

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
DECEMBER 7, 2022**

The Summit Township Board of Supervisors public meeting was held on Wednesday, December 7, 2022, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Willie Adams, Larry Osche, and Rick Green were present. Also, present, Township Secretary, Roxann Stickney, Regis E. Karch, Elaine Olean, Brent Olean, Georgia Smith, Lonnie Myers, Jim Henry, Steve Olean, David Barry, Steve Beatty, Mindy Beatty, Carrie Holbein, Tom Davison, Joy Davison, Debbie Vensel and John Vensel.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

NOVEMBER 16, 2022 MEETING MINUTES APPROVALS

Rich Green motioned to approve the November 16, 2022 meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

FUND BALANCE		ACTIVITY	
AMERICAN RESCUE PLAN	144,127.62	BALANCE AS OF 11/16/2022	1,533,564.27
CAPITAL FUND	304,454.98	SAVINGS ACCOUNT	360,863.76
FIRE HYDRANT FUND	4,070.69	DEPOSITS/DEBITS	92,048.30
GENERAL FUND	1,015,888.99	DISBURSEMENTS	29,976.95
SEWAGE ESCROW FUND	28,614.77	AVAILBLE FUNDS 12/07/2022	1,956,499.38
SEWAGE PERMIT FUND	13,228.26		
STATE FUND	85,250.31		
AVAILABLE FUNDS	1,595,635.62		
CAPITAL FUND - SAVINGS	150,143.68		
GENERAL FUND SAVINGS	210,720.08		
TOTAL FUND	1,956,499.38		

The Treasurer presented the following report.

Deposits included reimbursement for the Route 422 and Route 68 traffic light damage from an oversize load, PennDOT Winter Maintenance payment, Earned Income Taxes, and Local Services Taxes.

Disbursements included the sewer project annual NPDES permit renewal, newsletter mailing and truck repairs.

Rick Green motioned to approve the Treasurer report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve for payment Butler Motor Transit, Inc. invoice 204221229 for the 2013 Ford F-550 shocks and filters for \$497.37. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Cleveland Brothers invoice SERV7691650 for wheel loader service for \$3,156.28. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Jerich Insurance Agency invoice 3174 for the Township's liability insurance for \$1,527.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment the Manufacturer & Business Association 2023 membership for \$310.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Saxonburg Police invoice from October 29, 2022 through November 25, 2022 for police services for \$2,538.86. Larry Osche seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment Vogel Disposal Service invoice 2050837 for a dumpster and garbage service for \$282.40. Rick Green seconded the motion. Motion Carried Unanimously.

CAPITAL FUND INVOICES

Larry Osche motioned to approve for payment Butler Eagle ad 1527794 for the Summit Authority special meeting for \$31.00. This invoice will be ratified at the Summit Authority meeting on December 20, 2022. The Authority will reimburse the Township for this invoice upon receiving funding. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment the DEP invoice PA0272043 annual NPDES permit for the public sewage project for \$1,000.00. This invoice will be ratified at the Summit Authority meeting on December 20, 2022. The Authority will reimburse the Township for this invoice upon receiving funding. Larry Osche seconded the motion. Motion Carried Unanimously.

2023 MEMBERSHIPS

Willie Adams motioned to approve the 2023 membership to the Butler County Association of Township Officials. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve the 2023 membership to the Manufacturer & Business Association. Rick Green seconded the motion. Motion Carried Unanimously.

SAXONBURG ROAD PROPERTY

An update on the property clean-up was given. Mr. and Mrs. Pruitt have made significant progress. The building inspector will be scheduled before the December 14, 2022 deadline to determine that the home is structurally sound.

Robert and Regina Pruitt submitted a written request for an extension for the Saxonburg Road, Butler, PA property clean-up due to the replacement of the septic system. The new system must be designed and due to the weather installation will not occur until the Spring of 2023. A new agreement will be drawn-up by the Solicitor which will include quarterly exterminator service for the inside and outside of the property.

Willie Adams motioned to grant the extension contingent upon a schedule is establish for a qualified exterminator to treat the property inside and outside on a quarterly basis. The septic will be fixed as soon as possible. Inspections will continue an ongoing basis. The Solicitor will be authorized to draft an agreement to include these items. Rick Green seconded the motion. Motion Carried Unanimously.

H2O GRANT & PA SMALL WATER AND SEWER PROGRAM GRANT

No action was taken at this time for the H2O Grant & Small Water and Sewer Program Grant.

CARPORT AND SHED SETBACK REQUIREMENTS

It was determined that carports and sheds must meet the setback requirements.

CPA FOR 2022 AUDIT

Willie Adams motioned per contract the Hoscak, Specht, Muetzel and Wood will perform the Township's 2022 financial audit. Rick Green seconded the motion. Motion Carried Unanimously.

SPORTSMAN'S SUPPLY COMPANY STORAGE CONTAINERS

Willie Adams motioned to authorize the Solicitor to pursue the removal of the storage units at the Sportsman's Supply Company location at 245 Freeport Road, Butler, PA. Rick Green seconded the motion. Motion Carried Unanimously.

TOWNSHIP MARQUEE SIGN

Larry Osche motioned for pricing be obtained for an electronic sign and marquee sign for the Township. Rick Green seconded the motion. Motion Carried Unanimously.

GARAGE DESIGN PROPOSAL

Willie Adams motioned to table the garage design proposal until the next meeting. Rick Green seconded the motion. Motion Carried Unanimously.

ROADMASTER REPORT

The Roadmaster presented the following report:

1. Cleaned road leaves and brush.
2. Road signs were replaced.
3. Reflectivity of road signs were performed to see if the sign needs replaced.
4. Equipment maintenance performed.

Trumbull Forest Products submitted information to the Township regarding timbering the Township property. No action taken at this time.

ADDITIONAL BUSINESS

There was not additional business.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

A resident requested that signage at the bend on Linnwood Drive be reviewed for motorist safety. Willie Adams motioned for Larry Osche to contact Local Technical Assistance Program (LTAP) for a signage study at Linnwood Drive. Rick Green seconded the motion. Motion Carried Unanimously.

ADJOURN

Willie Adams motioned to adjourn the meeting at 8:47 p.m. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting.

Respectfully Submitted, Roxann L. Stickney, Secretary

NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, DECEMBER 21, 2022