

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
DECEMBER 16, 2020**

The Summit Township Board of Supervisors public meeting was held on Wednesday, December 16, 2020 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors Willie Adams, Larry Osche, Rick Green were present. Also, in attendance Township Solicitor, Michael Gallagher attended via telephone, Secretary, Roxann Stickney, Jim Henry, David Barry, Regis E. Karch, and Vincent Lockaton.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the Agenda.

**APPROVAL OF THE DECEMBER 2, 2020 REGULAR PUBLIC MEETING MINUTES and
DECEMBER 9, 2020 EMERGENCY MEETING MINUTES**

Rick Green motioned to approve the December 2, 2020 regularly scheduled Board of Supervisors meeting minutes as presented. Larry Osche second the motion. Motion Carried Unanimously.

Rick Green motioned to approve the December 9, 2020 emergency meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously

TREASURER’S REPORT

The treasurer presented the following report.

FUND BALANCE AS OF 12/16/2020	
Capital Fund	\$298,866.40
Fire Hydrant Fund	\$4,795.91
General Fund	\$433,518.46
Sewage Escrow Fund	\$22,484.77
Sewage Permit Fund	\$11,425.19
State Fund	\$59,053.73
Available Funds	\$830,144.46
Capital Fund CD #66	\$314,155.44
General Fund CD #64	\$209,861.88
General Fund CD #100	\$200,000.00
Total Funds	\$1,554,161.78

ACTIVITY	
Available Funds as of 12/02/2020	\$841,974.96
CD Total	\$724,017.32
Deposits	\$42,112.73
Disbursements	\$53,943.23
Total Funds Available as of 12/16/2020	\$1,554,161.78

The Treasurer presented the following report:

Deposits included the PennDOT Winter Maintenance Agreement payment, Winfield Township payment for their portion of the volunteer fire company worker’s compensation policy, earned income tax and local services taxes.

Disbursements included the volunteer fire company worker’s compensation renewal and the Township’s garage spray foam project .

Rick Green motioned to approve the Treasurer's report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICE APPROVAL

Larry Osche motioned to approve for payment Glassmere Fuel Service invoice 1340841 for on-road fuel for \$1,384.56. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 2169 for the final installment of the Township's liability insurance \$1,330.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Jerich Insurance Agency invoice 2174 for the first installment of the Township worker's compensation policy for \$2,891.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motion for the approval of the 2021 Manufacturer & Business Association membership for \$295.00. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment invoice INV-833-4X3SO for the 2021 PSATS membership for \$1,409.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Senate Engineering Company for invoice 58422 for BDS Personal Care Products stormwater review for \$436.75. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Senate Engineering Company invoice 58423 for the PennDOT Route 356 bridge replacement project for \$390.25. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment State Worker's Insurance Fund renewal for Herman Volunteer Fire Company and Lick Hill Fire Company worker's compensation for \$4,497.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment United Rentals invoice 188515479-001 for roller filters for \$246.74. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment West Central Equipment invoice 955021 for John Deer Tractor PTO repair for \$502.06. Rick Green seconded the motion. Motion Carried Unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

Larry Osche motioned to approve for payment Summit Authority request for Jerich Insurance Agency invoice 2163 for the Authority's liability insurance for \$660.00 and Senate Engineering Company invoice 58397 for the public sewage system for \$4,699.00. The invoices total \$5,359.00. The Authority will reimburse the Township upon receiving funding. Rick Green seconded the motion. Motion Carried Unanimously.

SOLICITOR REPORT

The Solicitor presented the following report.

The Gagliardi's attorney has not responded to the Discovery Request and have not countered the Disposition in January.

Tony Gagliardi is a Township auditor. The Solicitor recommended that he abstain from voting since he has a conflict of the interest.

Vincent Lockaton attended the meeting to inform the Supervisor that the parking issue has been resolved and the junk yard has been in cleaned-up to meet the Township's Agreement. Mr. Lockaton needs to file an Answer to the court by December 20, 2020 regarding the lawsuit. Vincent Lockaton granted permission for the Township to inspect the property for compliance with the Agreement and fire lane requirement. After the inspection, the Township will make a determination regarding the law suit.

TRUFLEY PROPERTY CLEAN-UP

No one attended the meeting. Jacob Trufley will be contacted to attend the next meeting to give an update on the property clean-up.

UNION CONTRACT

Larry Osche motioned for the Township to accept and sign the 4-year union contract. Rick Green seconded the motion. Motion Carried Unanimously.

BACTO MEMBERSHIP

Willie Adams motioned for the Township to renew the 2021 Butler County Association of Township Officials (BCATO) membership for \$35.00. Rick Green seconded the motion. Motion Carried Unanimously.

COVID-19 PERSONNEL POLICY

Willie Adams motioned to approve the COVID-19 Personnel Policy. Larry Osche seconded the motion. Motion Carried Unanimously.

CPA AUDITOR CONTRACT

Rick Green motioned for Hosack, Specht, Muetzel and Wood, LLP be the Township's CPA Auditor for the next three years. Larry Osche seconded the motion. Motion Carried Unanimously.

HERMAN VOLUNTEER FIRE COMPANY EARNED INCOME TAX CREDIT

Willie Adams motioned to accept Herman Volunteer Fire Company's list of eligible members for the 2020 Earned Income Tax Credit and to approve Eric McLafferty Earned Income Tax Credit request. Rick Green seconded the motion. Motion Carried Unanimously.

BONNIEBROOK ROAD GUIDE RAIL REPLACEMENT

Larry Osche motioned to approve Green Acres Contracting quote for the repair/installation of guide rails on Bonniebrook Road due to an accident. An invoice will be submitted to the insurance company of the insured individual to reimburse the Township for the guide rails. Rick Green seconded the motion. Motion Carried Unanimously.

ENGINEER REPORT

There was no engineer activity to report.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. Potholes patched.
2. Road snow removal and salting was performed.
3. Snow fence installation is complete.

The Road Department employees are eligible work shoe reimbursement per the union contract. Larry Osche motioned to reimburse John Marra \$175.00 for work shoes. Rick Green seconded the motion. Motion Carried Unanimously.

ADDITIONAL BUSINESS

Rick Green motioned to extend the State of Emergency due to COVID-19 for another week. Willie Adams seconded the motion. Motion Carried Unanimously.

Willie Adams announced the following Executive Session were held.

1. December 2, 2020 after the Public Meeting regarding the Union Contract.
2. December 9, 2020 after the State of Emergency Meeting regarding the Union Contract. The Township's Community Development Block Grant (CDBG) Administrator, Wendy Leslie was contacted regarding income

eligibility for grant assistance for the mandatory tap-in fee for the public sewage service. Saxonburg police coverage was discussed. This was an informational meeting only.

3. December 11, 2020 phone session regarding the union contract

4. December 14, 2020 phone session regarding the union contract.

Saxonburg police coverage was discussed.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION.

A compliment from a resident was received regarding the winter snow removal and salt removal.

No determination has been made for the Phase II DCNR grant for the Summit Elementary Playground.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:55 p.m.

**NEXT MEETING WILL IMMEDIATELY FOLLOW THE ORGANIZATIONAL MEETING AT
6:45 P.M. ON MONDAY, JANUARY 4, 2021**

Respectfully Submitted,
Roxann L. Stickney, Secretary