

Minutes of the Public Hearing of the Board of Trustees and Appointed Officers of the Incorporated Village of Woodsburgh held on Monday, July 26, 2021 at 7:30 p.m. at Village Hall, 30 Piermont Avenue, Hewlett, New York.

The public had a right to speak at this meeting.

1. Calling the Meeting to Order:

A. Mayors Appointment of Deputy Mayor

Mayor Israel appointed Jake Harman as Deputy Mayor

2. Roll Call:

Present -	Mayor	Lee Israel
	Deputy Mayor	Jake Harman
	Trustee	Carl Cayne
	Trustee	Alan Hirmes
	Trustee	Shira Hoschander
	Village Clerk	Michelle Blandino
	Village Attorney	Brian Stolar
	Treasurer	Judah Libin

3. Notice of Meeting – Nassau Herald:

The Clerk reported that notice of the public meeting was emailed to the Nassau Herald and was posted on the bulletin board outside of Village Hall and in the lobby of Village Hall, and on the Village website.

4. Minutes –May 24, 2021 and Special Meeting minutes of June 21, 2021:

On motion by Deputy Mayor Harman, seconded by Trustee Hirmes, and unanimously approved, the Board dispensed with the reading of the minutes of May 24, 2021 and Special Meeting Minutes of June 21, 2021 as the Clerk had previously mailed such minutes and they are hereby approved.

5. Mayor's Appointments for terms indicated, subject to Board Approval

Village Clerk	2 year	Michelle Blandino
Deputy Clerk	1 year	Karen Quintavalle
Deputy Village Treasurer	1 year	Dana Garraputa
Registrar	4 year	Michelle Blandino
Deputy Registrar	1 year	Karen Quintavalle
Clerk to Village Justice	1 year	Karen Quintavalle
Deputy Court Clerk	1 year	Dana Garraputa
Clerk ZBA	1 year	Dana Garraputa
Clerk AAC	1 year	Dana Garraputa

Associate Village Justice	1 year	Carol F. Isaac
Prosecuting Attorney	1 year	Mindy Roman
Deputy Village Prosecutor	1 year	Richard S Prisco
ZBA Chairman	1 year	Steve Rabinoff
Member Bd of Appeals	5 year	Fred Schornstein
Alt Member Bd of Appeals	1 year	Marc Gleitman
Alt Member Bd of Appeals	1 year	Dena Pilvesky
Alt Member Bd of Appeals	1 year	Lawrence Hill
AAC Chairman/Member	1 year	Steven Rabinoff
Member AAC	1 year	Fred Schornstein
Member AAC	1 year	Joel Weiner
Member AAC	1 year	David Lasky
Member AAC	1 year	Michael Krasne

On motion by, Trustee Cayne seconded by Deputy Mayor Harman, the above appointments were unanimously approved.

B. Appointments at the Pleasure of the Mayor

Budget Officer	Barry Rozenberg
Road Commissioner	Francois Tenenbaum
Police Commissioner	Andrew Lauer
Fire Commissioner	Francois Tenenbaum
Village Historian	Ed Farbenblum
Village Medical Officer	Dr. Ronnie Hershman
TVASNAC Representative	Abraham Muchnick Yedua Daphna
Building Inspector	Dennis Fromigia.
Deputy Building Inspector	Steven Cherson
Plumbing Inspector	Joseph Montilli
Deputy Plumbing Inspector	Dennis Fromigia
Electrical Inspectors	Alliance Electrical Inspections, LTD NYS Electrical Inspections, Inc. Electrical Inspectors Inc. Certified Electrical Inspections Electrical Inspection Service Inc. Suffolk Bureau of Elec. Inspectors
Village Engineer	Nelson Pope & Voorhis, LLC
Village Engineer	West Side Engineering, LLC

On motion by, Trustee Cayne seconded by Deputy Mayor Harman, the above appointments were unanimously approved.

Commissions:

Technology Commissioner/Chief Technology Officer: Judah Libin
Apartment Bldg. Representative/liaison: Gary Kaplan
Audit of Claims Commission: Carl Cayne

On motion by, Trustee Cayne seconded by Deputy Mayor Harman, the above appointments were unanimously approved.

6. Village Attorney and Special Counsel:

Law firm of MSEK
Village Attorney- Brian Stolar

Village Attorney- Brian Stolar

Mayor Israel appointed Brian S. Stolar as Village Attorney.

On motion by Deputy Mayor Harman and seconded by Trustee Cayne the Board approved the Mayor's appointment, and adopted the following resolution:

RESOLUTION RETAINING VILLAGE ATTORNEY
AND SPECIAL COUNSEL

RESOLVED, that the Board of Trustees hereby approves the Mayor's appointment of BRIAN S. STOLAR as Village Attorney to serve at the pleasure of the Mayor, and it is further

RESOLVED, that the compensation for the services of the Village Attorney and other attorneys associated with his law firm designated by him as Deputy Village Attorneys, for retainer legal services (all legal services required by the Village other than legal services in connection with litigation matters, or Village acquisition or sale of real estate) to be performed by the Village Attorney or under his direction, shall be \$235 per hour, plus reimbursement of all reasonable and necessary disbursements incurred in connection with the performance of such retainer legal services, which sums will be billed to the Village monthly by the Village Attorney or any law firm with which he may be associated, and it is further

RESOLVED, that the Board of Trustees hereby retains MEYER, SUOZZI, ENGLISH & KLEIN, P.C. as special counsel to the Village for non-retainer legal services as may be required, the services of such special counsel to be compensated at the rate of \$250 per hour, plus reimbursement of all reasonable and necessary disbursements incurred in connection with the performance of such non-retainer legal services, which sums shall be billed to the Village monthly.

7. Designations:

On motion by Trustee Cayne, seconded by Deputy Mayor Harman, the Board unanimously approved the following resolution

"BE IT HEREBY RESOLVED that the following banks be designated as depositories of Village funds, provided that such banks have provided the Village with an approved collateral agreement as required by law:"

A. Bank Depositories

Capital One – Regular
Capital One – Payroll
Capital One – Trust
Capital One – Money Market
Capital One – Village Justice Account
Capital One – Acting Village Justice Account
Capital One – Bail Account

Signature Bank – Regular
Signature Bank – Payroll
Signature Bank – Trust
Signature Bank – Money Market
Signature Bank – Village Justice Account
Signature Bank – Acting Village Justice Account
Signature Bank – Bail Account

B. Signature on Checks

On motion by Trustee Cayne seconded by deputy Mayor Harman and unanimously approved the following resolution:

That two (2) signatures be required on all checks. The Treasurer and the Clerk shall be the two signatories and in the absence of either or both, any two signatories of the Board authorized to sign on the above accounts is acceptable.”

C. Official Newspaper – Nassau Herald

Trustee Cayne made a motion to designate the Nassau Herald the official newspaper of the Village. The motion was seconded by Deputy Mayor Harman and unanimously approved

D. Village Auditor- Satty, Levine, Ciacco, CPA

Trustee Cayne made a motion to designate the Nassau Herald the official newspaper of the Village. The motion was seconded by Deputy Mayor Harman and unanimously approved.

8. Annual Policies

The Board reviewed various policies. Upon such discussion, on motion duly made by Trustee Cayne, seconded by Deputy Mayor Harman, and adopted unanimously, the Board adopted the following policies, which policies are set forth in full at the end of these minutes:

Procurement Policy
Violence in the Workplace Policy
Payment of Claims Policy
Investment Policy

Standard Workday Policy
Sexual Harassment Policy
Disaster Recovery Policy

Business Continuity & Disaster Recovery

Recognizing that the information produced and used as part of Village business is a critical asset of the Village, a Business Continuity and Disaster Recovery policy is hereby established and includes:

- The requirement that all information on the system be moved to, and stored in, a secure off-site location each business day as part of a service contract by an independent contractor.
- The service contract should also provide for the contractor's ability to restore any information requested by the Village within a 24 hour period.
- The requirement that the System Administrator establish a secure operating environment by implementing and operating the requisite firewalls, virus protections, intruder detection and other capabilities to ensure secure, continued operation of the Village's IT resources.

9. Employee Benefits

On Motion by Mayor Israel, seconded by Trustee Hirmes and unanimously approved the Board adopted the following Employee Benefits.

A. Health Insurance contribution

The Village will make available health insurance coverage to employees, subject to the following contribution requirements:

For employees whose employment commenced prior to July 26, 2021:
Employee will pay 0% of Health Insurance Policy for single coverage and 35% for Dependent coverage.

For employees whose employment commences on or after July 26, 2021,
Employee will pay 35% of Health Insurance Policy for Family Coverage
Employee will pay 25% of Health Insurance Policy for Single Coverage

B. Dental/ Vision

For employees whose employment commenced prior to July 26, 2021:
Employee shall pay 0% of Dental Insurance.
Employees hired on or after July 26, 2021
will pay 100% of Dental Insurance.

All Employees will pay 100% of Vision Insurance regardless of hire date
Dental and Vision Insurance will end on last day of employment.

C. Sick/Personal Days

Upon commencement of employment, employee will accumulate 5 sick and 5 personal days for the first year of service based on an annual basis, which days

shall accumulate pro rata based on term of employment. Thus, a person who is employed for 6 months, will have 2.5 sick days and 2.5 personal days. After one fully year of service employee will receive 5 sick days and 5 personal days starting on January 1 of each year. Any sick days or personal days not used by December 31 of each calendar year will be lost and can neither be carried over nor receive compensation for any days not used.

D. Vacation Days

Employee will receive ten (10) vacation days after one (1) full year of service to the Village.

Vacation day will run on anniversary of the month hired of each year. Upon completion of 10 years of employment, an employee will receive one (1) additional vacation day per year employed, until an employee completes fifteen (15) years of service. For years 16 through the end of year 19, an employee is entitled to 15 vacation days per year. . After twenty (20) years, employee will be entitled to 20 vacation days per year.

Vacation days must be used each year and cannot be accumulated. Vacation days not taken by end of employment year will be paid for by the Village.

E. Probationary Period for Employment

Except for positions providing for set terms in accordance with Village Law 3-302(3) and unless otherwise determined by the Board hereafter, every appointment of a Village employee shall include a six (6) month probationary period.

F. Waiting Period to receive Medical Insurance

All employees hired on or after July 26, 2021 will have to be employed with the Village thirty (30) days to start receiving medical benefits.

G. Service Requirement to receive Retiree Benefits

All Employees hired on or after July 26, 2021 will have to be employed by the Village for Ten (10) years in order to receive Retiree Health Benefits and at least 55 years of age.

10. Building Inspector Agreement

On motion by Mayor Israel, seconded by Deputy Mayor Harman and unanimously approved, the Board voted to approve the Building Inspector's consulting agreement for Mr. Dennis Fromigia. to run from 7/5/2021 to 6/30/2022, to provide for compensation at the rate of \$1800 per month inspections, and authorized the Mayor to sign an agreement in the form as reviewed and approved by the Village Attorney.

11. Village Treasurer Duties- Tabled

12. Cameras for Railroad Avenue

On motion by Trustee Hirmes, seconded by Deputy Mayor Harman, and unanimously approved the Board authorized the Mayor to purchase two cameras not to exceed \$1000 and Sim Card for \$20 per month per camera.

13. 2001 Village Truck-

The Board declared the 2001 Village Truck surplus and authorized the Village Clerk to follow the procedure to sell

14. Camera Modems- The Board Discussed

15. Fire Contract- The Board Discussed

16. IMA Agreement- The Board Discussed

17. Village Website- Tabled

18. Parking on Village Streets Tabled

19. Reports:

A. Treasurers Report May 2021

Cash Status – May 2021

Bank Balances - Reg., Pay. M.M.,
as of 5/1/2021

867,887.20

Plus – Receipts:

Real property Taxes	13,942.24
Departmental Income	2,550.00
Licenses and Permits	13,326.00
Fines and Forfeitures	650.00

30,468.24

898,355.44

Less - Disbursements:

General Gov't Support	11,818.16
Public Safety	5,060.70
Transportation	8,226.64
Home and Community Service	37.82
Employee Benefits	4,816.00
Interest on Long Term debt	1,125.00

-31,084.32

867,271.12

Proof – Bank Balances:

Capital One – Pay	6,061.74
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Capital One – Reg	35,112.95
Capital One – M.M.	<u>826,093.43</u>
	867,271.12

Cash Status – June 2021

Bank Balances - Reg., Pay. M.M.,
as of 6/1/2021

867,271.12

Plus – Receipts:

Real property Taxes	3,676.21
Non-Property Taxes	4.54
Departmental Income	4,680.00
Licenses and Permits	5,008.22
Fines and Forfeitures	500.00
Sale of Property/other Comp	100.00
Miscellaneous	2,208.00
State Aid	5,292.24

21,469.21
888,740.33

Less - Disbursements:

General Gov't Support	8,661.85
Public Safety	1,988.38
Transportation	46,547.31
Home and Community	1,037.51
Employee Benefits	5,186.82

-63,421.87
825,318.46

Proof – Bank Balances:

Capital One – Pay	16,812.78
Capital One – Reg	8,733.04
Capital One – M.M.	<u>799,772.64</u>
	825,318.46

B. Audit of Claims

The Board discussed Abstract #698. After such discussion, and confirmation that the items in such abstract represented the purchase of goods and services actually received and/or performed and that each item contained in the abstract was for a proper Village purpose, on motion duly made by Trustee Cayne, seconded by Trustee Harman, and adopted unanimously, the Board authorized and directed the Village Treasurer to pay the general fund claims in the total sum \$208,869.00 as set forth in abstract #698.

C. TVASNAC Report — No report

D. Public Safety – May 2021

1. Police Report		
May	Arrests:	0
	Movers	3
	Parkers:	0
	Crime:	1
June	Arrests:	0
	Movers	3
	Parkers:	5
	Crime:	1

E. Fire Report – Commissioner Tenenbaum- No Report

F. Roads- Commissioner Tenenbaum- No Report

20. New Business:

A. Proposed Local Law WDS 2101- A local law to amend the Code of the Village of Woodsburgh in relation to regulations prohibiting dumping on public property

On motion by Mayor Israel, seconded by Trustee Cayne and unanimously approved, the Board voted to schedule a public hearing on August 30, 2021 at 7:30 pm for proposed Local Law WDS 2101- prohibiting dumping on public property

Executive Session: At 8:40 p.m. on motion by Mayor Israel seconded by Deputy Mayor Jake Harman and unanimously approved, the Board voted to convene in Executive Session to discuss pending and proposed litigation and obtain legal advice.

At 8:55 p.m. The Board reconvened into regular session.

21. Next Regular Meeting: August 30, 2021 at 7:30 PM

22. Adjournment:

As there was no further business the meeting was adjourned at 8:56 PM.

Michelle Blandino
Village Clerk

