

SUMMIT AUTHORITY MEETING MINUTES NOVEMBER 21, 2023

The Summit Authority meeting was held on Tuesday, November 21, 2023 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

David Barry called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

All persons stood to recite the Pledge of Allegiance.

ROLL CALL

Authority members present were David Barry, Jim Henry, Rick Green, Robert Thompson, and Larry Osche. Also, present was the Authority Engineer, Rick Barnett, and Authority Secretary, Roxann Stickney. There was no public present.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There was no public present.

APPROVAL OF OCTOBER 17, 2023 REGULAR MEETING MINUTES

Larry Osche motioned to approve the October 17, 2023 regular meeting minutes as presented. Robert Thompson seconded the motion. Motion carried unanimously.

ENGINEER'S REPORT

The engineer submitted the attached report. The following items were discussed.

1. The Authority will be applying for the Local Share Account grant for \$996,710.00 for Phase III of the public sewage project.
2. A budget status for the engineering service agreement was presented. An additional \$225,000.00 was requested to complete the design, permitting, bidding and Pennvest funding application. Even with the additional amount, the engineering fees are below the federal guidelines.

INVOICES

Jim Henry motioned to approve payment for DEP invoice 1326612 for the annual NPDES permit fee for \$1,000.00. Larry Osche seconded the motion. Motion carried unanimously.

David Barry motioned for a payment request to be submitted to the Summit Township Board of Supervisors for the above approved invoice for \$1,000.00. The Authority will reimburse the Township upon receiving funding. Robert Thompson seconded the motion. Motion carried unanimously.

TREASURER REPORT

The Treasurer presented the following report.

There were no deposits or disbursements. The checking account balance is \$174,039.68.

Robert Thompson motioned to approve the Treasurer report as presented. David Barry seconded the motion. Motion carried unanimously.

RESOLUTION 2023-01 LOCAL SHARE ACCOUNT GRANT

Larry Osche motioned to approve Resolution 2023-01 to apply for the Local Share Account grant for Phase III of the public sewage project for \$996,710.00. Robert Thompson seconded the motion. Motion carried unanimously.

NPDES ANNUAL PERMIT FEE

The NPDES annual permit fee was approved in the invoice section.

ADDITIONAL BUSINESS

There was no additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There was no public present.

ADJOURN

With there being no further business to come before the Summit Township Authority, Larry Osche made a motion to adjourn. Jim Henry seconded the motion. Motion Carried Unanimously. The meeting was adjourned at 10:07 a.m.

Respectfully Submitted, Roxann Stickney, Secretary

SUMMIT AUTHORITY NEXT MEETING WILL BE HELD DECEMBER 19, 2023

**SUMMIT AUTHORITY
ENGINEER'S REPORT**
SENATE #12068

November 21, 2023

Discussion Items	Board Consideration/ Action Items
<p>1. Collection System Drawings</p> <p>a. A final draft set of the collection system drawings was submitted to the Authority in September for review and comment.</p>	<p><i>Approval of proposed alignments</i></p>
<p>2. Funding Sources</p> <p>a. Pennvest – funding application will be prepared during DEP review of WQM Part 2 application</p> <p>b. The PA DCED is now accepting applications for grant funding from the Statewide Local Share Account program through 11/30/2023. Senate was requested to prepare the map and cost estimate and the Authority would prepare the remaining application components. The estimated cost for the grant application is \$996,710. A resolution is required with the application. It is Senate's understanding that the final application will be submitted online by the Authority.</p>	<p><i>Approval of project scope for application</i></p> <p><i>Resolution to submit the application.</i></p>
<p>3. Ongoing Design and Permitting Work</p> <p>a. Discuss flow equalization and DEP requirements.</p> <p>b. Work continues on the WWTP and PS design drawings, specifications and permit modules and other Part 2 permit application components</p> <p>c. Continuing to update unit costs and phase limits based on \$11M funding per phase.</p>	
<p>4. Easements and Rights of Way – No Change</p> <p>a. Senate is contacting appraisers for proposals to determine fair market value for easements. (Keffalas, Bodnar, Lopresti)</p>	
<p>5. Status of Permits</p> <p>a. The PNDI Clearance and driveway HOPs at the WWTP/ parking area are completed</p> <p>b. The NPDES Part 1 permit for effluent discharges, the DEP General Permits GP-4 (outfall), GP-5 (stream crossings), and GP-8 (temp road crossings), and the USA COE GP6 and the Construction Stormwater NPDES (Ch 102) permit are approved</p> <p>c. The DEP WQM Part 2 is in progress and will be completed as a single application for all phases</p>	
<p>6. Budget</p> <p>a. A budget status memo has been prepared and will be discussed at the meeting.</p>	<p><i>Approval of revised design phase budget</i></p>

End of Engineer's Report