

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
DECEMBER 21, 2022**

The Summit Township Board of Supervisors public meeting was held on Wednesday, December 21, 2022, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

Supervisors, Willie Adams, Larry Osche, and Rick Green were present. Also, present, Township Solicitor, Michael Gallagher, Township Secretary, Roxann Stickney, Patricia Shuler, Paige Parisi, Ray Bates, Marlo Bates, Jim Henry, Marline Myers of Ashlar A & E and Dave Barry.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

DECEMBER 7, 2022 MEETING MINUTES APPROVALS

Rich Green motioned to approve the December 7, 2022 meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

FUND BALANCE		ACTIVITY	
AMERICAN RESCUE PLAN	144,127.62	BALANCE AS OF 12/07/2022	1,595,635.63
CAPITAL FUND	298,591.48	SAVINGS ACCOUNT	360,863.76
FIRE HYDRANT FUND	4,105.21	DEPOSITS/DEBITS	44,617.60
GENERAL FUND	1,031,673.35	DISBURSEMENTS	33,822.23
SEWAGE ESCROW FUND	28,614.77	AVAILABLE FUNDS 12/21/2022	1,967,294.76
SEWAGE PERMIT FUND	14,068.26		
STATE FUND	85,250.31		
AVAILABLE FUNDS	1,606,431.00		
CAPITAL FUND - SAVINGS	150,143.68		
GENERAL FUND SAVINGS	210,720.08		
TOTAL FUND	1,967,294.76		

The Treasurer presented the following report.

Deposits included Recorder of Deeds, Earned Income Taxes and Local Services Taxes.

Disbursements included Act 537 public sewage project engineering fees, Township’s worker’s compensation renewal and Township’s liability insurance renewal.

Rick Green motioned to approve the Treasurer report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 10330711 for cold patch for \$214.95. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 3197 for the Township’s liability insurance for \$3,241.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment invoice 125501-P8C9 for the PSATS 2023 membership for \$1,478.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment State Worker's Insurance Fund the volunteer fire companies' worker's compensation insurance for \$4,498.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18060718 for signs for \$2,208.90. Rick Green seconded the motion. Motion Carried Unanimously.

SUMMIT AUTHORITY PAYMENT REQUEST

The Summit Authority presented a payment request for the following invoices for a total of \$7,449.50 and the Authority will reimburse the Township upon receiving funding.

Larry Osche motioned to approve for payment Butler Eagle ad 1527794 for a special meeting for \$31.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment the DEP invoice 1271249 for the annual renewal fee for the NPDES permit for the public sewage project for \$1,000.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Gallagher Law Group invoice 1558 for the rails-to-tails agreement for \$555.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Gallagher Law Group invoice 1597 for the rails-to-trails agreement for \$74.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment the PA Municipal Authorities Association 2023 membership for \$200.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Senate Engineering Company invoice 62115 for the public sewage project for \$2,930.25. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Senate Engineering Company invoice 62231 for the public sewage project for \$2,659.25. Larry Osche seconded the motion. Motion Carried Unanimously.

SOLICITOR REPORT

The Solicitor presented the following report.

1. Saxonburg Borough signed the three-year renewal agreement for Saxonburg Police to provide occasional police services to Summit Township.

Rick Green motioned to approve and authorize the signing of the three-year renewal agreement with Saxonburg Borough for Saxonburg police to provide occasional police services to Summit Township. Willie Adams seconded the motion. Motion Carried Unanimously.

2. The Carbon Center Road property cleanup was discussed. Willie Adams motioned to authorized zoning officer, Roxann Stickney, to sign the Petition to Compel Compliance with the Order of Court and for Sanctions of the property cleanup agreement. Rick Green seconded the motion. Motion Carried Unanimously.
3. Willie Adams motioned for the advertisement of the International Property Maintenance Ordinance. Rick Green seconded the motion. Motion Carried Unanimously.
4. The sump roof drains requirements will be updated with the Subdivision and Land Development Ordinance update.
5. Willie Adams motioned to grant the Sportsman's Supply Company extension request for the removal of temporary storage containers at 245 Freeport Road, Butler, PA until January 31, 2023. If failure to remove

the storage containers occurs, a daily fine of \$500.00 will be imposed. Larry Osche seconded the motion. Willie Adams voted “yes”. Larry Osche voted “yes”. Rick Green voted “no”. Motion Carried.

HUNTER TRUCK BODY SHOP

Representing Hunter Truck, Marline Myers of Ashlar E &E presented the body shop project at 174 Oneida Valley Road, Butler, PA.

The Supervisors reviewed the plan and the Township’s Planning Commission recommendation letter of approval for the body shop project.

Willie Adams motioned to approve the Hunter Truck body shop at 174 Oneida Valley Road, Butler, PA contingent upon the Butler Area Sewer Authority approval. Rick Green seconded the motion. Motion Carried Unanimously.

SHULER HARDSHIP AGREEMENT

Willie Adams motioned to approve the renewal of the William Shuler Hardship Agreement at 3447 Beck Road, Butler, PA contingent upon receiving a signed copy from William Shuler. Rick Green seconded the motion. Motion Carried Unanimously.

PORTMAN ROAD PROPERTY

No progress has occurred with the Portman Road property. Willie Adams motioned to pursue court proceedings for the Portman Road, Butler, PA property clean-up. Rick Green seconded the motion. Motion Carried Unanimously.

PROPERTY MAINTENANCE ORDINANCE

Was discussed and approved for advertisement in the Solicitor report section.

BUTLER COUNTY SUBDIVISION AND LAND DEVELOPMENT ORDINANCE

Butler County has updated the Subdivision and Land Development Ordinance (SALDO). This will be discussed for approval once the Planning Commission completes a review.

ROOF DRAIN SUMPS ORDINANCE

The cross reference of roof sump drains in the Subdivision and Land Development Ordinance (SALDO) and the Stormwater Management Ordinance will be advertised when the Planning Commission completes the review of the updated Subdivision and Land Development Ordinance (SALDO).

HERMAN VFC EARNED INCOME TAX CREDIT

The Secretary confirmed that David Barry and LeRoy Shuler are listed on the Herman VFC eligibility list for the earned income tax credit.

Willie Adams motioned to approve David Barry and LeRoy Shuler for the Herman VFC earned income tax credit due to meeting the eligibility requirements. Rick Green seconded the motion. Motion Carried Unanimously.

LICK HILL VFD EARNED INCOME TAX CREDIT

Willie Adams motioned to add Lick Hill VFD earned income tax credit to the agenda. Rick Green seconded the motion. Motion Carried Unanimously.

Lick Hill VFD submitted the notarized eligibility list for the 2022 earned income tax credit.

The Secretary confirmed that Clair Gold is listed on the Lick Hill VFD eligibility list for the earned income tax credit.

Willie Adams motioned to approve Clair Gold for the Lick Hill VFD earned income tax credit due to meeting the eligibility requirements. Rick Green seconded the motion. Motion Carried Unanimously.

ENGINEER REPORT

The engineer had nothing to report.

ROADMASTER REPORT

The Roadmaster presented the following report:

1. Salted roads.
2. Curve signs were installed on Linnwood Drive.
3. The pothole on Binsey Road was patched.
4. A vehicle accident damaged signs at the Bonniebrook Road and Herman Road intersection.
5. The “stop ahead” light for the intersection of Bonniebrook Road and Route 422 has been repaired.
6. Equipment maintenance was performed.

ADDITIONAL BUSINESS

Guardian Security service is calling an employee instead of first responders for security alert and fire alarm alert during the night. Guardian Security will be contacted to inspect the system and the phone protocol after business hours will be reviewed.

Willie Adams announced an executive session will be held at the end of the meeting to discuss pending litigation.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Residents attended the meeting requesting an update on the Carbon Center Road property cleanup. Court proceedings are being pursued.

ADJOURN

Willie Adams motioned to adjourn the meeting. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:30 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

**NEXT MEETING WILL IMMEDIATELY FOLLOW THE ORGANIZATIONAL MEETING AT 6:45 P.M. ON
TUESDAY, JANUARY 3, 2023**