

**SUMMIT AUTHORITY MEETING MINUTES
DECEMBER 17, 2019**

The Summit Township Authority meeting was held on Tuesday, December 17, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

David Barry called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

All persons stood to recite the Pledge of Allegiance.

ROLL CALL

All Authority members were present, Willie Adams, David Barry, Rick Green, Larry Osche and Robert Thompson were present. Also, in attendance, Engineer, Richard Lenhart, Assistant Secretary, Roxann Stickney, Robert Ray, Tony Gagliardi and Rege Karch.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF NOVEMBER 19, 2019 MEETING MINUTES

Rick Green motioned to approve the November 19, 2019 meeting minutes as presented. Robert Thompson seconded the motion. Motion Carried Unanimously.

ENGINEER'S REPORT

The Authority's Engineer presented the attached report.

A line item cost estimate for the project will be submitted within the next couple of months.

The tentative month for the public meeting will be held March.

Rick Green motioned for Senate Engineering Company to contact the Solicitor to discuss service ownership options on the Kozik properties. David Barry seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

The following invoices were reviewed.

Jerich Insurance Agency	Invoice 1600	Final Installment Liability Insurance	\$ 618.00
Murrin, Taylor & Gallagher	Rails-to-Trail		\$ 85.00
Senate Engineering Company	Invoice 56353	Design Phase	<u>\$19,687.50</u>
		Total	\$20,390.50

David Barry motioned to approve the above referenced invoices for a payment request to the Summit Township Board of Supervisors for \$20,390.50. The Authority will reimburse the Township for this payment upon receiving funding. Rick Green seconded the motion. Motion Carried Unanimously.

BASA RESPONSE LETTER

The Authority reviewed the response letter from Butler Area Sewer Authority (BASA) regarding the sewage project. BASA is interested in providing the operation and maintenance services for the plant. They are not interested in providing billing and collection services.

MEETING DATES FOR ADVERTISEMENT

Larry Osche motioned to advertise the 2020 organizational meeting and monthly meeting dates. Robert Thompson seconded the motion. Motion Carried Unanimously.

ADDITIONAL BUSINESS

David Barry announced an informational meeting was held with property owners at Rollingstone Lane immediately followed the November 19, 2019 Authority meeting regarding the service line location. No decisions were made.

David Barry announced an informational meeting was held on December 10, 2019 with the Authority members, Township Supervisors, Butler County Officials, Representative from Community Development Corporation and Richard Lenhart of Senate Engineering Company. No decisions were made.

The State government is reviewing program funding that may affect Summit Academy financially. This may impact the scale of the sewage project.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Tony Gagliardi requested information pertaining to the installation, electrical service and setbacks for grinder pumps. The following was determined.

- A. Grinder pumps will be required to be installed by contractors.
- B. The property owner is responsible for the electrical service to the grinder pump.
- C. The Planning Commission will be contacted regarding the setback requirement for a grinder pump.

ADJOURN

With there being no further business to come before the Summit Township Authority, Rick Green made a motion to adjourn. Robert Thompson seconded the motion. Motion Carried Unanimously. Meeting adjourned at 10:10 a.m.

**THE NEXT MEETING WILL BE HELD IMMEDIATELY FOLLOWING THE ORGANIZATIONAL MEETING ON
TUESDAY, JANUARY 14, 2020 AT 9:00 A.M.**

Respectfully Submitted
Roxann L. Stickney, Assistant Secretary

**SUMMIT AUTHORITY
ENGINEER'S REPORT**

SENATE #12068

December 17, 2019

Work in Progress

1. The draft NPDES Part I permit for the WWTP discharge permit was reviewed by Senate and comments submitted back to DEP on 11/1/2019. DEP has responded to Senate's comments and will not be changing the limits as requested, therefore additional treatment will need to be added to the process. Senate is continuing to work with vendors on alternatives to meet the lower effluent limits. The alternatives include larger tankage, additional filter equipment and additional chemical treatment to reduce the effluent phosphorus values. Depending on the final WWTP layout a setback variance may be needed for several of the structures to fit the facilities on the site without encroaching on the 100-year flood area.
2. The geotechnical fieldwork and laboratory soil analyses are done. A draft report is being prepared.
3. Based on discussion and direction at the November Board meeting, the collection system is being extended to provide a point of connection to the 5 homes in the Kozik area. The Solicitor should be contacted to discuss options for the private portions of the sewer on the Kozik properties.
4. The initial Phase 1 Archaeological Investigation is complete. The report is complete and ready for submittal to the State.
5. The project cost estimate is being updated based on the new treatment requirements, electrical service requirements, revised pipe layouts information, and other project details.
6. A revised layout of the collection system will be provided to the Authority for review and comment once the State comments are received and prior to any public review or meetings.
7. The WQM Part II permit application, General information form, Engineers Report, sewage modules, specifications, drawings, GP-5, Chapter 102 (construction stormwater NPDES) and other permit applications are in progress.
8. Senate attended the meeting between the Authority, Butler County Commissioners, and Butler County Redevelopment Authority on 12/10/2019 to discuss the sewer project.
9. The additional information for the most recent proposed sewer alignment revision from Mr. Gagliardi has not been reviewed at this time.

Data/Information Requested

1. Direction on point of contact for coordination with trail property issues
2. Approval to contact Solicitor to discuss service to/ownership options on Kozik properties

END OF ENGINEER'S REPORT