

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
DECEMBER 4, 2019**

The Summit Township Board of Supervisors public meeting was held on Wednesday, December 4, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Willie Adams, and Rick Green were present. Supervisor, Larry Osche, was absent. Also, in attendance Secretary, Roxann Stickney, Regis E. Karch, Tony Dellatoffala, Ronald J. Kozik, Curt Horstman, Roni Horstman, Tony Gagliardi, David J. Barry and Alice Horstman.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the Agenda

APPROVAL OF THE NOVEMBER 20, 2019 PUBLIC MEETING MINUTES

Rick Green motioned to approve the November 20, 2019 public as presented. Willie Adams seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 12/04/19	
Capital Fund	\$305,084.64
Fire Hydrant Fund	\$5,435.75
General Fund	\$338,088.59
Sewage Escrow Fund	\$18,384.77
Sewage Permit Fund	\$9,181.62
State Fund	\$76,820.57
Available Funds	\$752,995.94
Capital Fund CD	\$311,516.27
Capital Fund CD	\$300,000.00
General Fund CD	\$207,571.95
Total Funds	\$1,572,084.16

ACTIVITY	
Available Funds as of 11/20/19	\$719,047.33
CD Total	\$819,088.22
Deposits	\$48,266.57
Disbursements	\$14,317.96
Total Funds Available as of 12/04/19	\$1,572,084.16

The Treasurer reported that deposits included Earned Income Taxes and Local Services Taxes.

Disbursements included road department items and fuel.

Rick Green motioned to approve the Treasurer’s Report as presented. Willie Adams seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

There were no invoices that required approval.

2019-14 RESOLUTION FOR 2020 BUDGET

Rick Green motioned to approve Resolution 2019-14 for the 2020 General Fund, Capital Fund, Fire Hydrant Fund, Sewage Escrow Fund, Sewage Permit Fund and State Fund budgets. Willie Adams seconded the motion. Rick Green voted “yes”. Willie Adams voted “no.”. Motion did not carry.

Resolution 2019-14 for the approval of the 2020 budgets will be presented the next meeting.

CAPITAL FUND CD RENEWAL

Rick Green motioned to approve the renewal of the Capital Fund CD for 3 months with NexTier Bank. Willie Adams seconded the motion. Motion Carried Unanimously.

EARNED INCOME TAX CREDIT

Herman Volunteer Fire Company submitted their list of members that qualify for the Earned Income Tax Credit. The Township Secretary/Treasurer notarized the list. The Township Secretary/Treasurer verified the individual that submitted the Earned Income Tax Credit request was eligible.

Willie Adams motioned to approve for the individual to receive the Earned Income Tax Credit. Rick Green seconded the motion. Motion Carried Unanimously.

BCATO MEMBERSHIP

Willie Adams motioned to approve the Butler County Township Officials (BCATO) membership for 2020. Rick Green seconded the motion. Motion Carried Unanimously.

PTO MEETING

Willie Adams motioned for the Summit Elementary School Parent Teacher Organization (PTO) to hold their meeting the second Wednesday of the month at 6:30 p.m. as long as the meeting does not interfere with Township business. Rick Green seconded the motion. Motion Carried Unanimously.

ROADMASTER REPORT

Roadmaster, Larry Osche, was absent. The Secretary/Treasurer presented the Roadmaster Report:

1. Drainage on Valley View Drive is completed.
2. Cutting back of brush on roads was performed.
3. Equipment maintenance performed.
4. Road clean-up due to storms was performed.
5. The overhead lights at Route 38 and Route 68 are strobing. The lights are scheduled to be fixed at no cost.
6. A Right-of-Way and Easement Agreement with a property owner to remove two trees at the intersection of Hinchberger Road and Freeport Road has been obtained.

ADDITIONAL BUSINESS

Rick Green motioned to advertise that the Multimodal Transportation Grant for the Bonniebrook Road project will require all bidders to be certified by the State. Willie Adams seconded the motion. Motion Carried Unanimously.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION.

Anthony Gagliardi attended the meeting to discuss his property at 880 Herman Road. Mr. Gagliardi has a stormwater management plan for a future development at this location. However, he determined that the required 50' right-of-way and slope for a development cannot be met and has decided not to pursue a development at this time. He has installed a road to access the back of his property for the hauling of shale and dirt from the property. The Supervisors will request the Township engineer and Planning Commission to research the requirements for the road and if the current stormwater management plan meets the requirements for the road and excavation activities.

Anthony Dellatoffala of 122 Bricker Avenue brought to the Board's attention that vehicles are scraping upon entering and exiting his driveway due to the paving project. He requested that the Township fix the issue. Also, he is concerned that the Township over trimmed a large oak tree on his property. He was notifying the Board that if the tree dies, he wants the Township to be responsible for the removal.

The Township's Solicitor will be contacted for the meeting date with Summit Academy to discuss students leaving the premises without permission.

The meeting with Butler County officials pertaining to the sewage project has not been scheduled.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Willie Adams seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:30 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, DECEMBER 18, 2019 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary