speed control.

Speed ramps are not a feasible option due to the hills.

A traffic counter with speed instrument will be set-up for five days for a traffic study. If results indicate that the requirements are not met, the stops signs will not be installed.

PROTZMAN ROAD DRIVEWAY

Larry Osche met with Local Technical Assistance Program (LTAP) representatives to review the feasibility of installing a driveway on Protzman Road for access to a gas well. It was LTAP's recommendation to not install the driveway due to the sight distance requirement cannot be met.

An option to meet the sight distance requirement, would be to cut back an embankment.

Another option would be to move the location of the driveway.

Geary McDevitt, A.J. Portman and Deborah Moore will review these options and will decide how to proceed with access to the gas well.

WORK TRUCK

Larry Osche submitted pricing and options for the purchase of a Ford F-550 truck. The Supervisors will review the information before a determination is made.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Snow fence installed.
2. Brush was cut back to have areas for snow removal.
3. Road maintenance.
4. Equipment maintenance.
5. Roads salted due to weather.

Roller rental fees were reviewed and in the last two years \$21,405.00 was spent on renting a roller.

The Township was contacted by a paving company that is willing to look at our road projects for budgeting purposes. The Solicitor determined that this does not give an unfair advantage to other paving companies.

ADDITIONAL BUSINESS

The Supervisors determined that mining and excavation requirements need to be added to the Zoning Ordinance. The Planning Commission will be contacted to work on this project.

Supervisors Rick Green and Willie Adams went to Curt Horstman's property on Barleyfield Lane for an information meeting regarding the sewage project for his property.

Commissioner Leslie Osche contacted Supervisor, Willie Adams, to schedule a meeting with the Township and Summit Authority regarding the sewage project. The specifics of the meeting need to be determined.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION.

Robert Ray attended the meeting to inform the Supervisors that he came to the Township building and had to leave due to the building being filled with fumes that were coming from the lower level garage. He suggested that the building's ventilation system be fixed. He recommended the Township consider alternative building options. The Roadmaster will have the ventilation system inspected and will inform the Road Department employees that the ventilation system is to be used.

Engineer, Ron Olsen, from Olsen Craft Associates, LLC submitted information to the Board of Supervisors regarding stormwater MS4 updates.

A meeting will be scheduled in December with the Summit Academy to discuss the students leaving the premises without permission.

The Township would like to implement stickers to be displayed on homes that have solar panels for first responders to be made aware of the electrified risk. The building inspectors will be required upon inspection to provide a sticker for display. The website will have information available on how to obtain a sticker. The local fire companies will be notified of homes that have solar panels.

ADJOURN

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Rick Green seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:13 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, DECEMBER 4, 2019 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary