

HOBSONS BAY YACHT CLUB



LAND OFFICER (LO) – ROLE DESCRIPTION – v5.0

1. PURPOSE

The purpose of this document is to define the requirements of the On-Duty 'Land Officer'.

2. PRIMARY DUTY.

Provide 'On Shore' support and coordination for any HBYC 'on water' incident that may occur during a programmed event and assist the '**On Water' Race Officer (RO)** with the coordination of any external Emergency Response support that may be required.

The Land officer is expected to have a level of Radio Proficiency to provide support and respond to radio calls to '**Hobsons Bay Base**' in all race events whilst on duty.

Reference should be made to the HBYC On-Water Safety Management Plan available at hbyc.org.au

3. REQUIREMENTS

3.1 Be at the Club one hour prior to Club Activity and remain on duty until:

Start/Finish on water. Race Officer has returned onshore, and all starting boats are returned and are accounted for.

'Timeball' Finish. Start RO to hand over safety responsibilities to Land Officer to work in association with the Finish RO until all starting boats are accounted for.

Long Distance event. All boats started are reported to be finished and accounted for. Responsibility should then be passed to the Sail Return Officer to monitor all returning boats to a safe harbour.

3.2 On Land Officer name, contact number to be displayed on the Race Room door.

3.3 Start Boat Crew details to be provided and on display in race office on the 'white board'.

3.4 Once on duty call the 'On Water' Race Officer in charge of the event on VHF Ch and ensure contact details are established.

3.5 Be familiar with the operation of a VHF radio and primary call signs.

HBYC Land Officer	'Hobsons Bay Base'
HBYC Start/Committee Boat	'Hobsons Bay Race Control'

3.6 During the event to remain within the 'Race Room' and monitor both Ch 16, 12 and the nominated Race Ch. for the event.

3.7 Have Access to the Race Room and the Race Room Computer (Password – Raceroom2018) to enable access to the TopYacht Crew Declaration database to understand crew numbers on each active boat and emergency contact details.

Access details to the Crew Declaration database are provided adjacent to the race room computer.

3.8 Have access to a hard copy of an up to date, Emergency Contacts documents.

3.9 HBYC may assist in a Distress (MAYDAY) or urgency call (PAN PAN) however it is the water police and / or Marine Radio Victoria (MRV) who will take the lead role in these situations. Allow up to 10 seconds once a call is heard to see if the authorities have responded to such a call.