



## HBYC YARD AND SLIPWAY POLICY

### 1. PREAMBLE

Operational Policies have been developed by the General Committee to guide decision making by its subcommittees, and the officers and employees of the club. The Operational Policies are given effect by reference to them in the By-laws.

### 2. GENERAL

- a) No persons shall live aboard a boat while the boat is located in the yard.
  - b) No person is permitted to be on a boat whilst it is in motion in the yard.
  - c) Children under 16, are not permitted to enter the yard work areas or be on boats in cradles at any time unless under direct parental supervision.
  - d) Boats shall only be removed from the yard either by water or road, after all monies owed to the Club have been paid. For Members, a debit to a member account at the discretion of the Club may be deemed as payment.
  - e) Boats shall be positioned in the yard at the discretion of the Yard Manager and may be relocated as he /she requires.
  - f) The Club shall not be responsible for any damage to or loss from boats during slipping or while boats are in the yard.
  - g) Members or boat owners or their employees, contractors, or assistants.
    - *If using Club equipment in a negligent or improper manner or failing to return Club equipment to its proper place after use, will be held liable for any loss or damage of any kind which may result from such use.*
    - *While on the club site will comply with Club OHE&S requirements and wear the appropriate PPE&C for the work being undertaken.*
    - *When working in, or making use of Club premises, shall promptly remove any scrap waste or equipment and shall at all times keep the area of the yard they are working in clean condition and will tidy up at the end of each day of work.*
- The Club provides allocated areas and receptacles for oil and battery recycling, all other waste items and hazardous materials must be removed from the site by the member or contractor. These facilities are not to be used for waste generated outside the club premises.

### 3. SLIPPING

- a) The slipway, electric winch, hardstand pressure washer and tractor cannot be used unless authorised or under supervision of the Yard Manager or appointed Club staff member and such other persons as the Club may appoint from time to time.
- b) Yachts participating in a race event may be given preference for the use of slipway and yard facilities to carry out hull cleaning under the discretion of the Yard Manager.
- c) The slipway, cradles, and all gear, equipment, lines and slings used for slipping are used at the boat owner's risk.
- d) Emergency Slipping may take precedence over all other slipping considerations at the discretion and directions of the Yard or Club Manager.



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### 4. YARD WORK AREA

- a) Prior to commencing any spray painting, sanding, grinding, acid cleaning or abrasion blasting operation, permission shall be obtained from the Yard Manager who will position the boat as he requires and will issue any other limitations as might apply to that operation.
- b) Paint spraying is not permitted if in the opinion of the Yard Manager the wind speed is too high. As a guide, a wind speed in the yard more than 15 knots may be considered too high.
- c) Paint spraying shall only be permitted within yard trading hours where the necessary authorization has been granted. Paint spraying is not permitted on weekends or Public Holidays unless permitted by written authority of the Club or Yard Manager.
- d) All paint spraying operations must be encapsulated with screens to prevent overspray drift.
- e) Dry sanding of boats is not permitted unless adequate vacuum suction or other method is employed to retain the generated dust.
- f) Persons working on boats whilst in the yard shall use only tools and equipment that are safe and fit for the purpose and comply with Club OHE&S requirements
- g) All electrical Cords and Electric power tools have current Test and Tag labels. The Club shall have no responsibility for the safety or suitability of any tools used in the yard.
- h) All power leads must be mounted off the ground on the stands provided and disconnected from the control panel and packed away at the end of the work day.
- i) There is a yearly limit of five weeks per boat in the yard at any one time. Under certain circumstances this may be extended for a further set period, subject to availability of space. The Club retains the right to return any boat to the water that has exceeded its time limit. Any costs incurred will be at the owner's expense and risk.
- k) If Boats are undergoing major restoration works, where those works are likely to extend for a considerable period e.g. six months or more then,
  - *The owner/s must make application to the General Committee for restoration term access.*
  - *The application must include a proposed timeline schedule which will be reviewed .at the end of the approved time schedule by the General Committee after referral from the Yard or Club Manager.*
  - *Evidence of continued works must be supplied at the end of each time schedule period.*
- j) Where access has extended beyond two years, boat owner/s can apply to the General Committee for a 25% discount of the daily fee for any further periods of time needed to complete the restoration works.



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- *Such discount will only be granted on monthly payment in advance. Failure to do so will void the discount.*
  
- k) It shall be the responsibility of every boat owner to maintain a clean and tidy area around and under the position where their boat is stored in the Club yard at all times. This work shall also be completed before or immediately after the boat is launched. Failure to do so will incur additional costs.
  
- l) Boats shall only be scrubbed in the delegated catchment east of the traverse pit.
  
- m) No welding or other hot work is permitted on boats or in the yard without adequate protective shielding

### 5. YARD MAST CRANE

- a) The Mast Crane shall be operated only under the control of persons authorized to do so by the Yard Manager.
  
- b) It is mandatory that operators using the Mast cranes have been inducted and are registered with HBYC. Any damage incurred is the responsibility of the individual user.

**General Committee approval.**

Signed...APPROVED..... Club Title Date...21...../...09..../ 2020